



# DETERMINATIONS: Review of Objections

## FACT SHEET

Per the Rules of the Department **1RCNY 101-03**, Determination Requests submitted to the NYC Department of Buildings for review are subject to the following fees:

1. CCD1 or ZRD1 request for Determination ..... **\$1,000**
  - Pre-Determination (pre-filed job) Request
  - Request for variation of a Code requirement or MDL section 277.16
  - Appeal of an affirmation of an objection after a second plan examination review
  
2. Appeal of CCD1 or ZRD1 Determination ..... **\$2,500**

*EXEMPTIONS: Properties that are exempt from fees per §28-112.1 and **1RCNY 101-03**.*

A determination request for plan examination objection **must** go through a second plan examination request first. These second review requests are covered by the filing fee, and do not require additional fees.

### Requesting a Review of Plan Examination Objections (AI-1 form)

Applicant **must** submit an AI-1 form listing the objection and providing reasons for its removal.

- Only rejections, following a second review, may be submitted as a Determination request and are subject to determination fees.

Request to review plan examination objections **must** be submitted on a completed AI-1 form with all supporting documentation in one flattened PDF format, to the appropriate email address listed below:

BOROUGH	EMAIL ADDRESS
Bronx	<a href="mailto:BXObjectionReview@buildings.nyc.gov">BXObjectionReview@buildings.nyc.gov</a>
Brooklyn	<a href="mailto:BKObjectionReview@buildings.nyc.gov">BKObjectionReview@buildings.nyc.gov</a>
Manhattan	<a href="mailto:MNObjectionReview@buildings.nyc.gov">MNObjectionReview@buildings.nyc.gov</a>
Queens	<a href="mailto:QNObjectionReview@buildings.nyc.gov">QNObjectionReview@buildings.nyc.gov</a>
Staten Island	<a href="mailto:SIObjectionReview@buildings.nyc.gov">SIObjectionReview@buildings.nyc.gov</a>
NYC Development Hub	<a href="mailto:DevHubObjectionReview@buildings.nyc.gov">DevHubObjectionReview@buildings.nyc.gov</a>
Hub Full Service	<a href="mailto:HubFSObjectionReview@buildings.nyc.gov">HubFSObjectionReview@buildings.nyc.gov</a>
DOB NOW Jobs	<a href="mailto:DOBNOWObjectionReview@buildings.nyc.gov">DOBNOWObjectionReview@buildings.nyc.gov</a>

*NOTE: Requests for review of objections will only be accepted at the email addresses listed.*

## Review of Plan Examination Objections

The appropriate borough office will review all requests for second review of plan examination objection(s). Requests will either be resolved, rejected, or the applicant will have to meet with the Department for further review. To review with an applicant, the borough office will schedule an appointment and the **applicant must be present** during the appointment to review the objection, and all relevant information, including disapproved plans **must** be made available for review.

When a borough office rejects a second review request of a plan examination objection, the applicant may revise the plans or submit a determination request to appeal the affirmation of an objection. A separate determination request **must** be submitted by the applicant.

### Requesting a Determination

- To request a Zoning Determination, file a [Zoning Resolution Determination Form \(ZRD1\)](#) (*Instructions*)
- To request a Construction Code Determination, file a [Construction Code Determination Form \(CCD1\)](#) (*Instructions*)

All submissions **must** include a copy of the invoice from the Borough Office where the fee was paid, except properties that are exempt from fees per §28-112.1 and this rule. Forms must be signed and sealed by a professional.

Determination requests are limited to one per form and **must** cite all related Code or zoning sections. Any attachments (drawings or other documents) **must** be formatted on 11" x 17" paper or smaller.