

## SERVICE NOTICE

### **Follow-up #1: In-Person Appointments for Standard Plan Examination Job Filings on Wednesdays Only**

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Beginning January 2024, to attend an in-person appointment with a plan examiner in the Bronx, Brooklyn, Queens, or Staten Island borough offices, schedule the appointment for a Wednesday.

The **Appointments** and **DOB NOW: Build** systems provide the option to select an in-person appointment on all days but to ensure the plan examiner will be available in-person, select a Wednesday appointment.

Additional service notices will be posted when the in-person option is available for the Manhattan borough office, the HUB, energy, and site safety plan examination appointments.

If additional assistance is needed, submit an inquiry at [nyc.gov/dobhelp](https://nyc.gov/dobhelp).

Bronx Borough Office  
1932 Arthur Avenue, 5th Floor  
Bronx, NY 10457

Brooklyn Borough Office  
345 Adams Street, 3rd Floor  
Brooklyn, NY 11201

Queens Borough Office  
120-55 Queens Boulevard, 1st Floor  
Kew Gardens, NY 11424

Staten Island Borough Office  
10 Richmond Terrace  
Borough Hall, 2nd & 3rd Floors  
Staten Island, NY 10301