

SERVICE NOTICE

DOB NOW: *Safety* Filing Extensions

As a result of the **DOB NOW: *Safety*** intermittent system outage between December 28, 2020 to January 5, 2021, eligible boiler, elevator and façade compliance filings submitted by January 15, 2021 will be granted refunds for late fees or penalties.

Boiler Inspection Compliance Filings

For reporting cycle 2020, if the system down time impacted the reporting grace period (45-day filing deadline from the inspection date) and it falls within the time period of December 28, 2020 to January 5, 2021, submit the inspection report in **DOB NOW: *Safety*** by January 15, 2021 and pay the monthly late fee. Then submit a **RF1: Refund Request Application** to boilrefunds@buildings.nyc.gov.

For reporting cycle 2019 or 2020, if the report filing deadline was set to expire completely (late filing 12 months from the date of inspection) between December 28, 2020 – January 5, 2021, the filing is considered expired and can no longer be submitted in **DOB NOW: *Safety***. A violation will be issued for failure to file. Once the violation is issued, submit a **civil penalty waiver request** in **DOB NOW: *Safety*** and upload the report that shows the inspection date was exactly one year prior to a date within the system outage period and any supporting documents.

For **Affirmation of Correction (AOC)** filings, if the system down time impacted the reporting grace period (180-day filing deadline from the initial inspection date) and it falls within the time period of December 28, 2020 to January 5, 2021, submit the AOC in **DOB NOW: *Safety*** by January 15, 2021 and pay the monthly late fee(s). Then submit a **RF1: Refund Request Application** to boilrefunds@buildings.nyc.gov.

Elevator Category 1 and Category 5 Periodic Inspection/Test Compliance Filings

For reporting cycle 2020, if the system down time impacted the reporting grace period (60-day filing deadline from the inspection date) and it falls within the time period of December 28, 2020 – January 5, 2021, submit the inspection/test report in **DOB NOW: *Safety*** by January 15, 2021 and pay the monthly late fee. Then submit a **RF1: Refund Request Application** to elevrefunds@buildings.nyc.gov.

For reporting cycle 2019 or 2020, if the report filing deadline was set to expire completely (late filing 12 months from the date of inspection) between December 28, 2020 – January 5, 2021, the filing is considered expired and can no longer be submitted in **DOB NOW: *Safety***. A violation will be issued for failure to file. Once the violation is issued, submit a **civil penalty waiver request** in **DOB NOW: *Safety*** and upload the report that shows the inspection date was exactly one year prior to a date within the system outage period and any supporting documents.

For **Affirmation of Correction (AOC)** filings, if the system down time impacted the reporting grace period (180-day filing deadline from the initial inspection date) and it falls within the time period of December 28, 2020 to January 5, 2021, submit the AOC in **DOB NOW: *Safety*** by January 15, 2021 and pay the monthly late fee(s). Then submit a **RF1: Refund Request Application** to elevrefunds@buildings.nyc.gov.

Façade Compliance Filings

For unsafe reports submitted for the current reporting cycle, if the 90-day filing deadline (from the Effective Filing Date of the unsafe TR6) or extension end date (for extensions) of when the amended TR6 or FISP 1 or FISP 2 extension report was due falls within the time period December 28, 2020 – January 5, 2021, submit the inspection report in **DOB NOW: *Safety*** by January 15, 2021. Then submit a **Facades Waiver of Civil Penalties Form** to facades@buildings.nyc.gov.