

# DOB NOW: *Build* – Technical Reports

## TR2 & TR3 Step-By-Step Guides

### Work Type: Structural

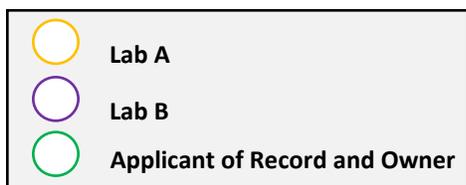
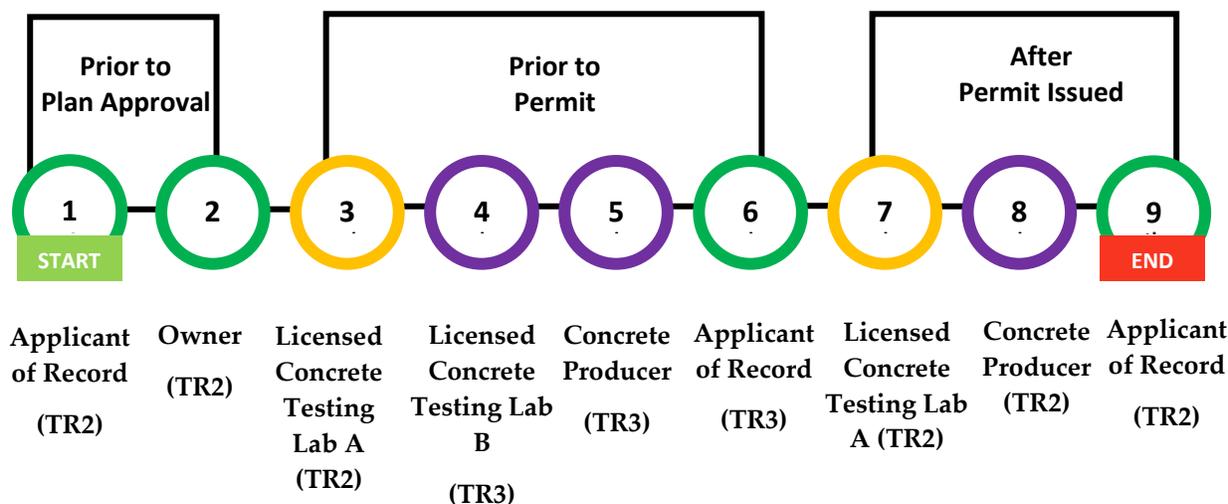
### Scope of Work: Concrete

The following steps apply only to Structural Job Filings with Concrete as the proposed scope of work.

In DOB NOW: *Build*, the system will generate the required fields based on the data entered within the Structural Job Filing tabs.

There are repeated steps within the TR2 and TR3 tabs.

The below process flow displays the roles involved in the TR2 and TR3/P process and the various stages where data entry is required.

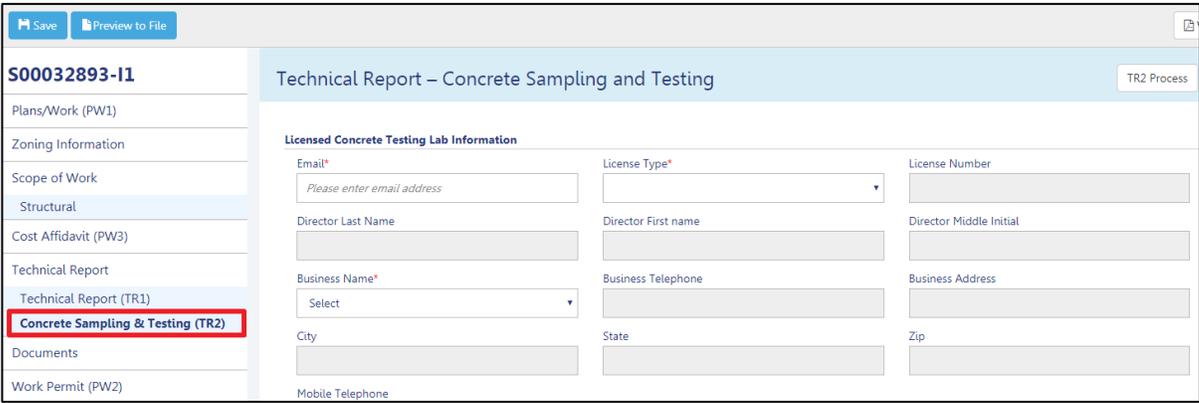
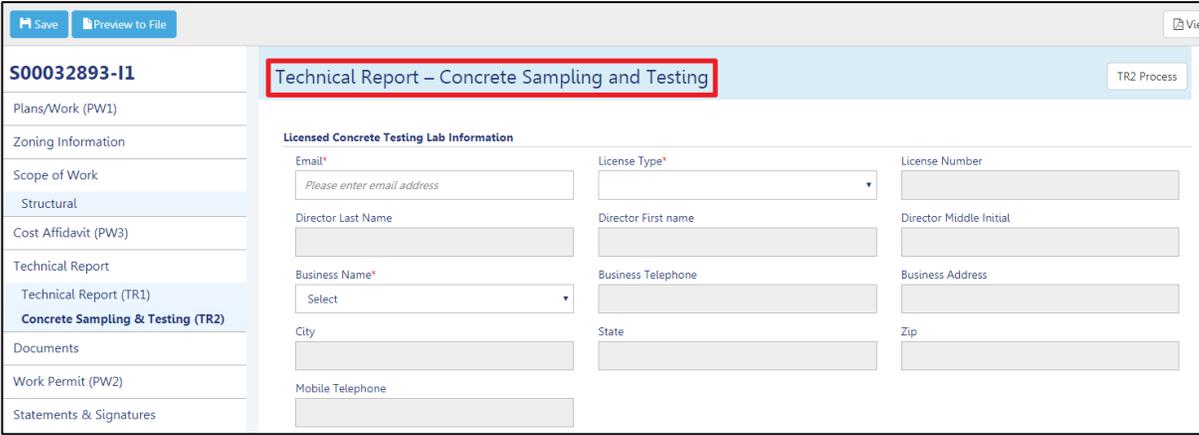


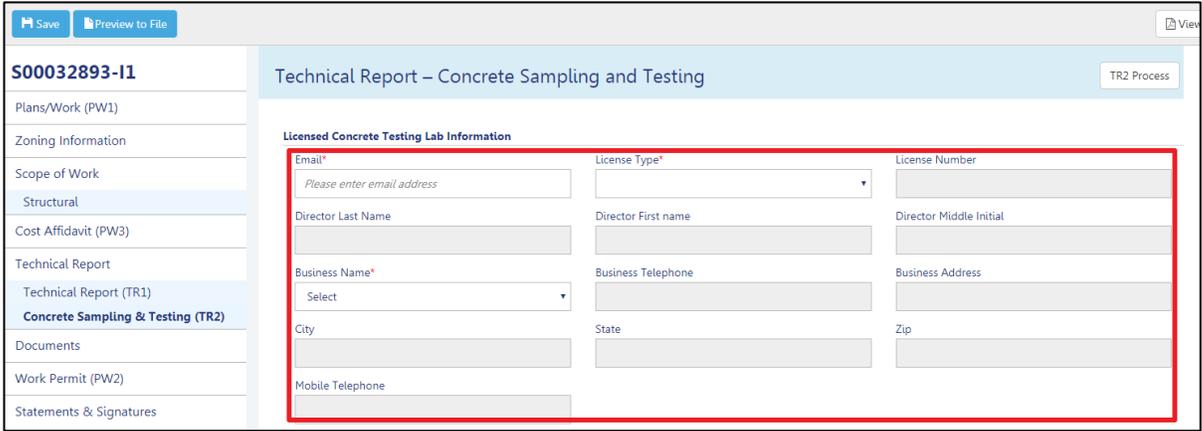
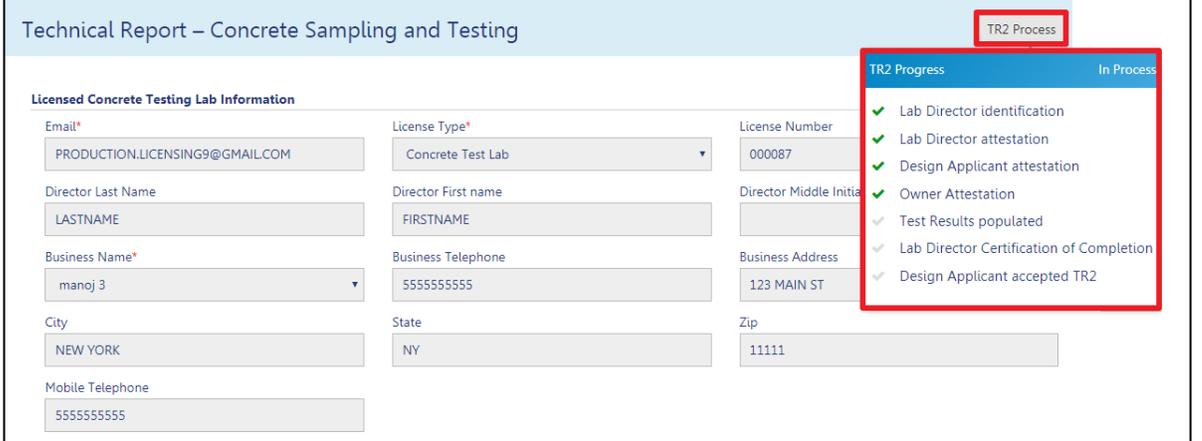
In these Step-by-Step Guides you will learn how to:

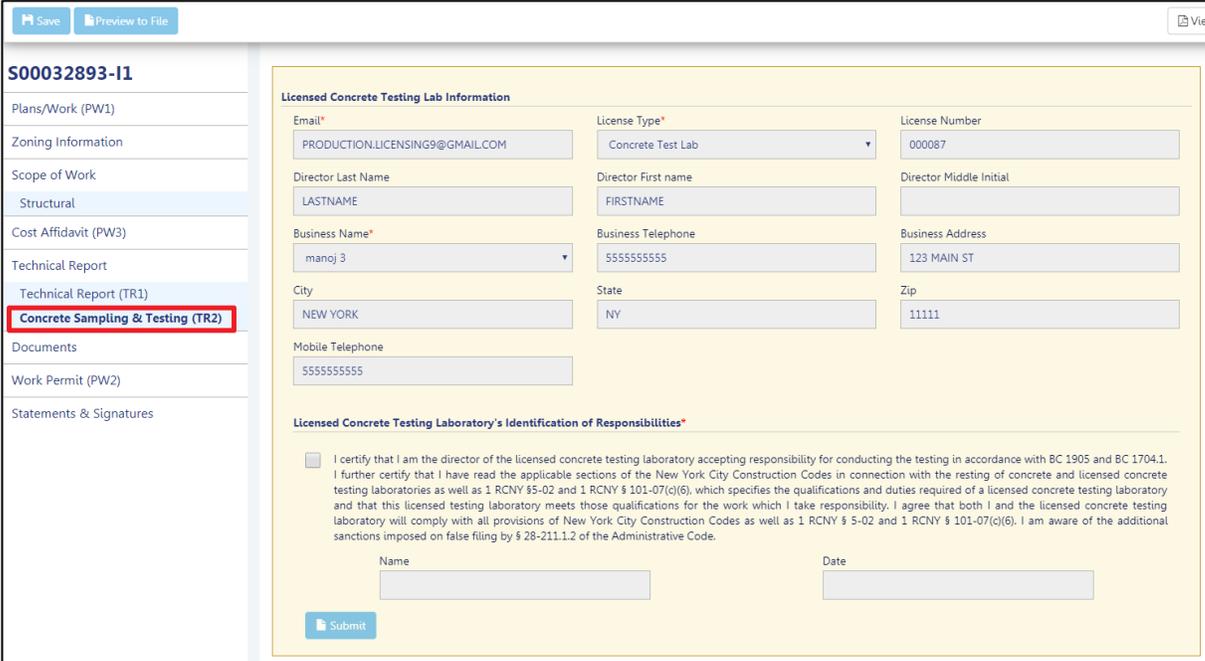
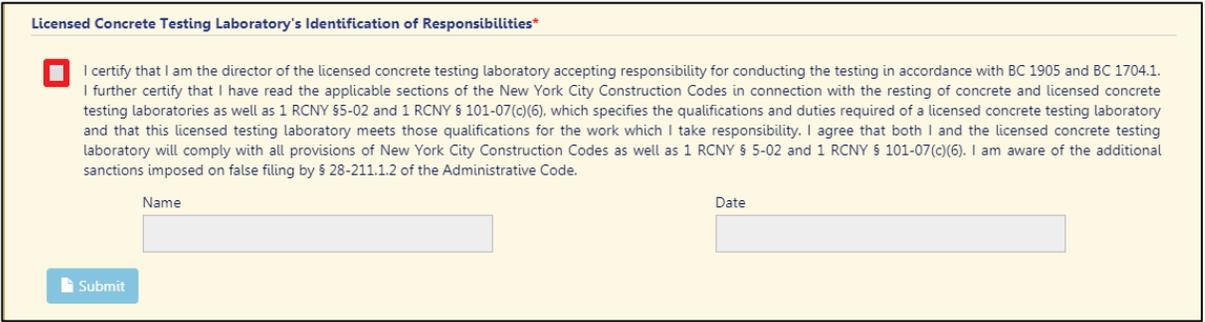
Technical Report (TR2): Concrete Sampling and Testing _____	3
Complete Technical Report (TR3): Concrete Design Mix _____	9
Complete Technical Report (TR2): Concrete Sampling and Testing _____	25

