

The Department of Buildings is requesting applications from members of the construction, real estate, labor, architectural, and engineering communities, and other interested stakeholders to serve on the Code revision technical committees, formally known as the Electrical Code Revision and Interpretation Committee (ECRIC). Applications will be accepted through **February 9, 2018**.

These technical committees will help develop and review amendments to the 2011 New York City Electrical Code as part of the Code revision process. The technical committees are not responsible for the ongoing interpretation of the Electrical Code standards – these will remain with ECRIC.

*NOTE: The ECRIC Code revision technical committees will hereafter be referred to as ECRIC-CRC and the ECRIC Interpretation Committee will be referred to as ECRIC-IC.*

## **BACKGROUND**

The current 2011 New York City Electrical Code (NYCEC) consists of administrative and technical provisions. The technical provisions are based on the 2008 National Electrical Code (NEC) with NYC amendments. The administrative provisions contain construction and maintenance, licensing, fees, and other provisions that apply universally to the Code. The Electrical Code protects public health, safety, and general welfare by establishing minimum requirements for safe installation of electrical systems.

The New York City Department of Buildings strives to keep the New York City Codes up to date with national standards. To this end, the Department is organizing technical committees to help review the 2014 version of the NEC and draft amendments that adapt the national standards to the special requirements of building and construction in the city of New York. Upon completion of the committee work, the Department will submit the proposed Code Revisions to the New York City Council for their review and approval.

## **TIME COMMITMENT**

Technical committees meet on a regular basis. Committee members are expected to be available to attend all meetings of their committee. All committee work is on a volunteer basis. The Department cannot provide any compensation for work or travel. Committee work is anticipated to last approximately one year from kickoff.

## **COMMITTEE MEMBERSHIP**

Committee participants should be ‘experts’ in the subject matter considered by the respective committee. Members may represent either a specific organization, or be appointed to act on their own behalf due to their personal expertise in the subject matter.

Organizations whose interest is primarily in the areas of real estate, labor, policy, or economics, and who wish to have representation on a technical committee, **must** provide a technical expert to represent their organization. The Department will not consider applications for individuals who do not possess technical proficiency in regards to the material assigned to the committee. Individuals interested in participating on a technical committee **must** complete, sign and return this application along with all required attachments to the Department.

The Technical Committees will review the 2014 NEC and proposed NYC modifications. The Technical Committees will consist of six individual committees comprised of members with technical expertise in the subject matter. The Technical Committees are consensus-driven, by which committee members work together to find a mutually acceptable solution to the technical provisions. In addition, the Technical

Committees will also have the opportunity to consider proposed changes to the administrative provisions and advise the Managing Committee and the Department on the proposed changes.

The Managing Committee (formally known as ECAC) is responsible for reviewing and accepting proposals that result from the work of the technical panels. The Managing Committee will consist of the panel leaders and vice-chairs of the technical panels, as well as representatives of the electrical, construction, labor, real estate, government, professional, and other stakeholder organizations. The review of the technical changes by the Managing Committee is consensus-driven. The Managing Committee will also have the opportunity to consider proposed changes to the general administrative provisions and advise the Department on the proposed changes. Additional information regarding the structure and process is available for review in the *NYC DOB Electrical Code Handbook*. To participate, all members **must** agree to abide by the procedures described therein.

## COMMITTEE STRUCTURE

The Department seeks to appoint volunteers to committees to ensure a balanced representation of stakeholders. Space on the identified Technical Committees is limited. .

COMMITTEE NAME	CODE ASSIGNMENT
Wiring Methods & Materials	Electrical Code Chapter 1 and Chapter 3
Wiring Protection, Switchboards and Panels	Electrical Code Chapter 2 and Articles 408 & 409
Equipment for General Use	Electrical Code Chapter 4
Special Occupancies and Equipment	Electrical Code Chapter 5 & 6
Fire Pumps and Special Conditions	Electrical Code Article 695 & Chapter 7
Remote Control, Signaling and Low Voltage (LV) Power	Electrical Code Articles 725 & 770 & Chapter 8

Complete the following application to apply to participate on a Technical Committee.

**Application Submission:** Applications may be sent to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov) or via US Postal Mail. Details on how to submit your application are in **Part F** of the application. The deadline for submissions is **February 9, 2018**.

**PART A: Participant Information**

Name *Last, First*

Company

Title/Position

Street Address

City

State

ZIP

Email

Telephone

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Are you representing an organization?

 Yes No

If yes, please specify the name of the organization:

If an organization, company or interest, etc., funds your participation, please provide the following information:

*You may attach additional information on a separate sheet of paper.*

Organization:

Main contact (name):

Main contact phone number:

Main contact Email address:

*All funding sources **must** be indicated. Failure to do so may jeopardize your ability to participate.*



**PART B: Committee(s) Selection**

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Please select the committee(s) you are interested in serving on. You must select at least one category from the following list.

