

innovation

REVIEW BOARD

The NYC Department of Buildings is requesting applications from members of the construction, real estate, labor, technology, architectural, and engineering community, and other interested stakeholders, to participate on the Innovation Review Board that will meet on a regular basis.

*Application/participation agreements will be accepted through **February 8, 2025**. If your application is accepted, you will be notified by the Department directly and invited to join the subject meeting based on your area of expertise.*

BACKGROUND

Pursuant to Title 28 of the NYC Administrative Code, Section 103.1.3, the Innovation Review Board (IRB) will provide a formal opportunity for the Department and industry representatives to work together to review and evaluate cutting-edge technologies with energy-reducing and sustainable technologies.

TIME COMMITMENT

The Innovation Review Board will meet on a regular monthly or bi-monthly basis. Participants are expected to be available to attend all scheduled board meetings. All work is on a volunteer basis. The Department cannot provide any compensation for work or travel.

BOARD MEMBER PARTICIPATION

Committee participants should be knowledgeable in the subject matter applicable to the theme or topic requested by the Innovation Review Board. Members may represent either a specific organization or be appointed to act on their own behalf due to their personal expertise in the subject matter.

Organizations whose interest is primarily in the areas of real estate, architecture, engineering, sustainability, labor, policy, or economics, and technology who wish to have representation on this Board, must provide a technical expert to represent their organization.

PURPOSE

The Innovation Review Board will convene to:

- 1. review specific projects that propose to employ new technologies, design or construction techniques, materials, or products, now including products referred from the Office of Technical Certification and Research, to be used at job sites, during plan examination, and for use by DOB Inspectors*
- 2. review proposals for approval of and to initiate reviews of such technologies, design or construction techniques, materials or products to determine their economic, operational, environmental, and sustainability benefits*
- 3. make recommendations as to under what conditions and for what purposes each may safely employed in New York City, **and***
- 4. streamline approvals of specific innovative projects. This Board will seek to make reviews more efficient, streamline the approval of certain approvals, and foster inter-agency agreements.*



PARTICIPANT APPLICATION

Complete the following application to apply to participate on the Innovation Review Board (IRB).

APPLICATION SUBMISSION: Applications must be submitted to the innovation@buildings.nyc.gov email address. Details on how to submit your application are in **Part E** of this application. The deadline for application submission is **February 8, 2025**.

PART A: Participant Information

Name (Last, First) _____

Company _____

Title _____

Street Address _____

City _____

State _____

ZIP _____

Email _____

Telephone No. _____

Are you representing a professional organization? ☐ YES ☐ NO

If YES, please specify the name of organization or agency: _____

If an organization, company, or interest, etc., funds your participation, please provide the following information: (You may attach additional information on a separate sheet of paper. All funding sources must be indicated. Failure to do so may jeopardize your ability to participate.)

Organization _____

Main Contact (name) _____

Main Contact Email Address _____

Main Contact Phone No. _____

PART B: *Relevant Experience*

Please describe your technical experience, and why you are qualified to serve on the IRB.

(You may attach additional information on a separate sheet of paper)

Have you ever served on a DOB Innovation Committee before (i.e., NYC DOB Innovation Challenge, Buildings Sustainability Board)? ☐ YES ☐ NO

If YES, please specify below:

Please list all licenses and/or professional certifications you currently hold:

PART C: Background Information

All participants must provide responses to the following background inquiries before serving on the Innovation Review Board. **THE INFORMATION YOU PROVIDE IS CONFIDENTIAL.**

Name (Last, First) _____

Maiden Name or Alias (if applicable) _____

City _____

State _____

ZIP _____

Have you ever been disciplined by a City, State, or the Federal government?

☐ YES ☐ NO

If you answered YES, please specify below:

Do you have a personal friend or relative currently employed by the NYC Department of Buildings?

☐ YES ☐ NO

If you answered YES, please indicate the name of the individual(s) and your relationship below:

PART D: Authorization

I, _____, being duly sworn, state that I have read, understand and to the best of my knowledge responded truthfully, accurately, and completely in this application.

I have completed Parts B and C of this application for the express purpose of authorizing the City of New York (the City) to retain as part of my application for participation on the Innovation Review Board.

I acknowledge that the City may, by means it deems appropriate, determine the accuracy and truth of the statements made in this application.

I agree to cooperate fully with the City in its retention of my personal background information. I agree that I can be removed from the Board as a result of improper behavior and/or if I do not meet the qualifications of the position I am seeking. Additionally, I agree that this authorization will remain in effect for the duration of my service on the Innovation Review Board.

I agree to notify the Department if the information provided in the Innovation Review Board Application/Participation Agreement changes, including a change in the organization I represent, source of funding, or employment.

I acknowledge that I may not accept bribes, gratuities, gifts, or compensation for performing my duties, other than the funding indicated in Part A of the Innovation Review Board Application.

By signing below, I agree to comply with the term provided in this Application/Participation Agreement.

Signature of Applicant

Date

PART E: Application Submission

To apply to participate on the Innovation Review Board, you must submit the following via email before **February 8, 2025**:

- ☐ completed and signed application
- ☐ current resume

Complete and sign your application then email your documents to innovation@buildings.nyc.gov. Please be sure to put **2024 Innovation Review Board** in the subject line.