

A G E N D A

NYC DEPARTMENT OF BUILDINGS

1. New Elevator Licenses

DOB provided updates on the New Elevator Licenses.

2. Follow up Items on November 17, 2021 Meeting

A. Database Issues

I. Reinstatement of Old Permits

When we put in request to Help Desk notifying them that the new permit has been resolved so can they close out old permit on BIS. New hires don't understand how to do this.

DOB is addressing the issue in staff training sessions.

B. Pay to File

Once a device gets pushed to pay to file there is no way to delete the entry if customer decides not to pay, so it sits on your dashboard forever.

DOB is working on dashboard enhancements. Industry is to follow up with examples for DOB review and follow up.

C. DOB NOW

I. CAT 1 and CAT 5 Testings are Slow for Filing

The CAT 5 out of cycle issue is still happening. We need to be able to put in a CAT 5 that is out of cycle and if a penalty needs to be paid the program should generate a 5K penalty and we should be able to pay it immediately so we can enter the new CAT 5.

Industry provided additional examples. DOB will review the information and follow up.

II. CAT 5 Test Flags Take Too Long to be Removed

When you do a CAT 5 early or late the DOB website will not let you enter the test. So, you have to send a ticket to the help desk for them to unflag the device so you can enter. By the time they do this your CAT 5 gets filed late and you have to pay \$250 per month because they took them long.

DOB is addressing the back-log issue by looking at the document review process.

III. Website Updates

After recent update website remains slow. Hours prior to an update the website slows down.

DOB addressed the issue by adding more infrastructure to DOB NOW.

ELEVATOR INDUSTRY ASSOCIATION (EIA)

1. Exempt AOC filings (DOE)

- We are having some problems with exempt AOC filings (DOE) which are being rejected stating a letter is needed (*see example highlighted below*) to correct the AOC and the supporting documents are not acceptable.
- The supporting document we are attaching is the ELV3 which is needed to prove the test was filed
- However, if we pay the \$40.00 filing fee the AOC is accepted with the same supported documentation
- We have put a ticket in, and we are awaiting a response from DOB
- This member has a list of all Doe accounts which were failed (if needed)

Trace History				
Action	Person	Person Type	Comments	Created On
QA Clerk marked the filing as QA Failed	QA Team	DOB Employee	The supporting document attached is not acceptable. Please have the elevator company attach a letterhead explaining there are no more supporting documents required for the affirmation of correction. Have the elevator director sign the paper along with the notary public that signed the sworn and affirmed statement.	1/27/2022
QA Supervisor assigned the filing to QA Clerk	QA Supervisor Team	DOB Employee		1/26/2022
Submitted: Sent to QA Supervisor Team for review	LAWRENCE BETZ	External User		1/26/2022

◀ 1 to 3 of 3 records ▶

Close

DOB is reviewing the issue and will follow up.

2. Connectivity

- A. DOB needs to improve the lack of connectivity and usability of the DOB NOW portal during business hours. Lack of communication to resolve these issues has resulted in late filing fees, not being able to upload both category and periodic inspections and difficulties paying and filing. The updated NYC building code changes has implemented reduced timeframes which is also making this process very difficult in conjunction with the ongoing DOB portal issues. with the ongoing DOB portal issues.

DOB is addressing inconsistencies in reporting and DOB NOW portal levels connectivity and usability.

- B. When will the DOB be providing official guidelines and checklists for the periodic inspections? Elevator consultants need to have an official set of standards for performing these visual inspections to inspect accurately and follow all safety guidelines.

DOB will look into the issue and follow up with information on periodic inspections guidelines and checklists.

NATIONAL ELEVATOR INDUSTRY INC. (NEII)

1. Test Notifications

Test notifications we are getting error message where device is either not found or system just does not let us enter.

Industry is to follow up with examples for DOB review and comment.

2. CAT 5 Filing Clarification

Need clarification on the Cat 5 filing. Not understanding if we do a test after the 21st why is there a penalty when we have 10 days.

This CAT 5 filing issue has been addressed.

ATTENDEES

ELEVATOR INDUSTRY ASSOCIATION (EIA)

- Bob Martin, President, EIA
- Michael Di Mattia, Counsel to EIA, McGuire Woods
- Jake Herring, The Parkside Group
- Bart Kolodziejczyk, Nouveau Elevator
- Andrew Trapani, PS Marcato Elevator

NATIONAL ELEVATOR INDUSTRY INC. (NEII)

- Jerry Frascelli, Otis
- Betsy Ceriello, Otis
- David McColl, Otis
- Bruce Horne, Otis
- Adam Beznicki, TK Elevator
- Barbara Thomas, TK Elevator
- Ian Macmillan, Kone
- Pamela Perotta, Kone
- Frederick Risi, Kone
- Morgan Williams, Kone
- Pete Jodko, Fujitec
- William Mensche, Schindler
- Alfonso Robles, Schindler
- John Soutrar, Schindler
- Paul Spampanato, Schindler
- Sacha Vaughn, Schindler
- Nancy Todaro, Schindler
- Phil Grone, NEII
- Priscilla Magee, NEII
- Kathy Cudahy, NEII
- Amy Blankebillier, NEII