# PRIOR TO PLAN APPROVAL: Technical Report (TR2): Concrete Sampling and Testing

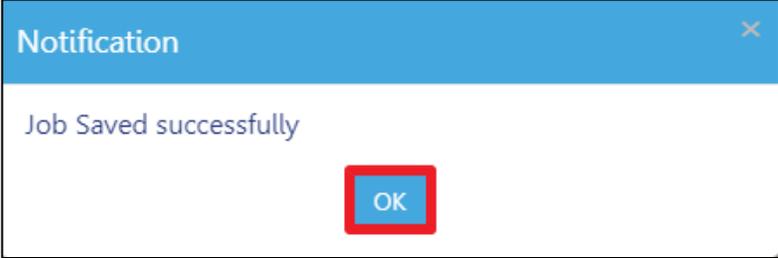
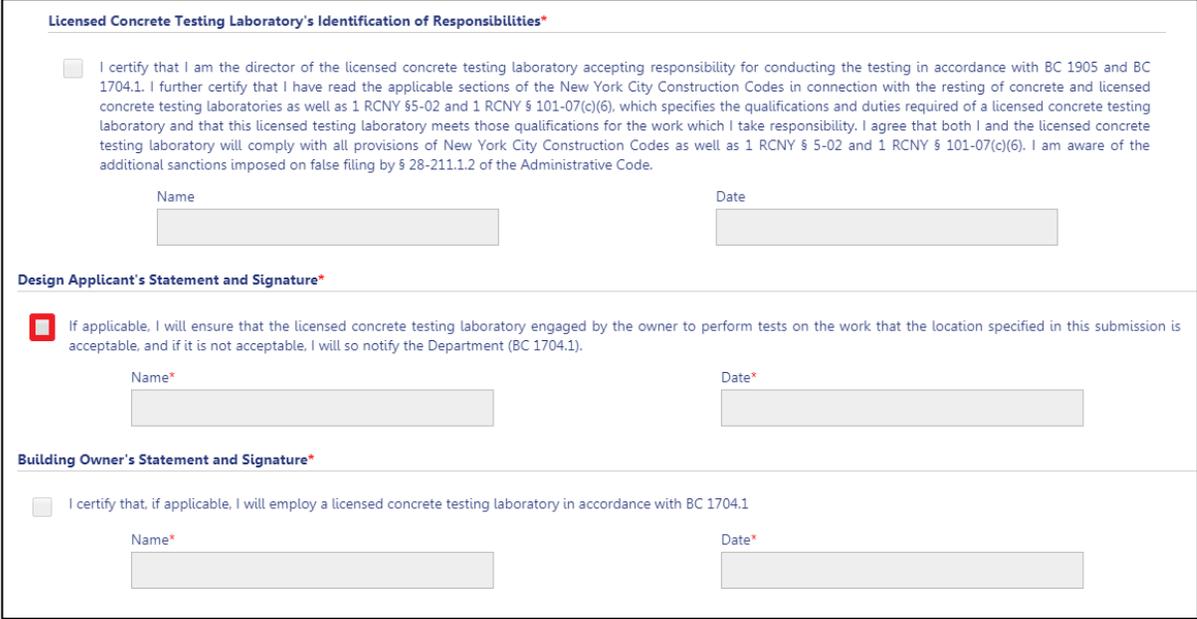
Complete the following steps to enter the **Technical Report (TR2):** Concrete Sampling and Testing details:

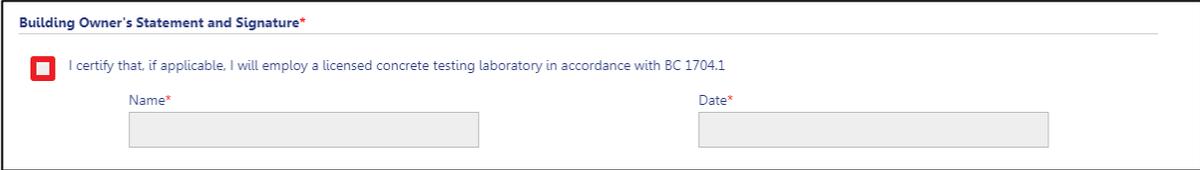
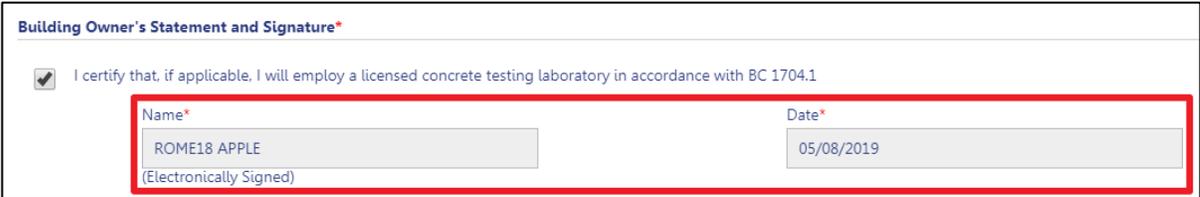
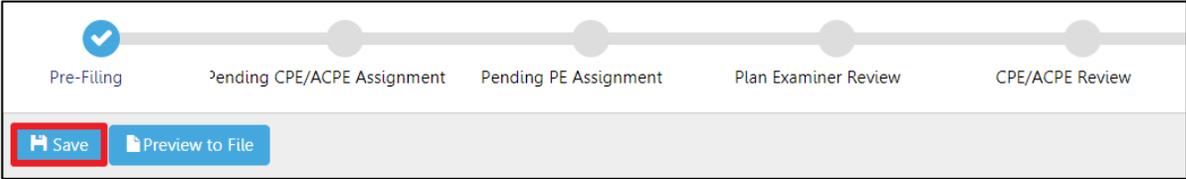
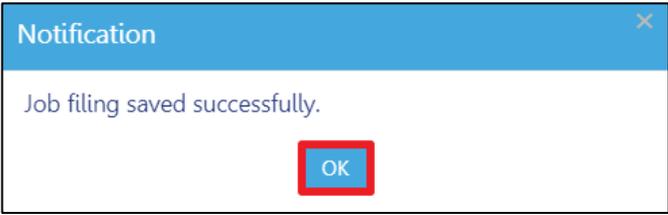
Step	Action
<b>STAKEHOLDER (APPLICANT OF RECORD, OWNER, FILING REPRESENTATIVE)</b>	
1.	<p>Select the <b>Technical Report: Concrete Sampling &amp; Testing (TR2)</b> tab.</p> 
	<p>The <b>Technical Report – Concrete Sampling and Testing</b> section displays.</p> 
	<p><b>Note</b> Any of the Stakeholders associated to the Job Filing <b>MUST</b> associate the Testing Lab Director by completing the <b>Licensed Concrete Testing Lab Information</b> section.</p>

Step	Action
2.	<p>Complete the following required fields in the <b>Licensed Concrete Testing Lab Information</b>:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Email</b></li> <li><input type="checkbox"/> <b>License Type</b></li> <li><input type="checkbox"/> <b>Business Name</b></li> </ul> 
	<p>Clicking the <b>TR2 Process</b> button located at the top-right of the <b>Technical Report - Concrete Sampling and Testing</b> section displays the TR2 progress. Completed steps have a green checkmark (✓) and incomplete steps have a grayed-out checkmark (☐).</p> 

Step	Action
<b>LICENSING CONCRETE TESTING LAB DIRECTOR (LAB A)</b>	
3.	<p>The Licensed Concrete Testing Laboratory logs in and selects the <b>Concrete Sampling &amp; Testing (TR2)</b> tab.</p> 
	The Licensed Concrete Testing Laboratory section has a light-yellow background.
4.	<p>The Licensed Concrete Testing Laboratory selects the checkbox in the <b>Licensed Concrete Testing Laboratory's Identification of Responsibilities</b> section.</p> 

Step	Action				
	<p>The <b>Name</b> and the <b>Date</b> fields’ auto-populate after the checkbox is clicked.</p> <div data-bbox="269 348 1458 684" style="border: 1px solid black; padding: 10px;"> <p><b>Licensed Concrete Testing Laboratory's Identification of Responsibilities*</b></p> <p><input checked="" type="checkbox"/> I certify that I am the director of the licensed concrete testing laboratory accepting responsibility for conducting the testing in accordance with BC 1905 and BC 1704.1. I further certify that I have read the applicable sections of the New York City Construction Codes in connection with the resting of concrete and licensed concrete testing laboratories as well as 1 RCNY §5-02 and 1 RCNY § 101-07(c)(6), which specifies the qualifications and duties required of a licensed concrete testing laboratory and that this licensed testing laboratory meets those qualifications for the work which I take responsibility. I agree that both I and the licensed concrete testing laboratory will comply with all provisions of New York City Construction Codes as well as 1 RCNY § 5-02 and 1 RCNY § 101-07(c)(6). I am aware of the additional sanctions imposed on false filing by § 28-211.1.2 of the Administrative Code.</p> <div style="border: 2px solid red; padding: 5px; margin: 10px 0;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid gray;">Name</td> <td style="width: 50%; border-bottom: 1px solid gray;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid gray;">LASTNAME FIRSTNAME <small>(Electronically Signed)</small></td> <td style="border-bottom: 1px solid gray;">05/09/2019</td> </tr> </table> </div> <p><input type="button" value="Submit"/></p> </div>	Name	Date	LASTNAME FIRSTNAME <small>(Electronically Signed)</small>	05/09/2019
Name	Date				
LASTNAME FIRSTNAME <small>(Electronically Signed)</small>	05/09/2019				
<p>5.</p>	<p>The Licensed Concrete Testing Laboratory clicks <b>Submit</b> in the <b>Licensed Concrete Testing Laboratory's Identification of Responsibilities</b> section.</p> <div data-bbox="269 831 1458 1167" style="border: 1px solid black; padding: 10px;"> <p><b>Licensed Concrete Testing Laboratory's Identification of Responsibilities*</b></p> <p><input checked="" type="checkbox"/> I certify that I am the director of the licensed concrete testing laboratory accepting responsibility for conducting the testing in accordance with BC 1905 and BC 1704.1. I further certify that I have read the applicable sections of the New York City Construction Codes in connection with the resting of concrete and licensed concrete testing laboratories as well as 1 RCNY §5-02 and 1 RCNY § 101-07(c)(6), which specifies the qualifications and duties required of a licensed concrete testing laboratory and that this licensed testing laboratory meets those qualifications for the work which I take responsibility. I agree that both I and the licensed concrete testing laboratory will comply with all provisions of New York City Construction Codes as well as 1 RCNY § 5-02 and 1 RCNY § 101-07(c)(6). I am aware of the additional sanctions imposed on false filing by § 28-211.1.2 of the Administrative Code.</p> <div style="margin: 10px 0;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid gray;">Name</td> <td style="width: 50%; border-bottom: 1px solid gray;">Date</td> </tr> <tr> <td style="border-bottom: 1px solid gray;">LASTNAME FIRSTNAME <small>(Electronically Signed)</small></td> <td style="border-bottom: 1px solid gray;">05/09/2019</td> </tr> </table> </div> <p><input style="border: 2px solid red;" type="button" value="Submit"/></p> </div>	Name	Date	LASTNAME FIRSTNAME <small>(Electronically Signed)</small>	05/09/2019
Name	Date				
LASTNAME FIRSTNAME <small>(Electronically Signed)</small>	05/09/2019				
<p>6.</p>	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Upon clicking Yes, this attestation may not be unchecked.</b>” The Licensed Concrete Testing Laboratory clicks <b>Yes</b>, to proceed.</p> <div data-bbox="269 1356 1029 1608" style="border: 1px solid black; padding: 10px;"> <div style="background-color: #0070C0; color: white; padding: 5px;"><b>Confirm</b> <span style="float: right; font-size: 1.2em;">✕</span></div> <p style="text-align: center; color: #0070C0; font-weight: bold;">Upon clicking Yes, this attestation may not be unchecked.</p> <div style="text-align: center; margin-top: 10px;"> <input style="border: 2px solid red; margin-right: 10px;" type="button" value="Yes"/> <input type="button" value="No"/> </div> </div>				

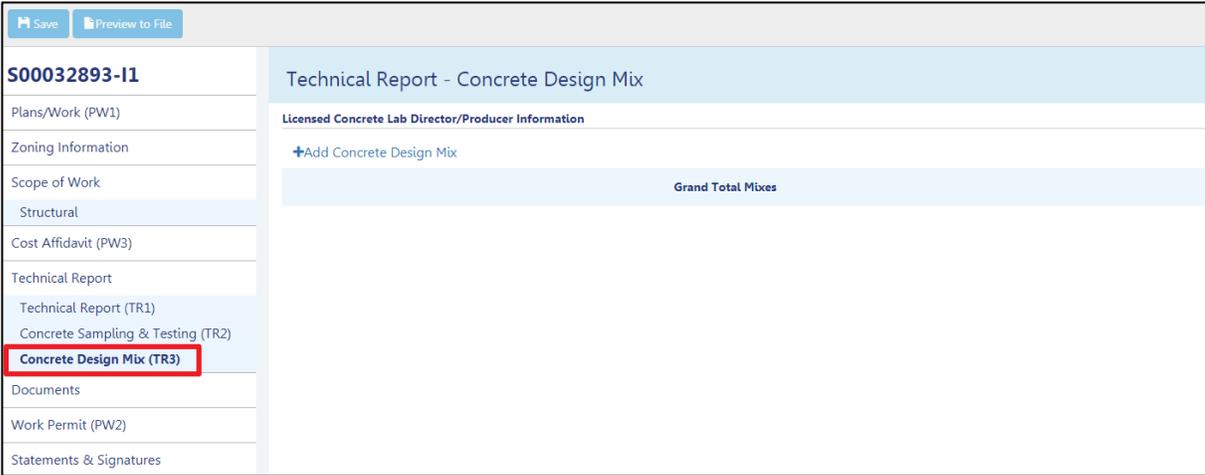
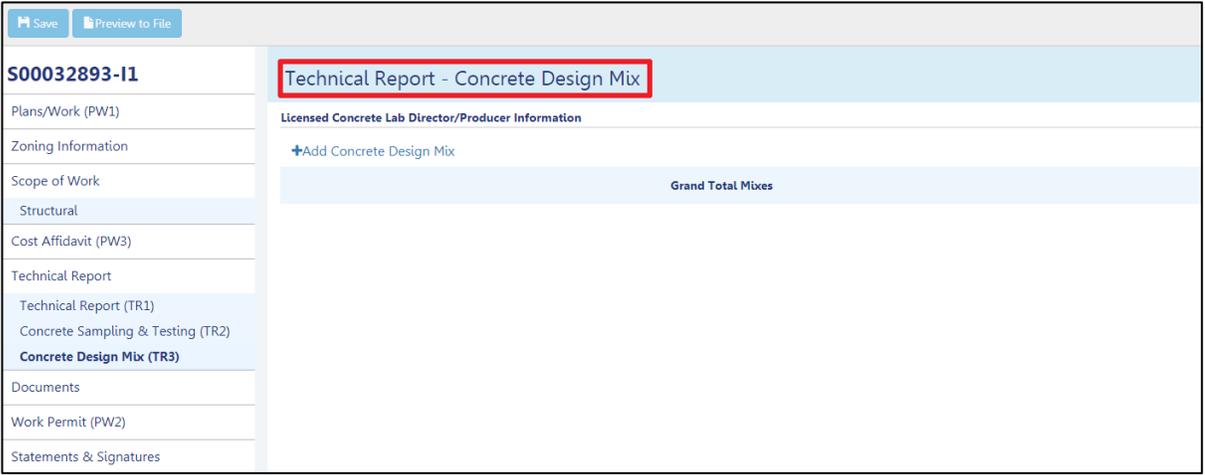
Step	Action
7.	<p>A Notification pop-up window with the message “<b>Job saved successfully</b>” displays. The Licensed Concrete Testing Laboratory clicks <b>OK</b> to close the Notification pop-up window.</p> 
STAKEHOLDER (PW1 APPLICANT OF RECORD)	
8.	<p>Select the checkbox in the <b>Design Applicant's Statement and Signature</b> section.</p> 
	<p>The <b>Name and the Date</b> fields’ auto-populate after the checkbox is clicked.</p> 

