

A G E N D A

NYC DEPARTMENT OF BUILDINGS

Follow-up Items on August 25, 2021 Meeting:

1. Database Issues

A. Payment Processing Penalties

I. Please see example below:

I made fourteen \$3,000 payments on Friday (10/9) which took about 2 hours. Today, the DOB sent our finance department a report that we have to approve or deny based on the payments made. This happens every business day. What they sent to finance was a total of fifteen \$3,000 payments, meaning there was an erroneous charge amongst the fourteen correct ones. However, they do not show us any discerning information about the charges other than the amount. So now we have to reject all fifteen \$3,000 payments instead of the one that is wrong. On top of this DOB charges us \$20 per rejection for a processing fee. So, this will cost us an extra \$300 because we have to reject the charges.

Industry is to follow up with additional examples; DOB will review the issue and follow up.

2. Elevator Licenses: Expiration Date Extension

DOB shared information on the extension of the expiration date for elevator licenses.

[Elevator Licenses: Extension of December 31, 2021 Expiration Date \(nyc.gov\)](#)

ELEVATOR INDUSTRY ASSOCIATION (EIA)

1. Elevator Inspections Proposed Rule Update

[Periodic Elevator Inspections \(nyc.gov\)](#)

NATIONAL ELEVATOR INDUSTRY INC. (NEII)

1. Database Issues

A. Reinstatement of old permits

When we put in request to Help Desk notifying them that the new permit has been resolved so can they close out old permit on BIS. New hires don't understand how to do this.

The applicant refers to the Pre-build jobs and expired permits.

To get a sign off on old permits, the job needs to be refiled in Build. Once the job gets a sign off, the applicant must inform DOB.

Build will issue a New Device Number and DOB will change status of the old device and close out the old permit. If the applicant fails to complete these steps, devices and applications associated with the property would be incomplete which could prevent CO issuance.

Applicant must provide the New application#, Old application# and Device Number.

B. Pay to File

- I. Once a device gets pushed to pay to file there is no way to delete the entry if customer decides not to pay, so it sits on your dashboard forever.

DOB will look into this issue and follow up. We are in the process of the designing some new features including ability to export records from the dashboard and to search/filter based on which parties have or have not signed.

C. Functionality Recommendation

- I. Once all the parties sign, the line item should change to a different shade or color so it's clear this is fully signed, so we don't have to check each entry.

After the ELV3 (TEST) or the Elv29 (AOC) is in the DOB NOW system and you need the customer and the other parties to sign off, once they have ALL signed off then it can be processed for payment. But because we are unaware of when these people are signing off the entry does not get processed with payment because we are unaware that all parties have signed off. Now, if after the last party signs off if the entry changed color or even having the entry bolded, we could see right away that all parties have signed. As it is, we have to go in and out of each entry looking to see if all parties have signed and when you have 15 or 16 pages of entries this can be a time-consuming issue.

DOB will review the issue and follow up.

2. DOB Updates & New State Law Implementation

- A. Update on the implementation of the NYS law requirements?
- B. COVID-19 update

DOB has released guidelines on NYS licensing law requirements.

3. DOB NOW

- A. CAT 1 and CAT 5 testings are slow for filing

The CAT 5 out of cycle issue is still happening. We need to be able to put in a CAT 5 that is out of cycle and if a penalty needs to be paid the program should generate a 5K penalty and we should be able to pay it immediately so we can enter the new CAT 5.

The issue will be resolved with the New Code Update. DOB is looking at all cycles to determine what needs to be addressed.

B. CAT 5 Test flags take too long to be removed

When you do a CAT 5 early or late the DOB website will not let you enter the test. So, you have to send a ticket to the help desk for them to unflag the device so you can enter. By the time they do this your CAT 5 gets filed late and you have to pay \$250 per month because they took them long.

DOB will review the process and address the back-log issue.

C. Website Updates

- I. After recent update website remains slow
- II. Hours prior to an update the website slows down

DOB is actively adding more infrastructure to DOB NOW.

4. Dual Licenses

If I am an electrician and an elevator mechanic licensee, why can't I hold both licenses why do I have to choose. Why can't I hold both license if I qualified for both. DOB stated that you can't have both and be registered in the eFiling system.

This statement is incorrect. Elevator and electrical licenses can be on the same eFiling account. (only Welders and Plumbing Journeymen have a conflict)

ATTENDEES**ELEVATOR INDUSTRY ASSOCIATION (EIA)**

- Bob Martin, President, EIA
- Michael Di Mattia, Counsel to EIA, McGuire Woods
- Bart Kolodziejczyk, Nouveau Elevator
- Andrew Trapani, PS Marcato Elevator
- Jake Herring, The Parkside Group

NATIONAL ELEVATOR INDUSTRY INC. (NEII)

- Jerry Frascelli, Otis
- Betsy Ceriello, Otis
- David McColl, Otis
- Bruce Horne, Otis
- Adam Beznicki, TK Elevator
- Barbara Thomas, TK Elevator
- Ian Macmillan, Kone
- Frederick Risi, Kone
- Morgan Williams, Kone

- Pete Jodko, Fujitec
- John Soutrar, Schindler
- Paul Spampanato, Schindler
- Sacha Vaughn, Schindler
- Nancy Todaro, Schindler
- Chelsea Chaney, NEII
- Phil Grone, NEII
- Priscilla Magee, NEII
- Kathy Cudahy, NEII
- Amy Blankebiller, NEII