

THE CITY OF NEW YORK  
HOUSING AND DEVELOPMENT ADMINISTRATION  
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: June 26, 1974

TO: Borough Superintendents

FROM: Thomas V. Burke, P.E., Director of Operations

SUBJECT: EQUIPMENT USE PERMITS  
MODIFICATION 1 DIRECTIVE 16 of 1971

The application for Equipment Use Permit form 25 and the Equipment Use Permit form 25A and Directive 16 of 1971, have been modified and changed.

Changes on the application Form 25 are shown on attached copy:

- a. Note: Changed to Note to Applicant
- b. Item 7 Heating System has been changed to read; Heating System (not including boiler).
- c. Other changes have been made to simplify and clarify the procedure in the issuance of the permit. Capacity B.T.U./HR. or Cubic Ft./Min. have been relocated so that entries can be made in tabular form.

The order in which the form is signed by the examiner and inspector has been changed. The examiner will approve the application form first after he determines that all forms, test reports have been filed, examined and accepted. The inspector will then make his inspection.

A line has also been added to indicate the date on which the equipment permit has been issued and the signature of the issuing clerk.

The equipment use permit form 25A has been changed by deleting the statement "No equipment use permit shall be issued, etc. and replacing it with a statement:

"This equipment use permit is issued in accordance with C26-117.3 of the Administrative Code".

A correction has also been made by adding the phrase "and Department of Buildings Directive 16 of 1971" to the inspectors note. See attached revised form 25A.

901

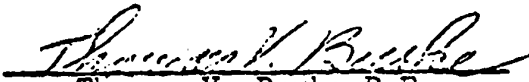
The modifications in Directive 16 of 1971 are:

page 3, section IX: Heating Systems - add phrase  
"(not including boiler)".

page 5, section XIV: Reports, Certifications, Approvals -  
section rewritten.

page 5, section XV: a sentence has been added to the end of  
the paragraph. "The applicant shall also file an equipment  
use permit form 25A".

A copy of the modified Directive 16 of 1971 is enclosed.

  
Thomas V. Burke, P.E.  
Director of Operations

TVB/LR/sc

cc: Commissioners  
V. Sorge, Labor Relations  
Glinsman, Allied Bldg. Inspectors  
I.E. Minkin, Exec. Eng.