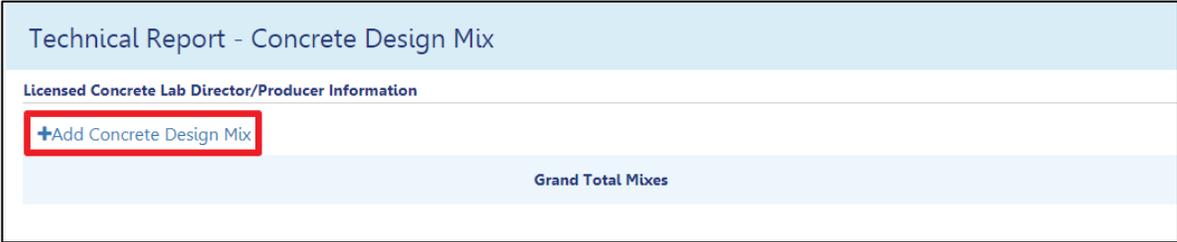
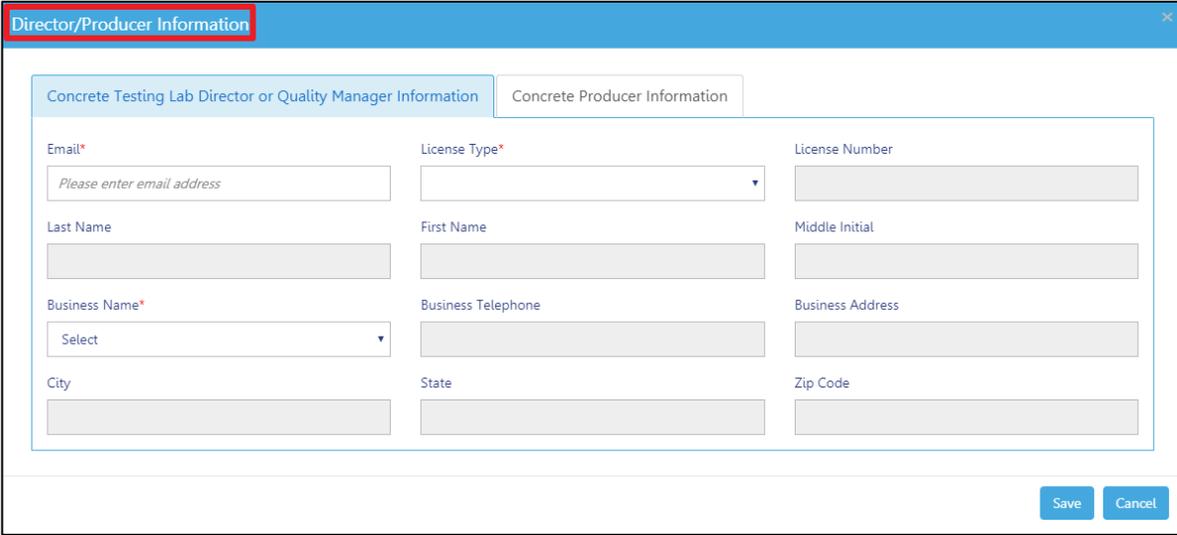
Step	Action
<b>BUILDING OWNER</b>	
9.	<p>The Building Owner logs in and selects the checkbox in the <b>Building Owner's Statement and Signature</b> section.</p> 
	<p>The <b>Name and the Date</b> fields' auto-populate after the checkbox is clicked.</p> 
<b>STAKEHOLDER (PW1 APPLICANT OF RECORD)</b>	
10.	<p>Located in the upper left-hand corner of the page, click <b>Save</b>.</p> 
11.	<p>A Notification pop-up window with the message “<b>Job filing saved successfully</b>” displays. Click <b>OK</b> to close the notification window.</p> 
<p>You have completed the <i>Complete Technical Report (TR2): Concrete Sampling and Testing Step-by-Step Guide</i>.</p>	

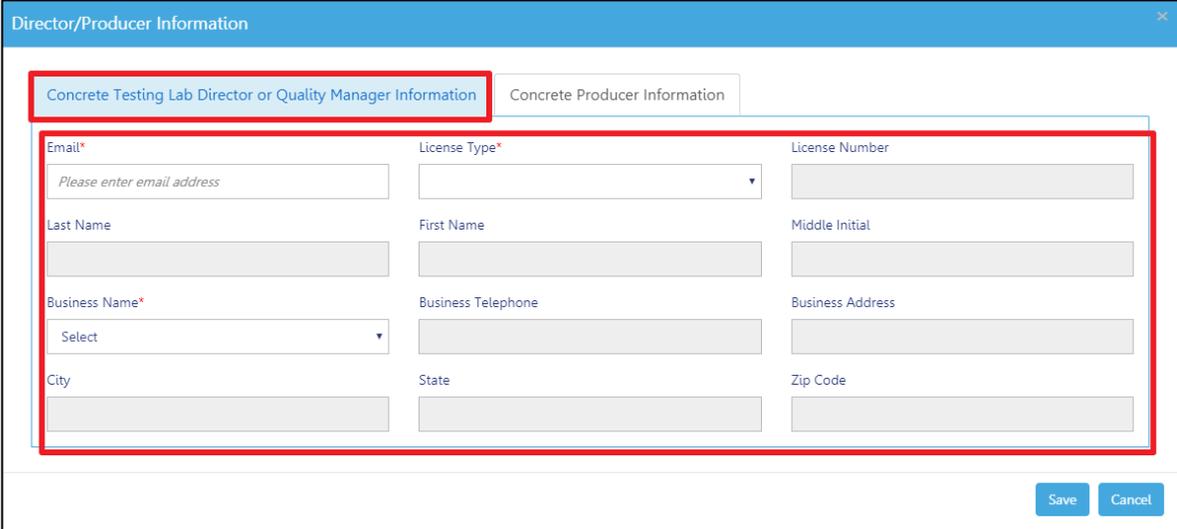
The Concrete Design Mix (TR3) tab displays after the Job Filing is approved by DOB, for Job Filings that are Standard Plan Examination or Review or Professional Certification without a Work Permit (PW2).

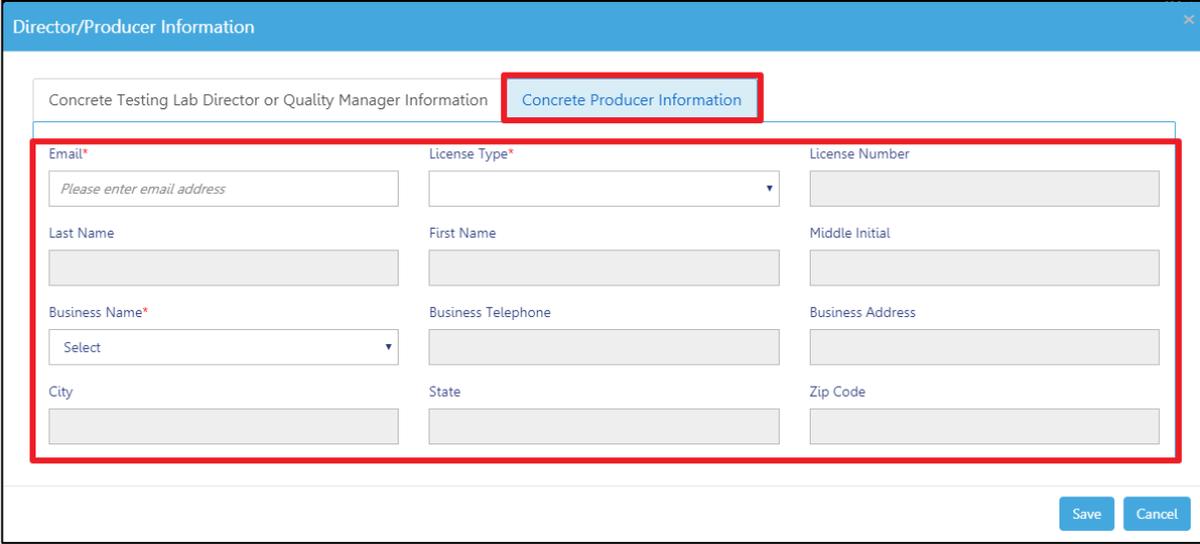
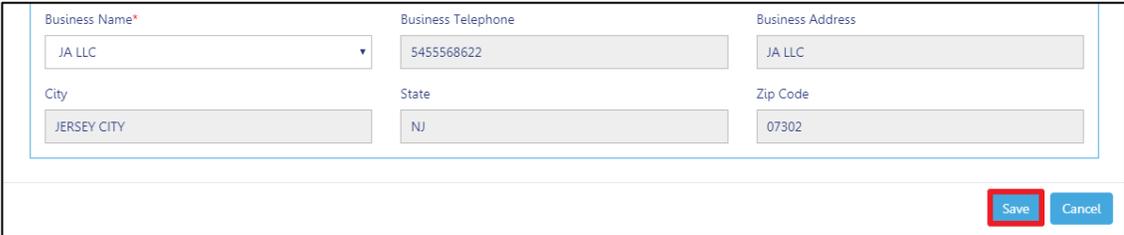
# PRIOR TO PERMIT: Technical Report (TR3): Concrete Design Mix

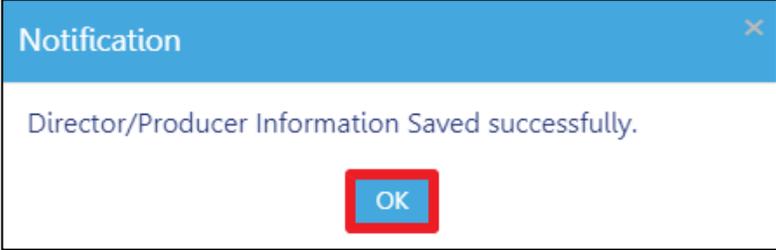
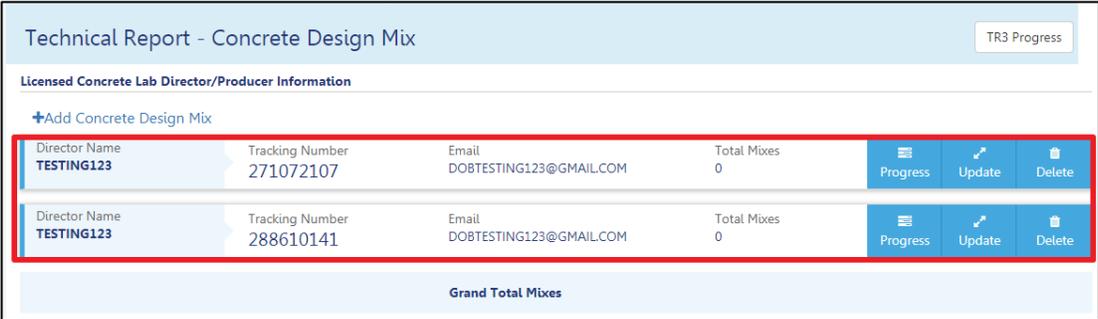
Complete the following steps to enter the **Technical Report (TR3)**— Concrete Design Mix:

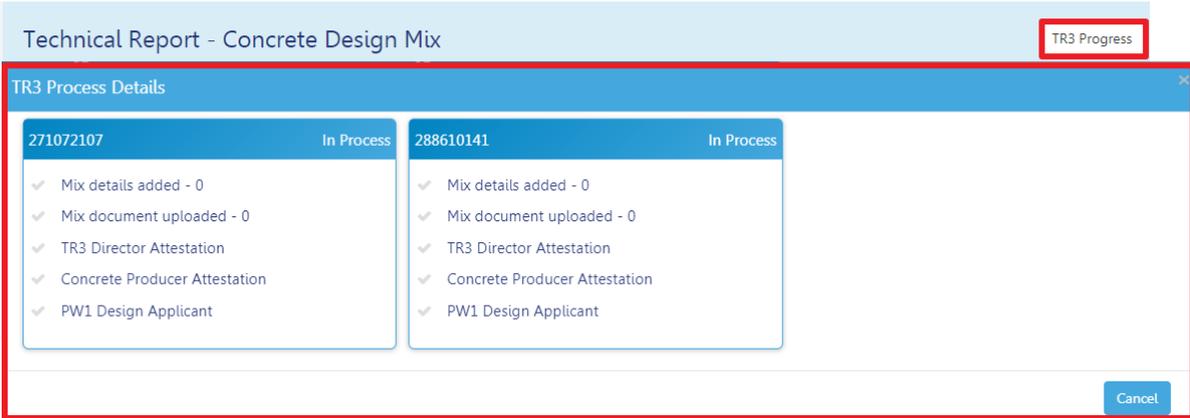
Step	Action
<b>STAKEHOLDER (APPLICANT OF RECORD, OWNER, FILING REPRESENTATIVE)</b>	
<p>1.</p>	<p>Select the <b>Technical Report - Concrete Design Mix</b> tab.</p> 
	<p>The <b>Technical Report – Concrete Sampling and Testing</b> section displays.</p> 

Step	Action
	<p><b>Note</b> Any of the Stakeholders associated to the Job Filing <b>MUST</b> associate the Licensed Concrete Lab Director and/or Producer Information by completing the <b>Licensed Concrete Lab Director/Producer Information</b> section.</p>
2.	<p>Click <b>+Add Concrete Design Mix</b>.</p> 
3.	<p>The <b>Director/Producer Information</b> pop-up window displays.</p> 

