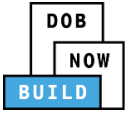
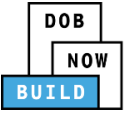
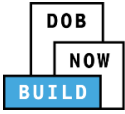


Cranes Filings (Phase Two) to Launch in DOB NOW: *Build*

Beginning Tuesday, July 7, 2020, all new Crane Notice (CN), Tower Crane Foundation and On-Site Waiver filings must be submitted in **DOB NOW**, as well as all associated After-Hour Variance (AHV) requests and notifications for arrival, departure, assembly and disassembly. Paper forms will no longer be accepted for new CNs, and fees will no longer be waived for CD amendments.

All stakeholders (Professional Engineers, Master Riggers, A/D Directors, Hoist Machine Operators, Lift Directors, Device Installers/Removers, Equipment Users, etc.) need to **register in eFiling** prior to being identified on DOB NOW applications and submitting attestations online.

Any CNs and On-Site Waivers filed in BIS on July 6, 2020 or earlier will remain in BIS until completion, and all related actions, such as amendments and renewals, must be done in BIS. Submission of documents for these filings and actions will continue to be done via paper until further notice.

<i>Cranes Phase Two (beginning July 7, 2020)</i>		
PROTOTYPE	CRANE DEVICE	CRANE NOTICE
SYSTEM OF RECORD		
		BIS <i>(Existing CNs)</i> 
APPLICATIONS/TRANSACTIONS		
All Transactions: <ul style="list-style-type: none"> Initial/New Amendments Supplements Fees Applicable 	All Transactions: <ul style="list-style-type: none"> Register Renew Amend Fees Applicable 	Existing CNs (BIS): <ul style="list-style-type: none"> Renewals & Amendments for CNs started <i>prior</i> to Phase 2 continue in BIS Fees Applicable New Transactions (DOB NOW): <ul style="list-style-type: none"> Register & Submit new CNs including the Renewals & Amendments Tower Crane Foundation Fees Applicable
<div style="background-color: #e1eef6; padding: 10px; border: 1px solid #a6c9ec;"> <p>NOTE: As a reminder, the initial mandatory submission of Crane Prototypes (CP) and Crane Devices (CD) in DOB NOW began April 27, 2020.</p> </div>		

Accessing DOB NOW: *Build*

To log into DOB NOW, all users must have an active eFiling account specific to their license type, if applicable. To create an eFiling account, visit the [DOB NOW Registration page](#).

DOB NOW Training

The Department will conduct free training sessions to explain the new processes and demonstrate how to use DOB NOW: *Build*. Please visit www.nyc.gov/dobnowtraining to register for trainings as well as view presentations, step-by-step guides, and user manuals.