

SERVICE NOTICE

DOB NOW: *Build* Updates – Elevator

Effective June 29, 2020, **DOB NOW: *Build*** will be updated with a number of changes specific to the Elevator (VT) work type.

In response to feedback from industry members, the following changes are being implemented. All changes are applicable to new VT job filings (formerly the ELV1) that are created on or after June 29 or were still in Pre-Filing status on June 26. Changes will also apply to PAAs that are in Pre-filing or Objections statuses if the specific fields are editable on the PAA.

CATEGORY	DESCRIPTION
General Information – New Questions <ul style="list-style-type: none"> - Door Lock Monitoring - EBN/PPN 	<p>When a filing includes Alteration/Replacement, two new questions have been added:</p> <ul style="list-style-type: none"> • Is this application to install Door Lock Monitoring only? (this will also be printed on the permit) • Are you filing this application as EBN/PPN? <p>If ‘Yes’ is selected for Door Lock Monitoring:</p> <ul style="list-style-type: none"> - EBN/PPN question will automatically be set to Yes; - Witnessing Agency on the Sign Off request will be required; - Application will be auto permitted (except for fee exempt applications); - PAAs cannot be done. <p>If ‘No’ is selected for Door Lock Monitoring:</p> <ul style="list-style-type: none"> - the EBN/PPN question can be answered either way; - the EBN/PPN question can be changed during Objections or PAA (only from EBN/PPN to EBN).
Device Details <ul style="list-style-type: none"> - Elevator Type Replacement 	<p>The following questions are now editable in Objections status:</p> <ul style="list-style-type: none"> • Do You Want to Replace Freight Elevator with Passenger Elevator? • Do You Want to Replace Passenger Elevator with Freight Elevator?

CATEGORY	DESCRIPTION
Accessibility Lifts – Elevator Director can submit	An Elevator Director/Co-Director can now be the Applicant for an Accessibility Lift application.
Accessibility Lifts: Stairway Lift – Electrical Permit no longer required	Electrical Permit # is now optional for Stairway Lifts.
Insurance Information – Documents no longer required	Elevator Director/Co-Director is no longer required to upload Insurance Document(s).
Sign Off Request – Witnessing Agency new question	The following question has been added to Sign-off Request: <ul style="list-style-type: none"> • Is Witnessing Agency required? If 'Yes' the Witnessing Agency section will be visible and must be completed.

Visit the [DOB NOW: Build Elevator Resources page](#) for more information or submit an inquiry at www.nyc.gov/dobnowhelp.

POST UNTIL: October 31, 2020