Step	Action
4.	<p>Select the <b>Concrete Testing Lab Director or Quality Manager Information</b> tab to complete the following required fields:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Email</b></li> <li><input type="checkbox"/> <b>License Type</b></li> <li><input type="checkbox"/> <b>Business Name</b></li> </ul> 

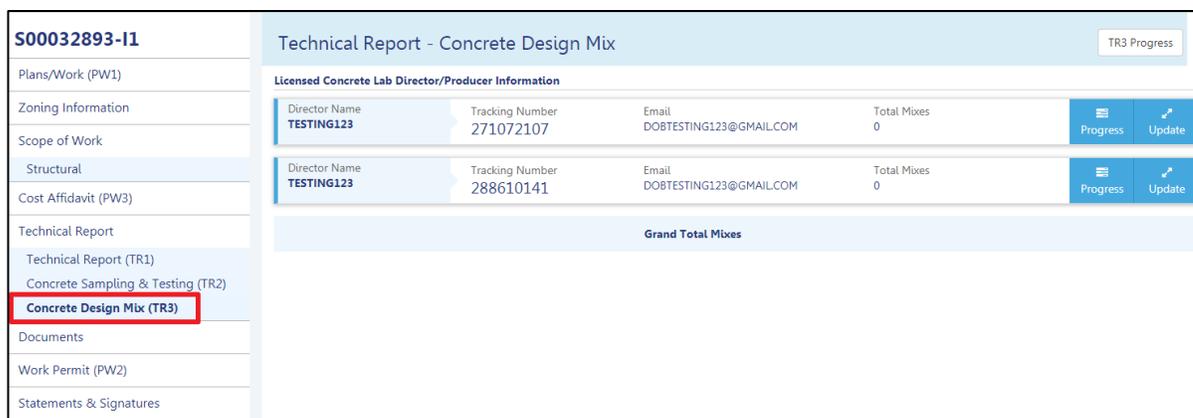
Step	Action
5.	<p>Select the <b>Concrete Testing Lab Director or Quality Manager Information</b> tab to complete the following required fields:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Email</b></li> <li><input type="checkbox"/> <b>License Type</b></li> <li><input type="checkbox"/> <b>Business Name</b></li> </ul> 
	<p><b>Note</b> The Concrete Testing Lab Director or Quality Manager can also complete the Concrete Producer Information section.</p>
6.	<p>Click <b>Save</b>.</p> 

Step	Action
7.	<p>A Notification pop-up window with the message “<b>Director/Producer Information Saved successfully</b>” displays.</p> <p>Click <b>OK</b> to close the notification window.</p> 
	<p><b>Note</b> The <b>Concrete Design Mix(s)</b> is displayed with Progress, Update and Delete options.</p> <p><b>Note</b> Only the Stakeholders associated to the Job Filing can delete a <b>Concrete Design Mix</b>.</p> <p><b>Note</b> However, if Concrete Testing Lab Director or Quality Manager Information completes Statements and Signatures the Mix cannot be deleted.</p> <p><b>Note</b> A maximum of 20 Concrete Design Mixes can be added to a Job Filing. Only if the Statement and Signatures within a Mix is completed, it will be counted towards the total number of Concrete Design Mixes.</p> 

Step	Action
	<p>Clicking the <b>TR3 Process</b> button located at the top-right of the <b>Technical Report - Concrete Design Mix</b> section displays the TR3 progress for all mixes added. Completed steps have a green checkmark (✓) and incomplete steps have a grayed-out checkmark (⏸).</p> 

**LICENSING CONCRETE TESTING LAB DIRECTOR (LAB B)**

8. The Licensed Concrete Lab Director/Producer logs in and selects the **Concrete Design Mix (TR3)** tab.

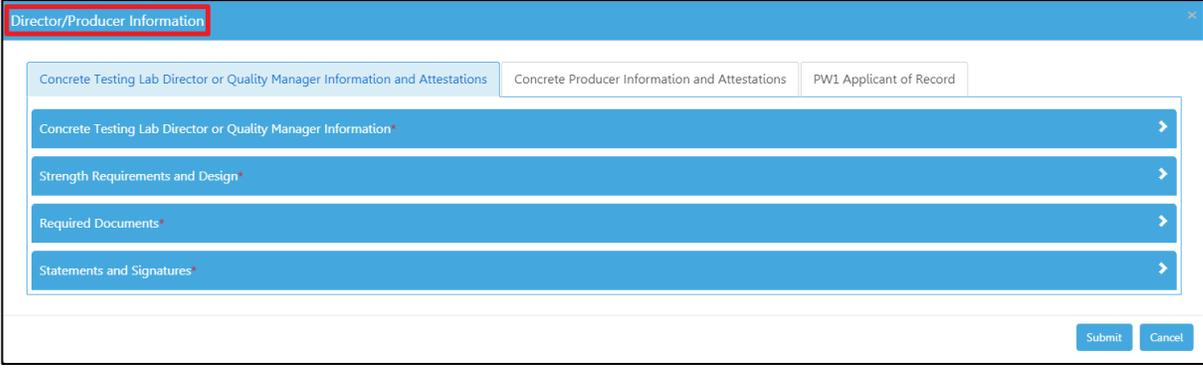
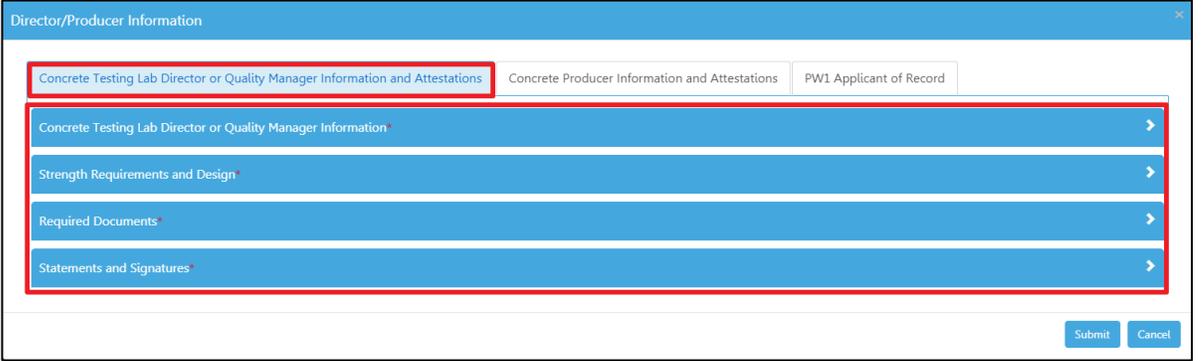


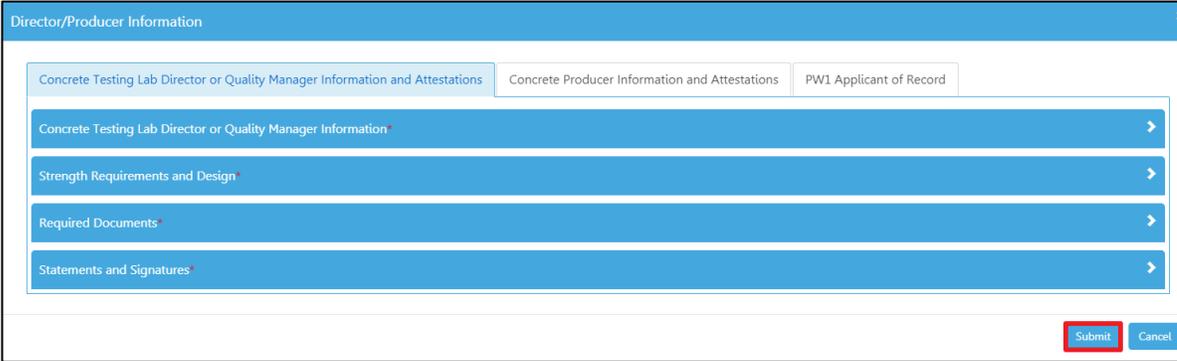
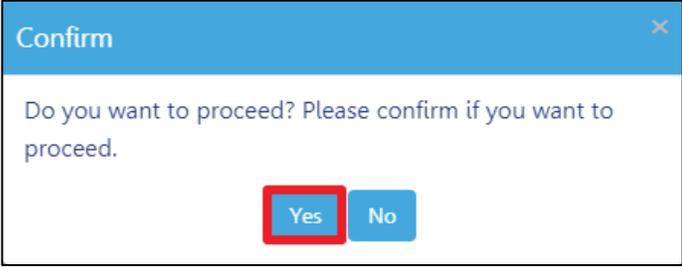
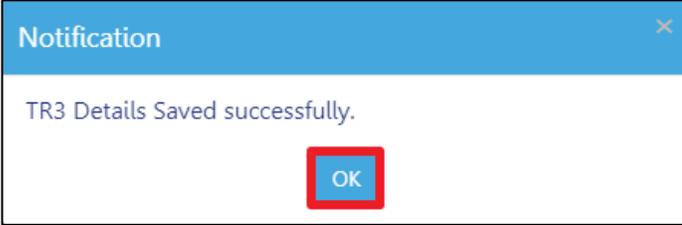
Director Name	Tracking Number	Email	Total Mixes	Progress	Update
TESTING123	271072107	DOBT TESTING123@GMAIL.COM	0	Progress	Update
TESTING123	288610141	DOBT TESTING123@GMAIL.COM	0	Progress	Update
<b>Grand Total Mixes</b>					

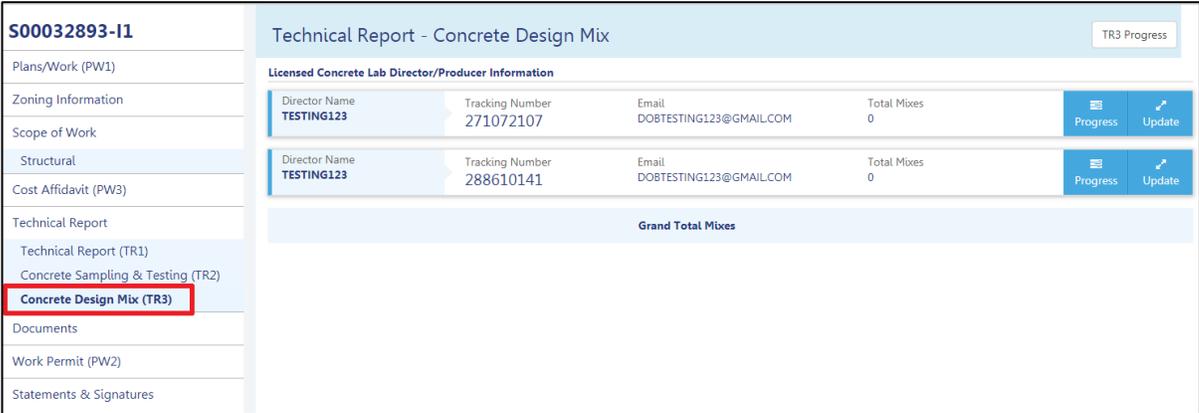
9. The associated **Licensed Concrete Lab Director/Producer** clicks **Update** on each mix to complete the required fields.

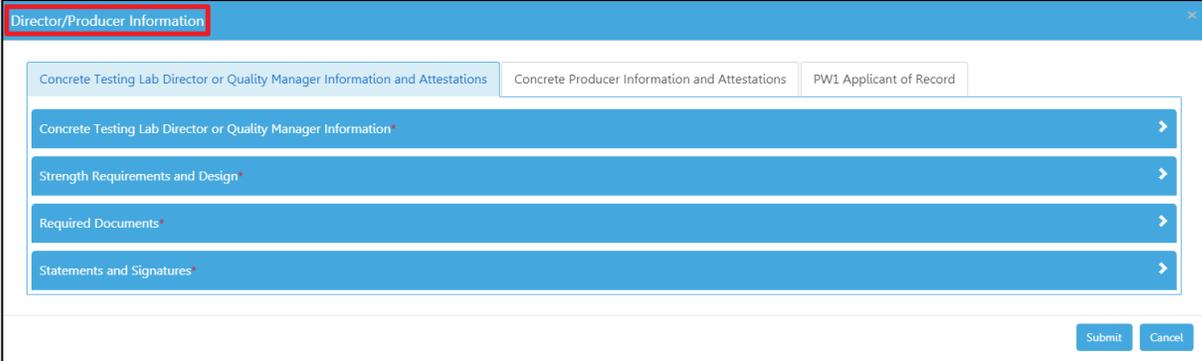
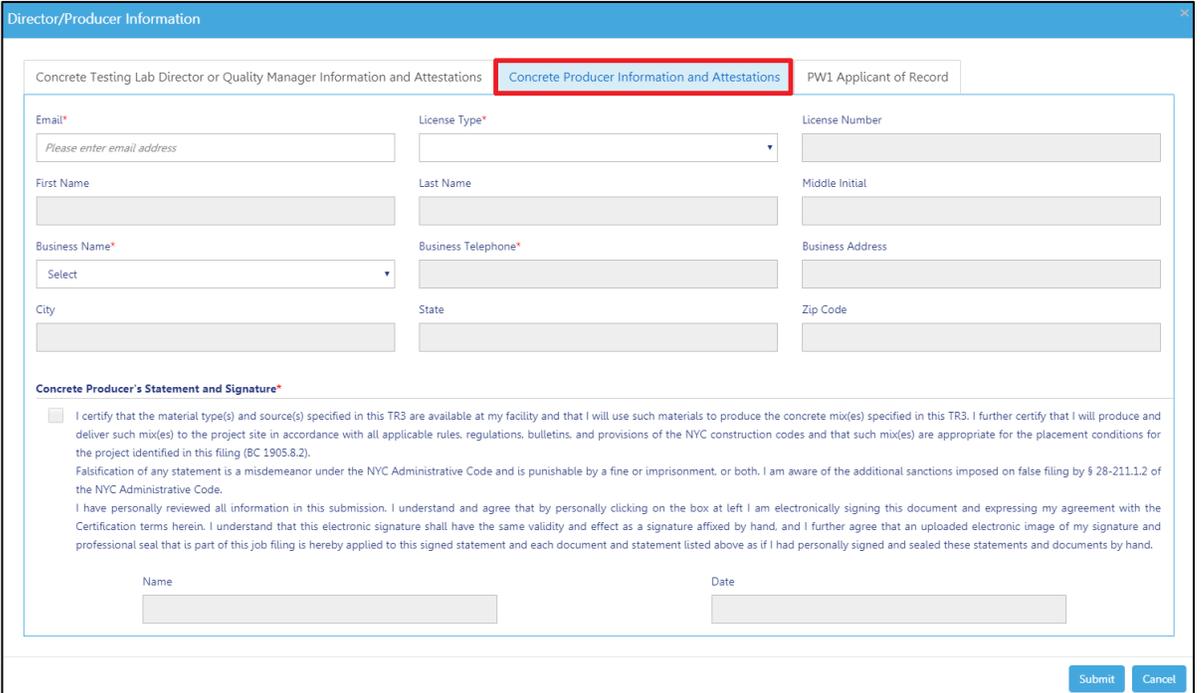


