



OTCR4: Energy Storage System Registration Form

(form must be typewritten)

INSTRUCTIONS: Submit this form prior to operation of the ESS in accordance with 1 RCNY 101-19(k).

1. OWNER INFORMATION

Last Name: _____ First Name: _____ MI: _____
Organization: _____ Email: _____
Address: _____ Telephone No.: _____
City: _____ State: _____ Zip: _____

2. CERTIFICATE OF FITNESS HOLDER

Last Name: _____ First Name: _____ MI: _____
Address: _____ Telephone No.: _____
City: _____ State: _____ Zip: _____
Email: _____ Certificate of Fitness Holder No.: _____
Building Owner's Email: _____ Building Owner's Phone No.: _____

3. PROJECT LOCATION INFORMATION

DOB Job No.: _____ OTCR Submittal Code: _____ FDNY Permit No.: _____
BIN: _____ Block/Lot: _____
Building No.: _____ Street Name: _____
City: _____ State: _____ Zip: _____
Borough: _____ Accessory to 1- & 2-Family Dwelling? ☐ Yes ☐ No
Expected Operation Date: _____

4. ESS INFORMATION

Manufacturer: _____ Product Name: _____ Model No.: _____
ESS Chemistry: _____ Total Project Storage Capacity (kWh): _____
Total Project Power Output (kW): _____ Total Number of ESS Units: _____

5. ESS MANUFACTURER REPRESENTATIVE/SUBJECT MATTER EXPERT (per FC 608.8)

Last Name: _____ First Name: _____ MI: _____
Organization: _____ Email: _____
Telephone No.: _____

6. ATTESTATION

4A Owner Statement: I certify that the statements made herein are accurate and understand that falsification of any statement may subject me to criminal charges, including but not limited to, a misdemeanor punishable by a fine or imprisonment or both and that I may also be subject to disciplinary action by the NYC Department of Buildings.

I agree to notify DOB's **Office of Technical Certification & Research (OTCR)** immediately if any conditions, as outlined above, change during the operating lifetime of the ESS.

Owner's Name: _____ Signature: _____ Date: _____