- 1 Wiring Methods & Materials
- 2 Wiring Protection, Switchboards & Panels
- 3 Equipment for General Use
- 4 Special Occupancies & Equipment
- 5 Fire Pumps & Special Conditions
- 6 Remote Control, Signaling & LV Power

If you chose more than one committee, please specify your first choice:

Please select from the list below, all that apply to your experience and background and that would qualify you to participate on the technical committees you selected above.

Experience

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Air Conditioning        | <input type="checkbox"/> Fire Alarm Systems               | <input type="checkbox"/> Micro-grid              |
| <input type="checkbox"/> Consulting Engineer     | <input type="checkbox"/> Fire Department Filings          | <input type="checkbox"/> Photo Voltaic           |
| <input type="checkbox"/> Electrical Design       | <input type="checkbox"/> Grounding                        | <input type="checkbox"/> Power Distribution      |
| <input type="checkbox"/> Electrical Installation | <input type="checkbox"/> Hazard Locations                 | <input type="checkbox"/> Switchboard Fabrication |
| <input type="checkbox"/> Elevator                | <input type="checkbox"/> Lighting                         | <input type="checkbox"/> Utility Work            |
| <input type="checkbox"/> Emergency Systems       | <input type="checkbox"/> Load Calculations                | <input type="checkbox"/> Other _____             |
| <input type="checkbox"/> Energy Storage Systems  | <input type="checkbox"/> Low Voltage Installer/Contractor |  |

Are you interested in serving as committee chair for any committee(s) that you selected?

- Yes                       No

**PART C: Relevant Experience**

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Please describe your technical experience, and why you are qualified to serve on the committee(s) you have selected in Part B & C.

*You may attach additional information on a separate sheet of paper.*



Have you ever served on a technical panel or committee (e.g. NFPA, ACEC, UL STP, IAEE, NYC Construction Code, NYC Electrical Code, etc.)?

Yes

No

Please specify below:

Please list any and all licenses and/or professional certifications you currently hold.

## PART D: Background Investigation

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All participants **must** undergo a background investigation before serving on any code committee. **The information you provide is confidential.**

Name *Last, First*

Maiden Name or Alias *(if applicable)*

City

State

Zip

Social Security Number

Date of Birth (Month/Day/Year)



**Have you ever been convicted of a crime or disciplined by a city, state or Federal government?**

- No
- Yes

**If you answered YES, please specify below:**

**Do you have a personal friend or relative currently employed by the NYC Department of Buildings?**

- No
- Yes

**If you answered YES, please indicate the name of the individual(s) and your relationship below.**



## PART E: Authorization

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I, , being duly sworn, state that I have read, understand, and to the best of my knowledge responded truthfully, accurately and completely in this application.

I have completed Parts D and E of this application for the express purpose of authorizing the City of New York (“the City”) to investigate my background as part of my application for participation in an Electrical Code Revision Committee.

I acknowledge that the City may, by means it deems appropriate, determine the accuracy and truth of the statements made in this application.

I authorize the City through its employee(s), agent(s) and/or representative(s) to investigate my background and authorize all persons, companies, entities, schools, governmental agencies or authorities to release any and all information pertaining to me or submissions made by me, documentary or otherwise, as requested.

I agree to cooperate fully with the City in its investigation of my background. I understand that my background investigation may not be completed until after I have started working on a Code Revision Committee. I agree that I can be removed from the committee as a result of the background investigation and/or if I do not meet the qualifications of the position I am seeking. Additionally, I agree that this authorization will remain in effect for the duration of my service on the Electrical Codes Revision Committee(s).

I agree to notify the Department if the information provided in the Code Revision Committee Application changes, including a change in the organization I represent, source of funding or employment.

I acknowledge that I may not accept bribes, gratuities, gifts, or compensation for performing my duties, other than the funding indicated in Part A of the Code Revision Committee Application.

By signing below, I agree to comply with the provisions of the [2018 Electrical Code Revision Cycle Handbook](#).

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

## PART F: Submitting Your Application

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To apply to participate in a Technical Committee, you **must** submit the following via mail or email before **February 9, 2018**. If sending your application by email, please attach all documents as one PDF file.

- Completed and Signed Application**
- Current Resume**
- Photocopy of a government-issued ID** *(for background check)*
- Letter of representation from affiliated organization**

**By mail:** New York City Department of Buildings  
Code Development Unit  
Attention: Committee Selection  
280 Broadway, 7<sup>th</sup> Floor  
New York, NY 10007

**By email:** Send your documents, including your scanned signed application to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov)

*Please do not send inquiries to email address listed above, as we are unable to respond. Send all email inquiries to [ConstructionCodes@buildings.nyc.gov](mailto:ConstructionCodes@buildings.nyc.gov). Please type with 'Code Revision' in the subject of any emails regarding your application.*