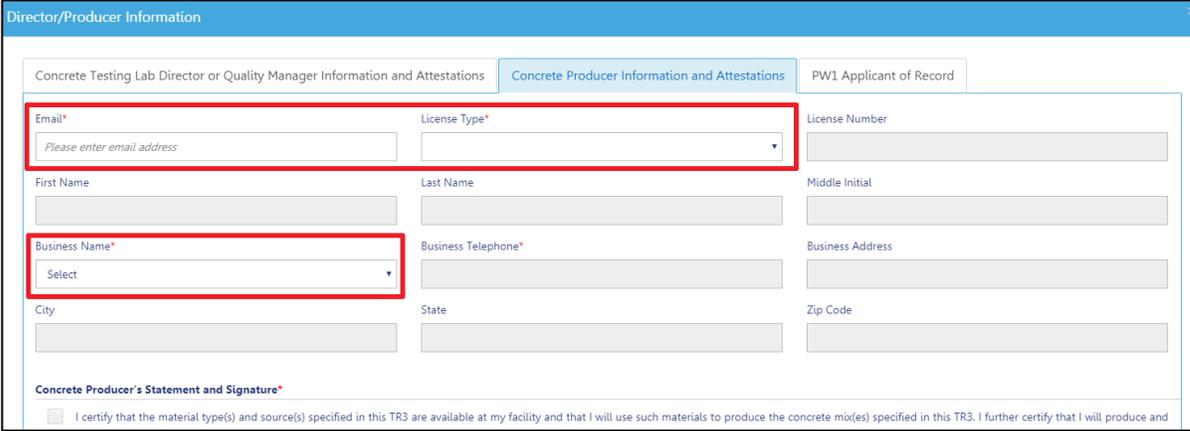
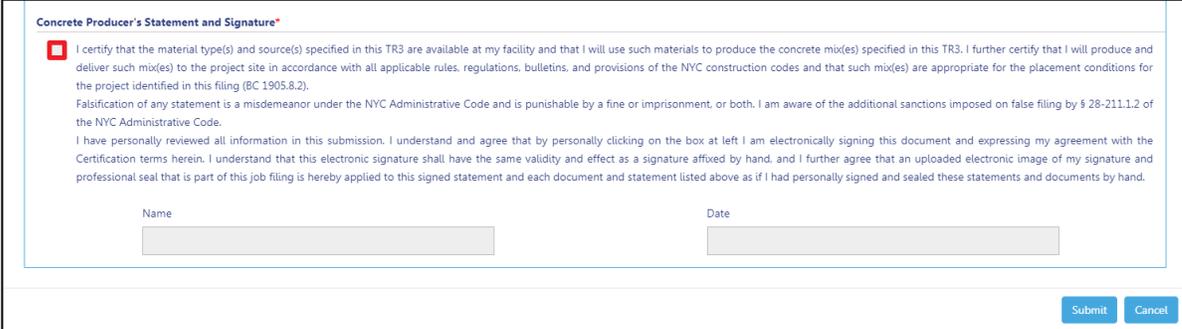
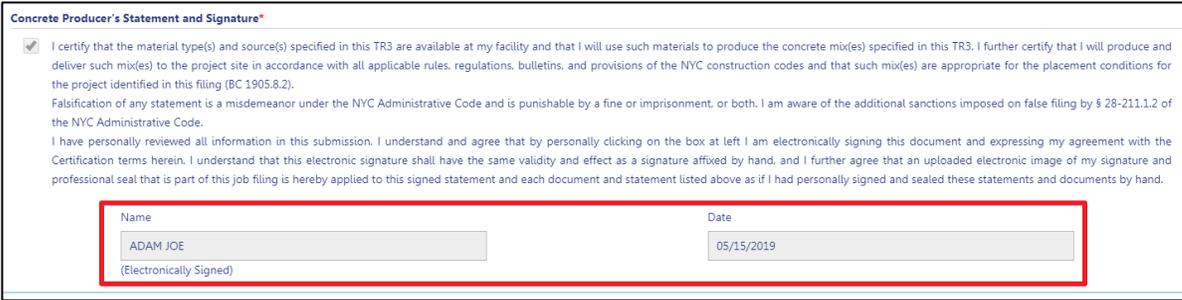
Director Name	Tracking Number	Email	Total Mixes	Progress	Update
TESTING123	271072107	DOBT TESTING123@GMAIL.COM	0	Progress	Update
TESTING123	288610141	DOBT TESTING123@GMAIL.COM	0	Progress	Update
<b>Grand Total Mixes</b>					

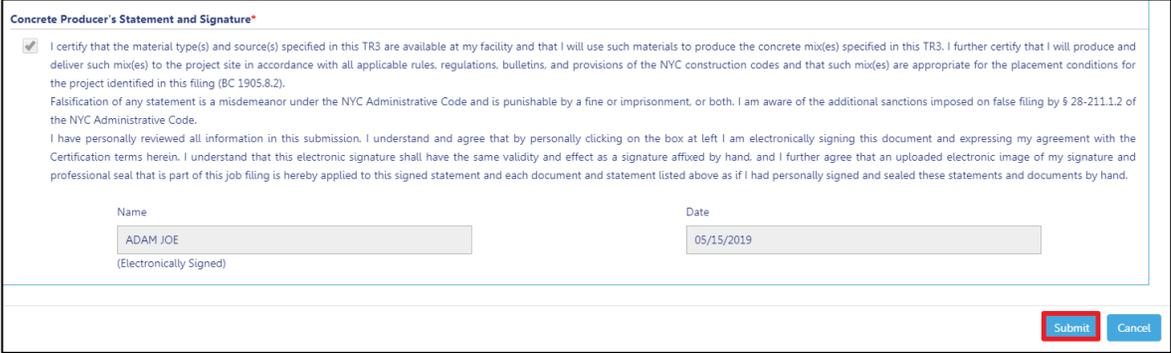
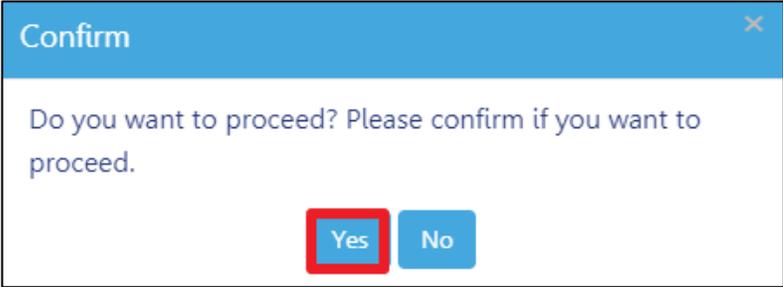
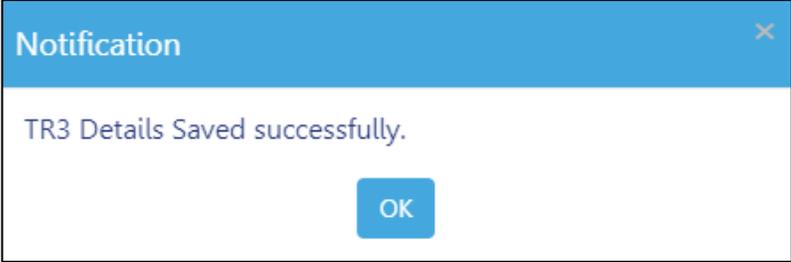
Step	Action
	<p>The <b>Director/Producer Information</b> pop-up window displays.</p> 
10.	<p>The associated <b>Licensed Concrete Lab Director/Producer</b> completes the following required fields in the <b>Concrete Testing Lab Director or Quality Manager Information and Attestations</b> tab:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Concrete Testing Lab Director or Quality Manager Information</b></li> <li><input type="checkbox"/> <b>Strength Requirements and Design</b></li> <li><input type="checkbox"/> <b>Required Documents</b></li> <li><input type="checkbox"/> <b>Statements and Signatures</b></li> </ul> 

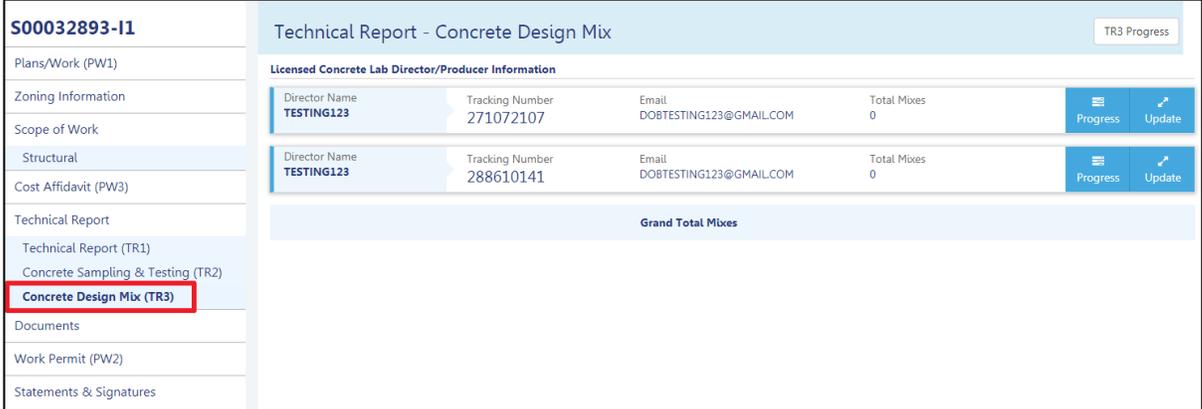
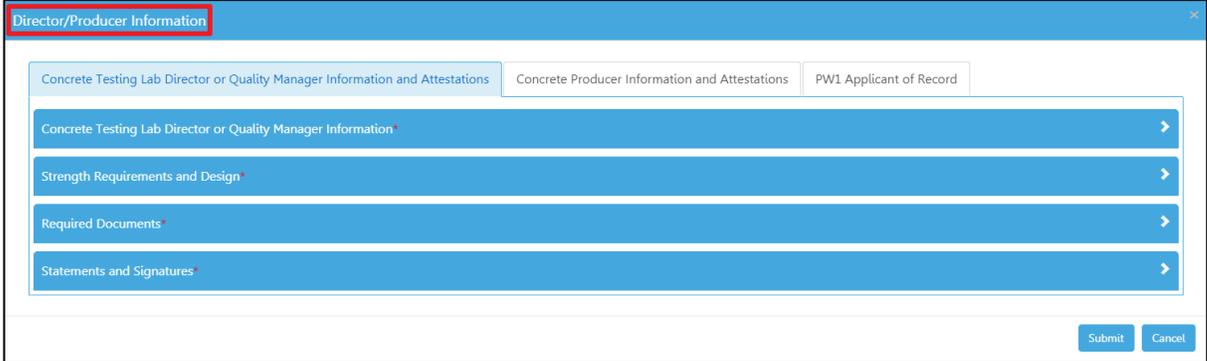
Step	Action
11.	<p>The Licensed Concrete Testing Laboratory clicks <b>Submit</b> in the <b>Concrete Testing Lab Director or Quality Manager Information and Attestations</b> tab.</p> 
12.	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Do you want to proceed? Please confirm if you want to proceed.</b>” The Licensed Concrete Testing Laboratory clicks <b>Yes</b>, to proceed.</p> 
13.	<p>A <b>Notification</b> pop-up window with the message “<b>TR3 Details Saved successfully.</b>” displays.</p> <p>The Licensed Concrete Testing Laboratory clicks <b>OK</b> to close the notification window.</p> 

