

FREQUENTLY ASKED QUESTIONS

Fee Equity – Local Law 56 of 2016

1. What is the new Local Law 56 of 2016 and when did it go into effect?

Local Law 56 of 2016 was enacted June 9, 2016 and establishes an appropriate and equitable fee for new buildings and alterations. The new Local Law reduces permit fees for 1, 2, 3 family dwellings and Affordable Housing.

2. When will the new rates go into effect?

The new rates have been effective since June 9, 2016 and will be reflected in BIS in two phases:

- PHASE 1 – The new rate for one, two, or three family dwellings and Affordable Housing projects will be applied in BIS on January 16, 2017. The Department will mail letters to all parties affected by this legislation that may be eligible for refunds who filed New Building and Alteration applications between June 9, 2016 and January 16, 2017.
- PHASE 2 – All other new rates specified in the legislation will be applied in BIS at a later date.

3. Who is affected by the fee changes?

Applications filed on or after June 9, 2016 through January 16, 2017 for New Buildings and Alterations may be affected.

4. The law states that fees for New Buildings and Alterations for one, two, or three family dwellings and Affordable Housing have been reduced. Am I eligible for a refund?

If your application was filed on or after June 9, 2016 through January 16, 2017, you may be eligible for a refund.

5. What determines the eligibility for a refund?

The date the application was filed determines the eligibility for a refund. There is separate service notice related to refunds.

6. Who initiates the refund process?

The Department will initiate the refund process by mailing eligible applicants letters.

7. Are the Local Law refund requests submitted to the borough offices?

No. Refund requests pertaining to Local Law 56 of 2016 **must** be emailed to dobrefunds@buildings.nyc.gov.

8. Do I have to complete the refund RF1 form?

Yes. Completed refund forms **must** be e-mailed to dobrefunds@buildings.nyc.gov.

9. If I have questions is there a telephone number that I can call?

Yes. The telephone number is (212) 393-2253.

10. Who will a refund check be made payable to?

All refund checks are payable to the payer of the original payment made to the Department.

11. Are there required documents that must be submitted with the refund form?

Yes. The proof of payment is required based on the payment method below in addition to the BIS receipt:

- Check – copy of the cancelled check (front and back);
- Money Order – copy of the money order;
- Credit Card – copy of the signed credit card receipt;
- Cash – copy of the BIS receipt;
- Online payment – copy of the electronic filing payment confirmation receipt;
- Copy of the notification letter received from the Department.

12. Where can I find Local Law 56 of 2016?

Information on Local Law 56 of 2016 can be found on the Department's website at <http://www1.nyc.gov/site/buildings/codes/local-laws.page>.