

SERVICE NOTICE

Follow Up #1: Green Roof Property Tax Abatement Request Submission in DOB NOW: *Build*

Beginning March 30, 2026, requests for a New York State Property Tax Abatement for a Green Roof filing will be submitted in DOB NOW: *Build*. The PTA3: Property Tax Abatement Application paper form is no longer required.

Requesting a Tax Abatement in DOB NOW

Green Roof filings submitted in DOB NOW on or after March 30, 2026, will have a new question on the PW1: ***Are you filing property tax abatement information with this filing?*** If the applicant answers **Yes**, a new Tax Abatement tab will appear. Submission of a separate Property Tax Abatement Application & Agreement for Installation of Green Roof (PTA3) paper form will no longer be required for these filings.

NEW Tax Abatement Section Updates

- **Maintenance Plan Author Information** section to be completed by a Professional Engineer, Registered Architect, NYS Licensed and Registered Landscape Architect, or a Horticulturist with a degree or certificate from an accredited training institute.
- **Owner's Attestation:** Owners will need to login to DOB NOW to attest to the Tax Abatement information in addition to completing the attestation on the **Statements & Signatures** tab.

Select the **Save Tax Abatement** button after completion of each of these sections.

To request a tax abatement for a Green Roof filing that was approved or permitted in DOB NOW before March 30, 2026, submit a **Post Approval Amendment (PAA)** and a **PTA3** paper form as an **Additional Supporting Document**. Read the [December 19, 2024 service notice](#) for more information.

Additional Information

Review [1 RCNY §105-01](#) for the procedure and requirements for approval of a tax abatement application for the installation of a green roof.

For additional assistance with DOB NOW, submit an inquiry at nyc.gov/dobhelp.