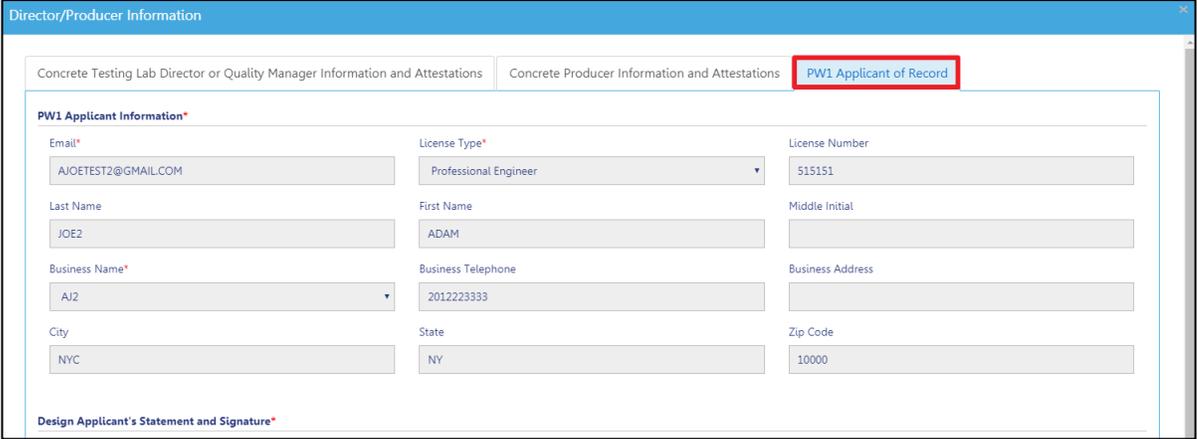
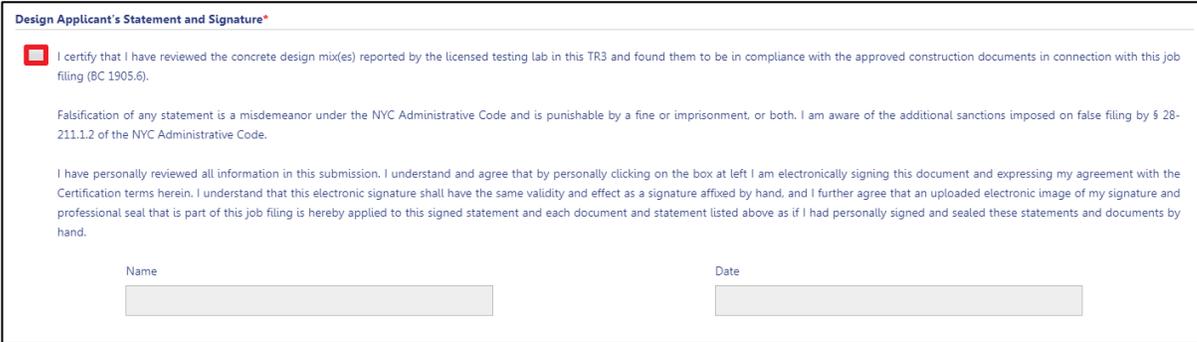
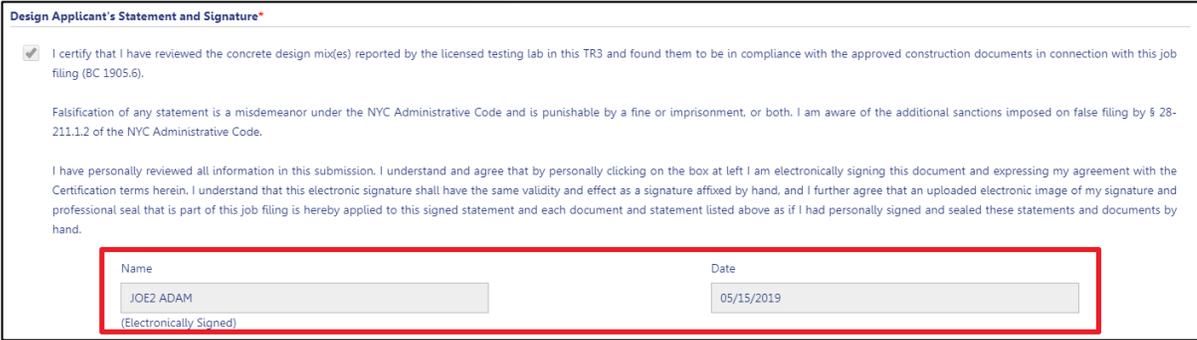
Step	Action
CONCRETE PRODUCER	
	<p><b>Note</b> Any of the Stakeholders associated to the Job Filing or the Concrete Producer <b>MUST</b> associate the Concrete Producer by completing the <b>Concrete Producer Information and Attestations</b> section.</p>
<p>14.</p>	<p>The <b>Licensed Concrete Producer or Stakeholder</b> logs in and selects the <b>Concrete Design Mix (TR3)</b> tab.</p> 
<p>15.</p>	<p>The associated <b>Licensed Concrete Producer or Stakeholder</b> clicks <b>Update</b> on each mix to complete the required fields.</p> 

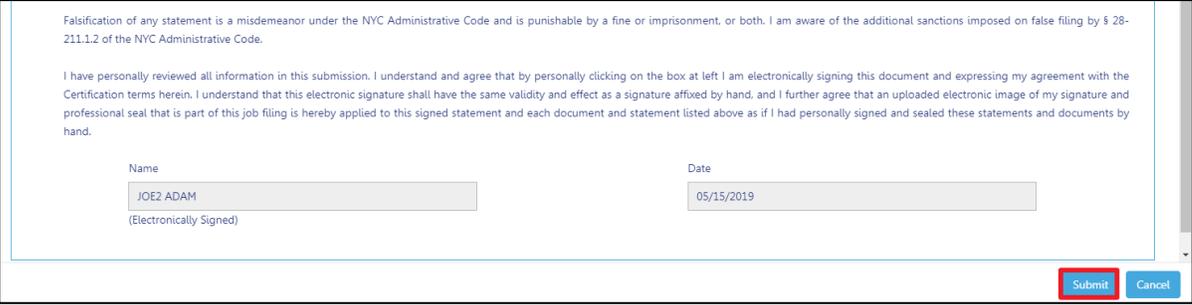
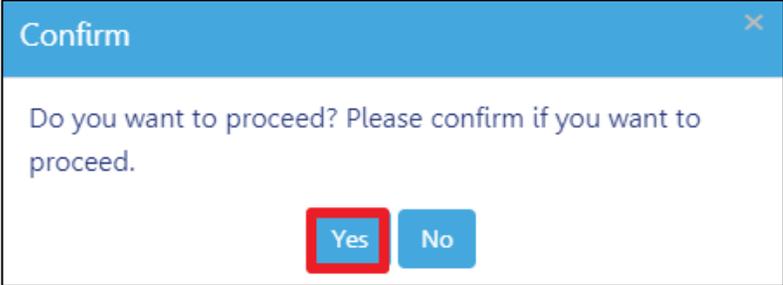
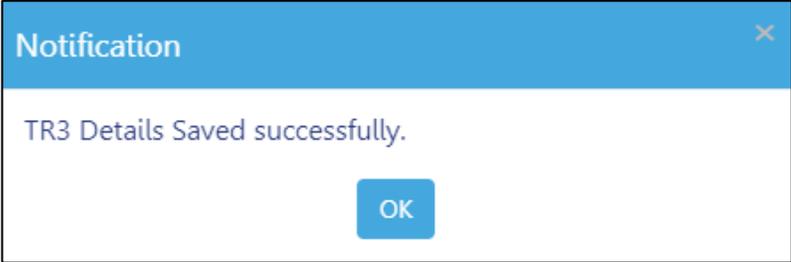
Step	Action
	<p>The <b>Director/Producer Information</b> pop-up window displays.</p> 
16.	<p>The Licensed Concrete Producer or Stakeholder selects the <b>Concrete Producer Information and Attestations</b> tab.</p> 

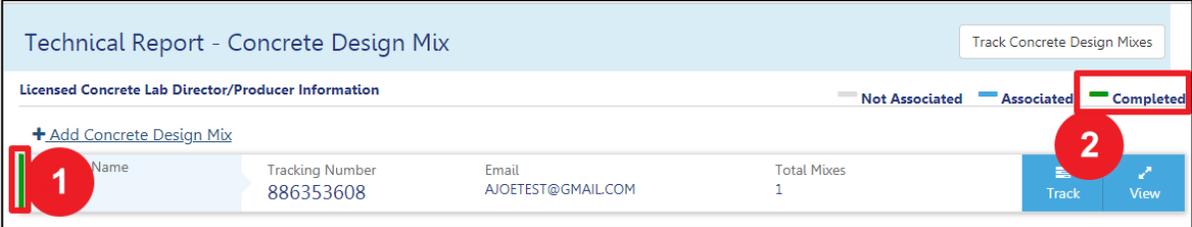
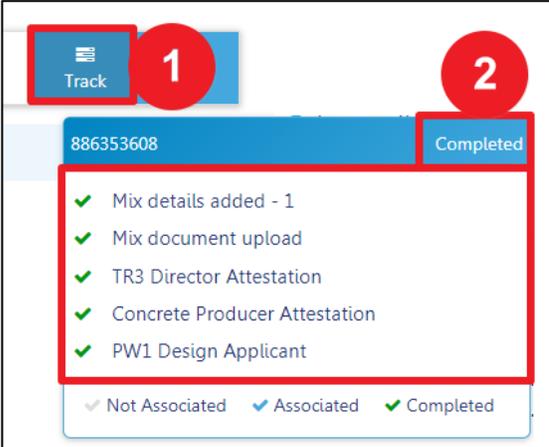
Step	Action
17.	<p>The Licensed Concrete Producer or Stakeholder completes the following required fields in the <b>Concrete Producer Information and Attestations</b> tab:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Email</b></li> <li><input type="checkbox"/> <b>License Type</b></li> <li><input type="checkbox"/> <b>Business Name</b></li> </ul> 
18.	<p>The Concrete Producer selects the checkbox in the <b>Concrete Producer's Statement and Signature</b> section.</p> 
	<p>The <b>Name</b> and the <b>Date</b> fields' auto-populate after the checkbox is clicked.</p> 

Step	Action
19.	<p>The Concrete Producer clicks <b>Submit</b> in the <b>Concrete Producer Information and Attestations</b> section.</p> 
20.	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Do you want to proceed? Please confirm if you want to proceed.</b>” The Concrete Producer clicks <b>Yes</b>, to proceed.</p> 
21.	<p>A Notification pop-up window with the message “<b>TR3 Details Saved successfully</b>” displays.</p> <p>The Concrete Producer clicks <b>OK</b> to close the Notification pop-up window.</p> 

Step	Action
STAKEHOLDER (PW1 APPLICANT OF RECORD)	
22.	<p>Select the <b>Concrete Design Mix (TR3)</b> tab.</p> 
23.	<p>Click <b>Update</b> on each mix to complete the required fields.</p> 
	<p>The <b>Director/Producer Information</b> pop-up window will display.</p> 

Step	Action
24.	<p>Select the <b>PW1 Applicant of Record</b> tab.</p>  <p>The screenshot shows a web application window titled "Director/Producer Information". It has three tabs: "Concrete Testing Lab Director or Quality Manager Information and Attestations", "Concrete Producer Information and Attestations", and "PW1 Applicant of Record". The "PW1 Applicant of Record" tab is highlighted with a red box. Below the tabs is a form titled "PW1 Applicant Information*" with fields for Email, License Type, License Number, Last Name, First Name, Middle Initial, Business Name, Business Telephone, Business Address, City, State, and Zip Code. The "Design Applicant's Statement and Signature*" section is visible at the bottom of the form.</p>
25.	<p>Select the checkbox in the <b>Design Applicant's Statement and Signature</b> section.</p>  <p>The screenshot shows the "Design Applicant's Statement and Signature*" section. It contains a checkbox that is checked, followed by a paragraph of text certifying the review of concrete design mix(es). Below the text are two input fields: "Name" and "Date".</p>
	<p>The <b>Name and the Date</b> fields' auto-populate after the checkbox is clicked.</p>  <p>The screenshot shows the "Design Applicant's Statement and Signature*" section with the checkbox checked. The "Name" and "Date" fields are now auto-populated with "JOE2 ADAM" and "05/15/2019" respectively. A red box highlights these two fields. Below the "Name" field, the text "(Electronically Signed)" is visible.</p>

Step	Action
26.	<p>Click <b>Submit</b> in the <b>PW1 Applicant of Record</b> section.</p> 
27.	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Do you want to proceed? Please confirm if you want to proceed.</b>” Click <b>Yes</b>, to proceed.</p> 
28.	<p>A Notification pop-up window with the message “<b>TR3 Details Saved successfully</b>” displays. Click <b>OK</b> to close the Notification pop-up window.</p> 

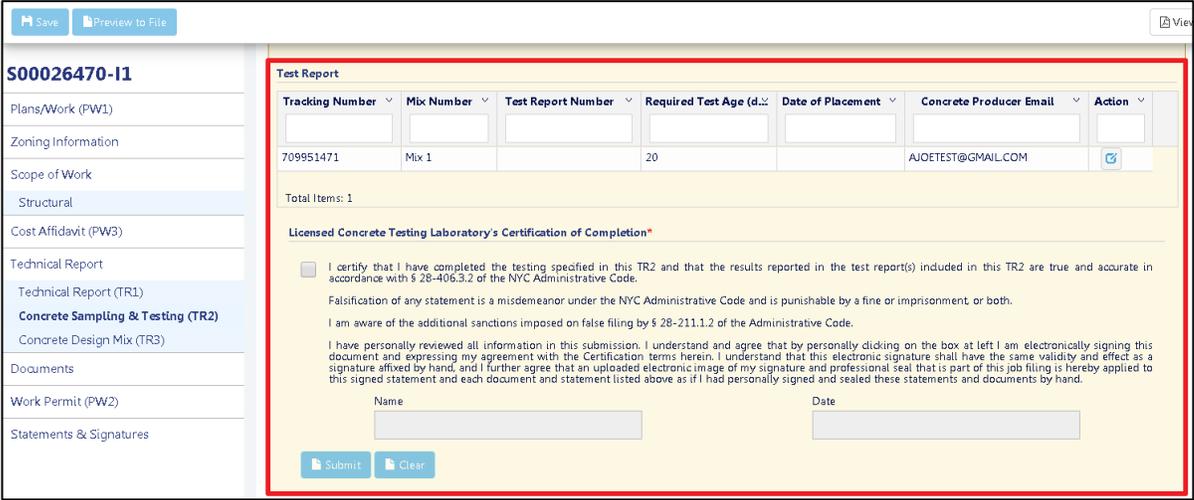
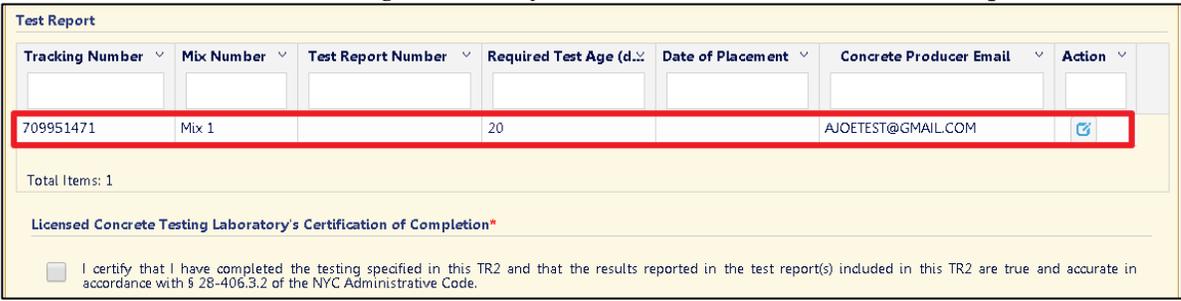
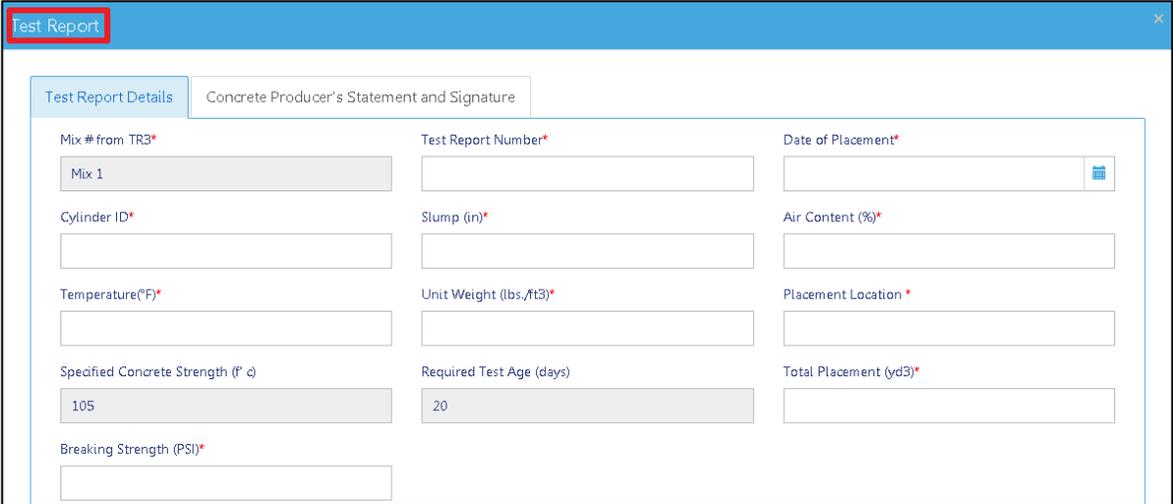
Step	Action
	<p data-bbox="264 296 1203 331">A green bar displays once all required fields are completed for each mix.</p> <div data-bbox="269 348 1461 575">  </div> <p data-bbox="264 600 862 636">Click <b>Track</b> to view the checklist for each Mix.</p> <div data-bbox="269 653 818 1100">  </div>
<p data-bbox="175 1157 1406 1192">You have completed the <i>Complete Technical Report (TR3): Concrete Design Mix Step-by-Step Guide</i>.</p>	

