

SERVICE NOTICE

Boiler Equipment Filings to Launch in DOB NOW: *Build*

Effective September 3, 2019, all new boiler, fuel burner and fuel storage filings must be submitted in DOB NOW: *Build* under the new combined Boiler Equipment (BE) work type.

6 Work Types <i>Select all that apply but no more than allowed by job and filing type. "OT" required on all NB and Alteration 1 initial applications.</i>			
6A <input checked="" type="checkbox"/> BL - Boiler <i>PW1C</i>	<input checked="" type="checkbox"/> FS - Fuel Storage <i>PW1C</i>	<input type="checkbox"/> PL - Plumbing <i>PW1B</i>	6E <input type="checkbox"/> CC - Curb Cut <i>16</i>
<input type="checkbox"/> FA - Fire Alarm	<input type="checkbox"/> FP - Fire Suppression	<input type="checkbox"/> SD - Standpipe <i>PW1B</i>	<input type="checkbox"/> OT/LAN - Landscape
<input checked="" type="checkbox"/> FB - Fuel Burning <i>PW1C</i>	<input type="checkbox"/> MH - Mechanical	<input type="checkbox"/> SP - Sprinkler <i>PW1B</i>	6F <input type="checkbox"/> OT/ANT - Antenna
6B <input type="checkbox"/> EQ - Construction Equipment <i>15</i>	6C <input type="checkbox"/> OT/GC - General Construction	6D <input type="checkbox"/> OT - Other, <i>describe:</i>	<input type="checkbox"/> OT/BPP - Builders Pavement Plan <i>8D</i>
			<input type="checkbox"/> OT/FPP - Fire Protection Plan
			<input type="checkbox"/> OT/MAR - Marquee <i>8E, 26B</i>

Boiler (BL), Fuel Burner (FB) and Fuel Storage (FS) applications not yet in 'D' status in the Buildings Information System (BIS) as of 4:00 pm on August 30, 2019 must be filed in DOB NOW: *Build*.

If filed together, the three work type components (boiler, fuel burner and fuel storage) can be submitted in DOB NOW: *Build* on one work permit with one set of plans. In an application for Boiler Equipment (BE), a scope of work category will be specified: new installation, modification or replacement. All selected scope of work components will be covered by the one work permit.

Access to DOB NOW: *Build*

To log into DOB NOW, all users need an active eFiling account specific to their license type, if applicable. To create an eFiling account, visit the **DOB NOW Registration Page** at www.nyc.gov/dobnowtips for assistance.

DOB NOW Training

The Department will conduct free training sessions to explain the new processes and demonstrate how to use DOB NOW: *Build*. Visit the DOB NOW Training Page at www.nyc.gov/dobnowtraining to register for upcoming training and to access step-by-step guides, user manuals, and videos.

To submit an inquiry about DOB NOW, visit the DOB NOW Help Form at www.nyc.gov/dobnowhelp.

POST UNTIL: December 31, 2019