

SERVICE NOTICE

Civil Penalties for Failure to File Affirmation of Correction for 2022 and 2023 Elevator Inspection and Test Cycles

As stated in Department of Buildings Rule [1 RCNY §103-02\(h\)\(3\)](#) and [\(i\)\(3\)](#), DOB will not require owners to pay a civil penalty for failure to file by the due date an affirmation of correction for defects found during the 2022 and 2023 inspection and test cycles provided the affirmation was submitted by April 14, 2023 (for the 2022 cycle) or April 14, 2024 (for the 2023 cycle).

2022 Cycle

DOB has dismissed violations issued to owners for failure to file an affirmation of correction for the 2022 cycle if the affirmation was submitted by April 14, 2023. To check the status of the violation, select the **Violations** portal in the [DOB NOW Public Portal](#). The Violation Status will be Dismissed. Follow the instructions in the [March 11, 2024 Service Notice](#) to request a refund if the civil penalty for a dismissed violation was already paid.

2023 Cycle

DOB will not issue violations for failure to file an affirmation of correction by the due date for the 2023 cycle if the affirmation was submitted by April 14, 2024.

For more information, visit nyc.gov/buildings and search for [Elevator FAQs](#). For further assistance, submit an inquiry at nyc.gov/dobhelp.