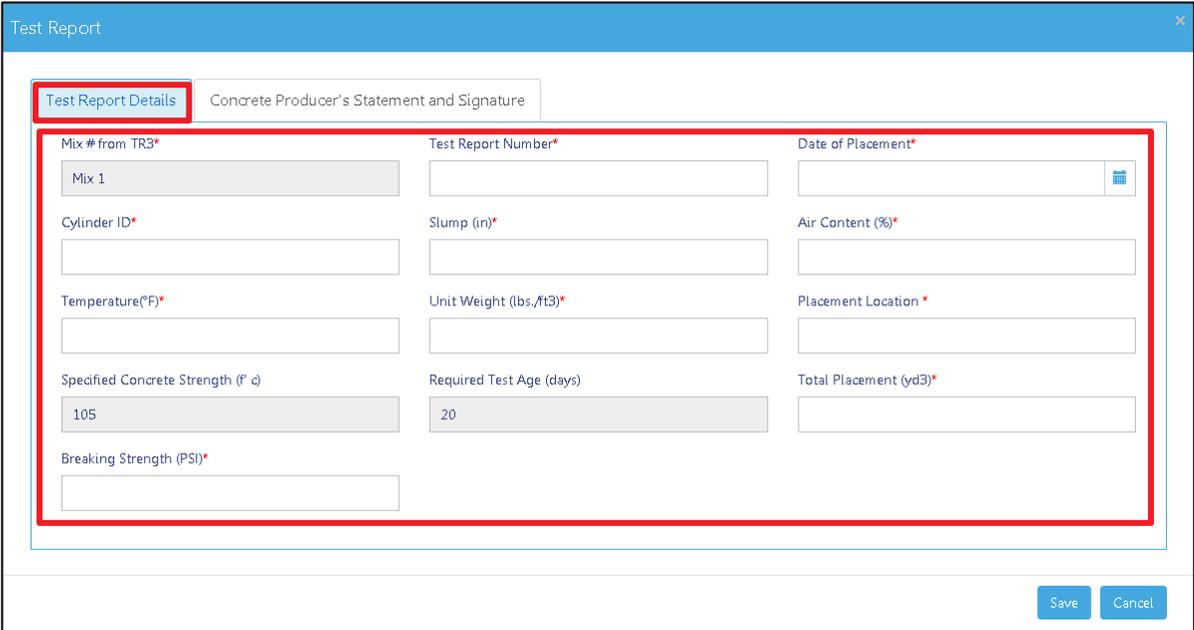
Note: The Concrete Design Mix (TR2) tab updates to display the **Test Report** section after the Work Permit (PW2) is approved by DOB.

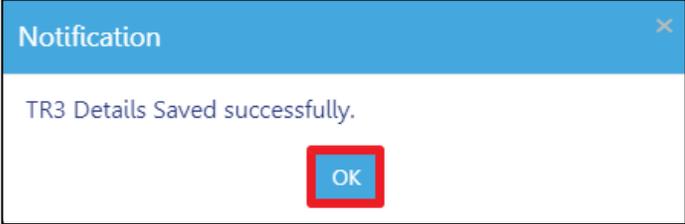
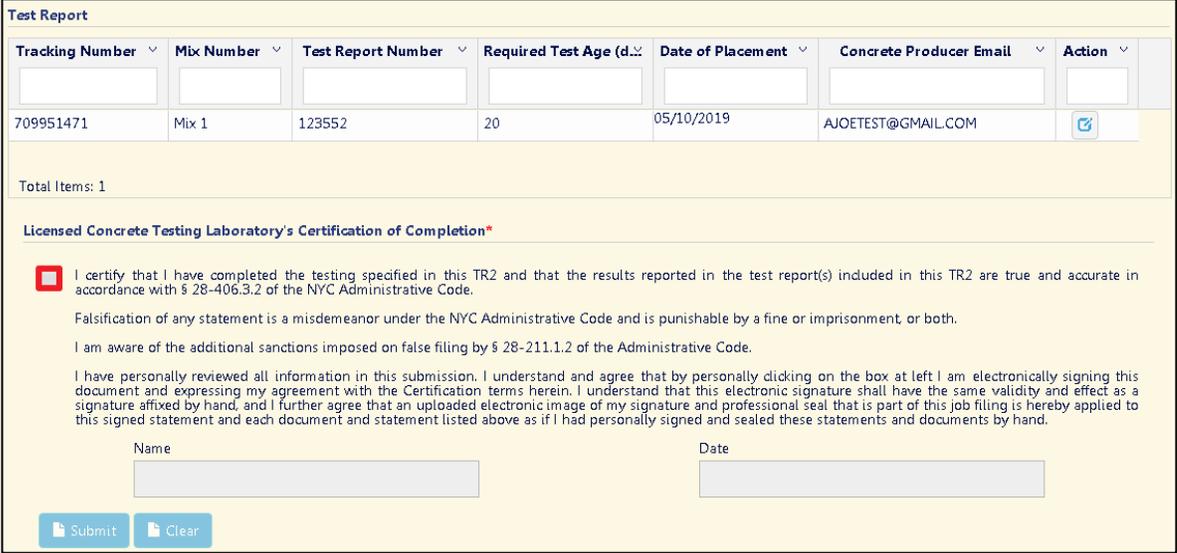
## AFTER PERMIT ISSUED: Technical Report (TR2): Concrete Sampling and Testing

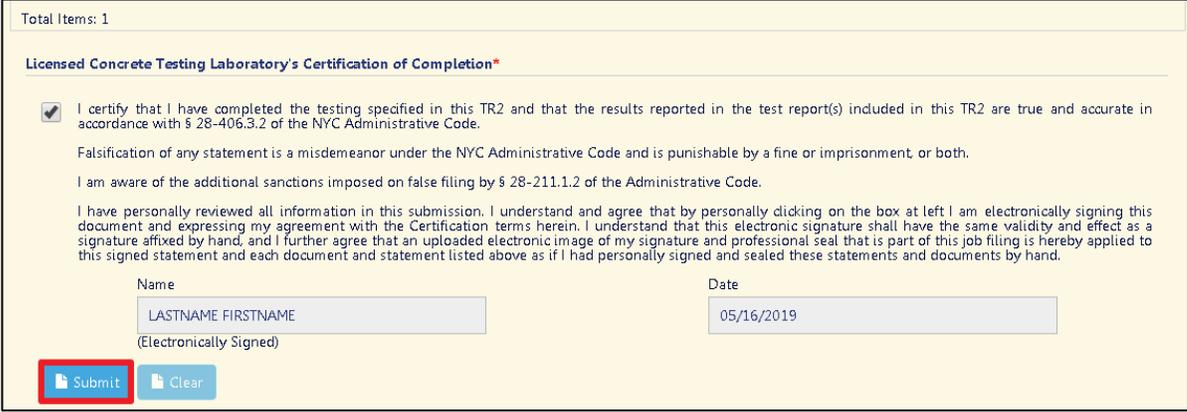
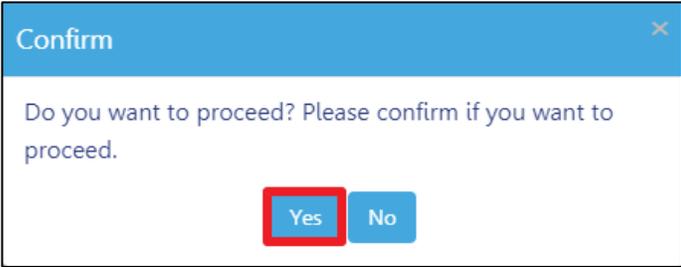
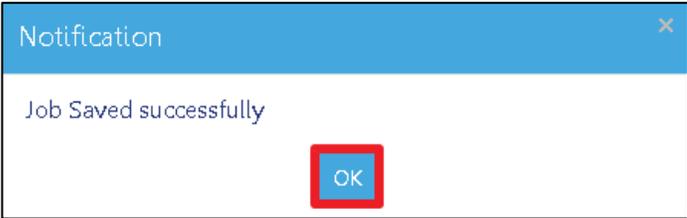
Complete the following steps to enter the **Technical Report (TR2): Concrete Sampling and Testing** details:

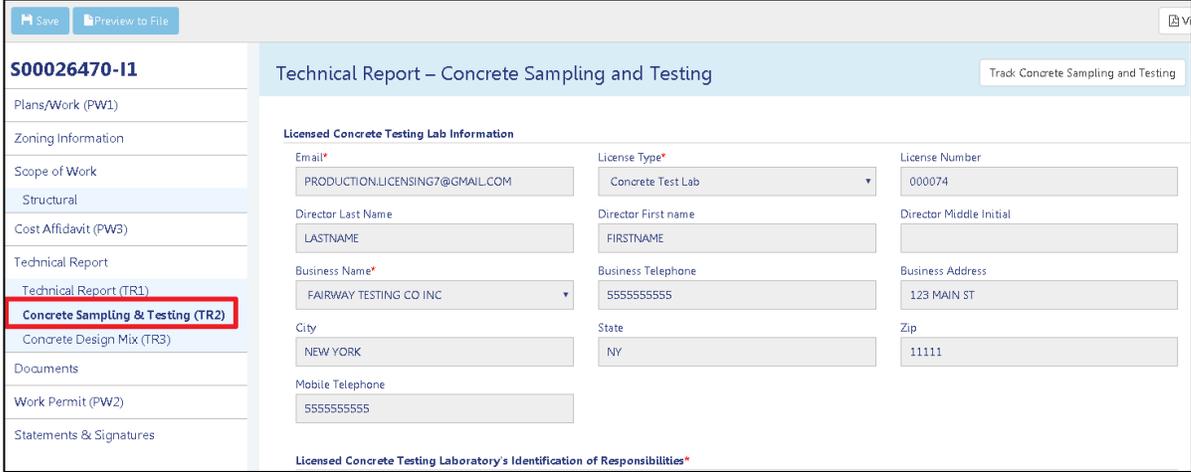
Step	Action
<b>LICENSING CONCRETE TESTING LAB DIRECTOR (LAB A)</b>	
1.	<p>The Licensed Concrete Testing Laboratory logs in and selects the <b>Concrete Sampling &amp; Testing (TR2)</b> tab.</p> <div data-bbox="267 724 1458 1199" style="border: 1px solid black; padding: 5px;"> <p>The screenshot shows a web application interface. On the left is a sidebar menu with items like 'Plans/Work (PW1)', 'Zoning Information', 'Scope of Work', 'Structural', 'Cost Affidavit (PW3)', 'Technical Report', 'Concrete Sampling &amp; Testing (TR2)' (highlighted with a red box), 'Concrete Design Mix (TR3)', 'Documents', 'Work Permit (PW2)', and 'Statements &amp; Signatures'. The main content area is titled 'Technical Report – Concrete Sampling and Testing' and contains a form for 'Licensed Concrete Testing Lab Information'. The form has several sections: 'Email*' (PRODUCTION.LICENSING7@GMAIL.COM), 'License Type*' (Concrete Test Lab), 'License Number' (000074), 'Director Last Name' (LASTNAME), 'Director First name' (FIRSTNAME), 'Director Middle Initial', 'Business Name*' (FAIRWAY TESTING CO INC), 'Business Telephone' (555555555), 'Business Address' (123 MAIN ST), 'City' (NEW YORK), 'State' (NY), and 'Zip' (11111). At the bottom of the form is a section for 'Licensed Concrete Testing Laboratory's Identification of Responsibilities*'. There are 'Save' and 'Preview to File' buttons at the top left of the form area.</p> </div>
	<p><b>Note</b> The Concrete Design Mix (TR2) tab updates to display the <b>Test Report</b> section after the Work Permit (PW2) is approved by DOB.</p>

Step	Action
	<p>The <b>Test Report</b> section will have a light-yellow background.</p> 
<p>2.</p>	<p>The Licensed Concrete Testing Laboratory clicks the <b>edit icon</b> () on each report.</p> 
<p>3.</p>	<p>The <b>Test Report</b> pop-up window displays.</p> 

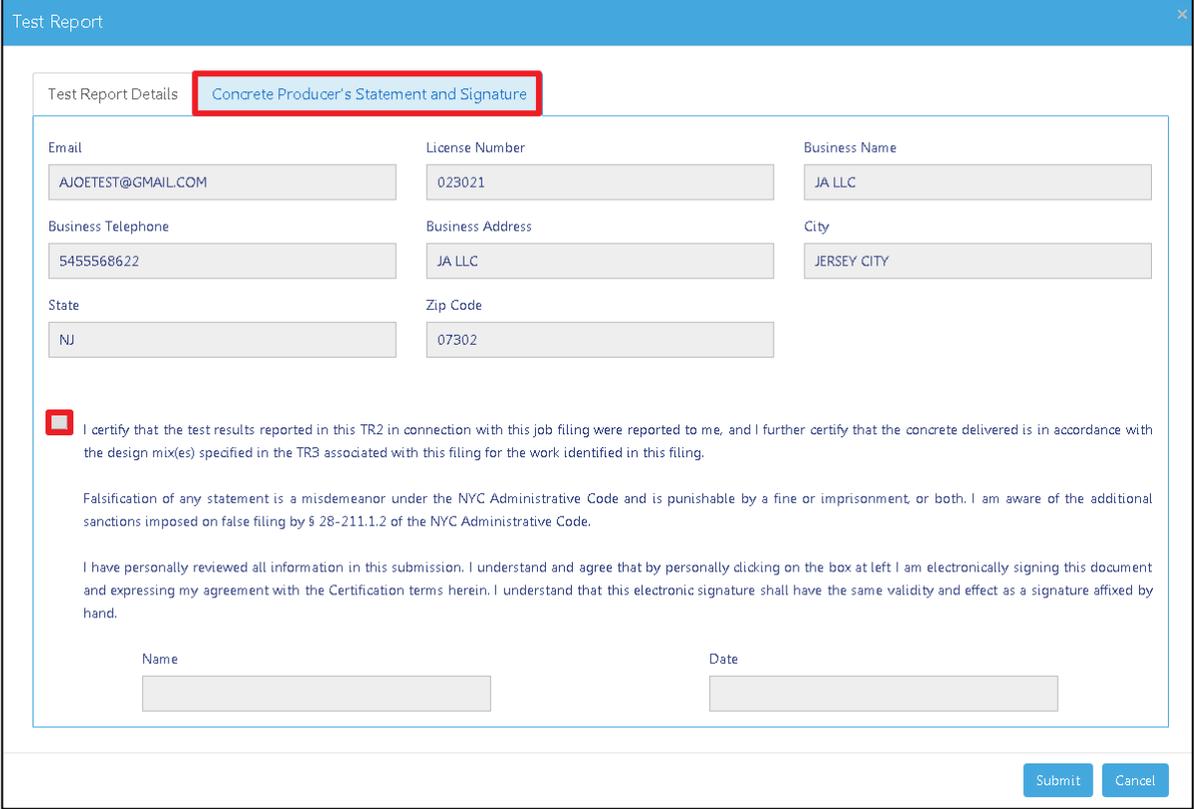
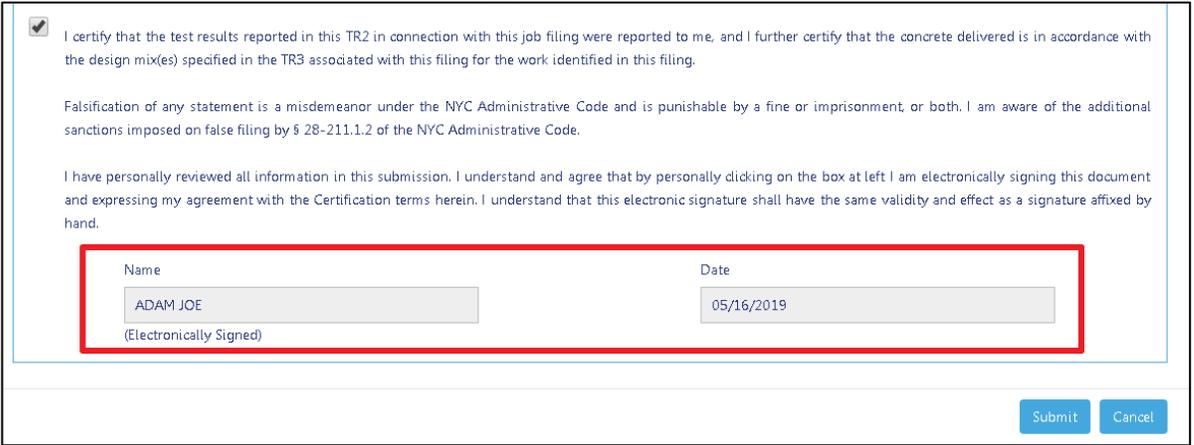
Step	Action
4.	<p>The Licensed Concrete Testing Laboratory selects the <b>Test Report Details</b> tab to complete the following required fields:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Test Report Number</b></li> <li><input type="checkbox"/> <b>Date of Placement</b></li> <li><input type="checkbox"/> <b>Cylinder ID</b></li> <li><input type="checkbox"/> <b>Slump (in)*</b></li> <li><input type="checkbox"/> <b>Air Content (%)</b></li> <li><input type="checkbox"/> <b>Temperature(°F)</b></li> <li><input type="checkbox"/> <b>Unit Weight (lbs./ft3)</b></li> <li><input type="checkbox"/> <b>Placement Location</b></li> <li><input type="checkbox"/> <b>Total Placement (yd3)</b></li> <li><input type="checkbox"/> <b>Breaking Strength (PSI)</b></li> </ul> 
5.	<p>The Licensed Concrete Testing Laboratory clicks <b>Save</b>.</p> 

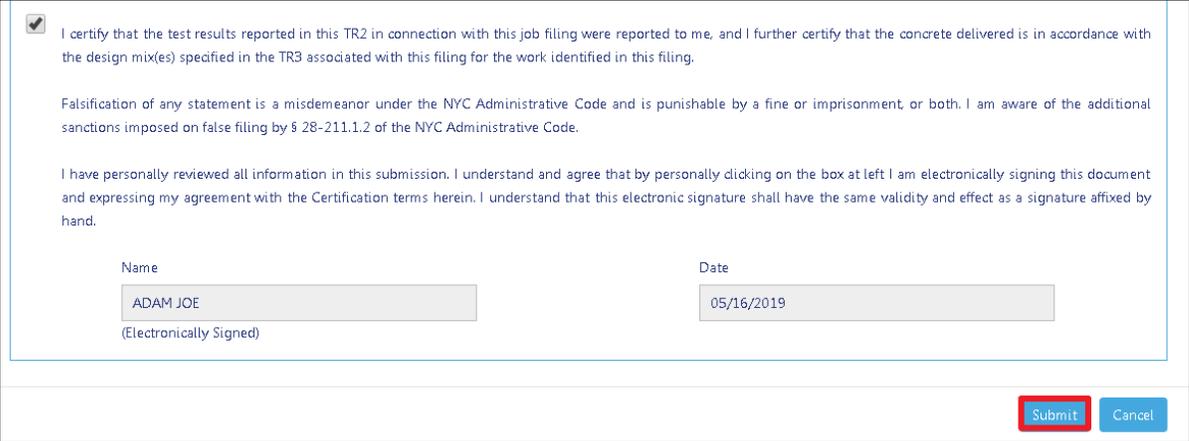
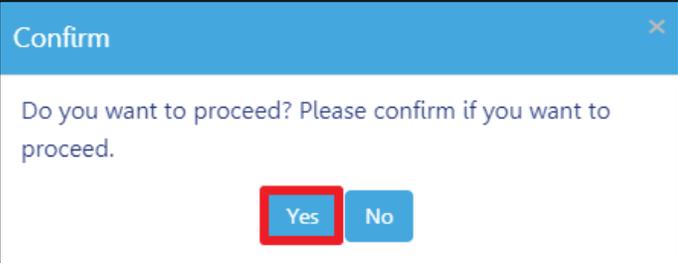
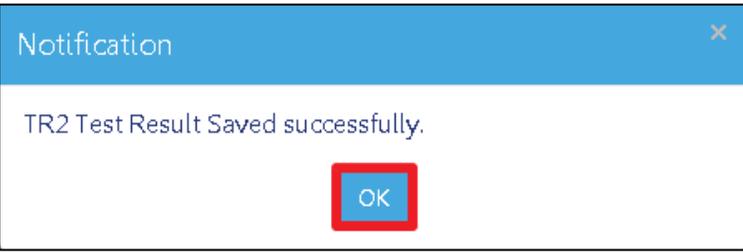
Step	Action
6.	<p>A <b>Notification</b> pop-up window with the message “<b>TR2 Details Saved successfully.</b>” displays.</p> <p>The Licensed Concrete Testing Laboratory clicks <b>OK</b> to close the notification window.</p> 
7.	<p>The Licensed Concrete Testing Laboratory selects the checkbox in the <b>Licensed Concrete Testing Laboratory's Identification of Responsibilities</b> section.</p> 

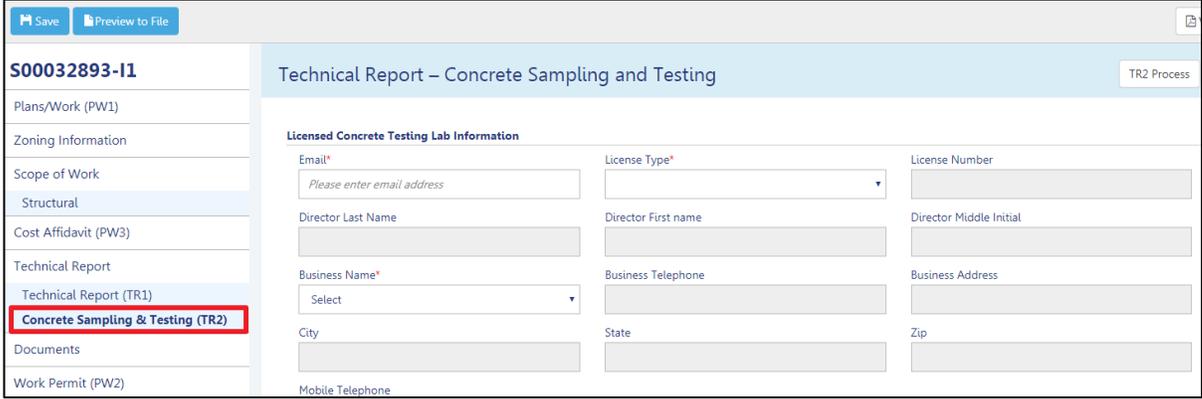
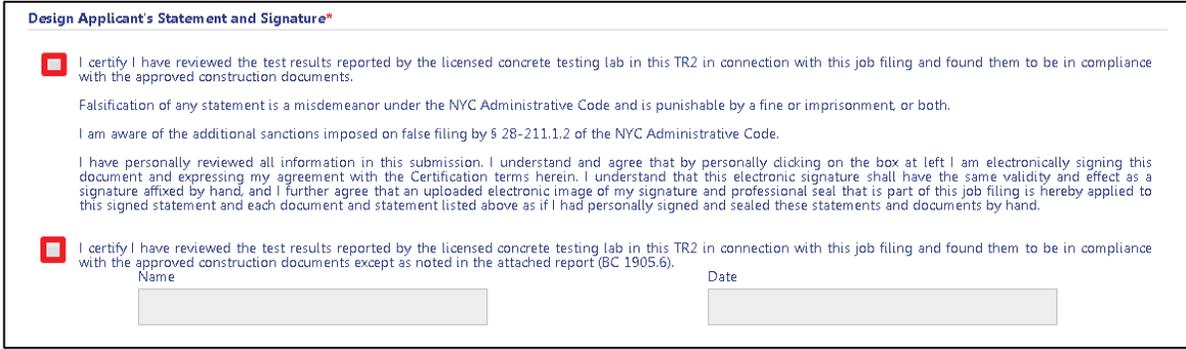
Step	Action
8.	<p>The Licensed Concrete Testing Laboratory selects <b>Submit</b> in the <b>Licensed Concrete Testing Laboratory's Identification of Responsibilities</b> section.</p>  <p>The screenshot shows a form titled "Licensed Concrete Testing Laboratory's Certification of Completion". It includes a checked checkbox for certifying the accuracy of the test results, a warning about falsification, and a declaration of personal review. Below the text are input fields for "Name" (containing "LASTNAME FIRSTNAME") and "Date" (containing "05/16/2019"). At the bottom, the "Submit" button is highlighted with a red box, and a "Clear" button is also visible.</p>
9.	<p>A <b>Confirm</b> notification displays with the message that reads, <b>“Do you want to proceed? Please confirm if you want to proceed.”</b> The Licensed Concrete Testing Laboratory clicks <b>Yes</b>, to proceed.</p>  <p>The screenshot shows a blue "Confirm" dialog box with a close button (X) in the top right corner. The text inside reads: "Do you want to proceed? Please confirm if you want to proceed." At the bottom, there are two buttons: "Yes" and "No". The "Yes" button is highlighted with a red box.</p>
10.	<p>A <b>Notification</b> pop-up window with the message <b>“Job Saved successfully”</b> displays. The Licensed Concrete Testing Laboratory clicks <b>OK</b> to close the notification window.</p>  <p>The screenshot shows a blue "Notification" pop-up window with a close button (X) in the top right corner. The text inside reads: "Job Saved successfully". At the bottom center, there is a single button labeled "OK", which is highlighted with a red box.</p>

Step	Action
CONCRETE PRODUCER	
11.	<p>The Concrete Producer logs in and selects the <b>Concrete Sampling &amp; Testing (TR2)</b> tab.</p> 
	<p>The Concrete Design Mix (TR2) tab updates to display the <b>Test Report</b> section after the Work Permit (PW2) is approved by DOB.</p> 

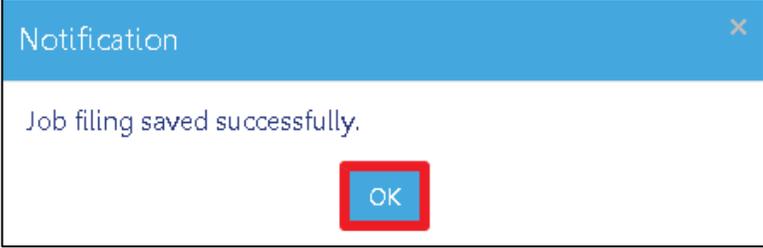
Step	Action																														
12.	<p>The Concrete Producer clicks the <b>edit</b> icon (✎) on each report.</p> <div data-bbox="267 346 1442 703" style="border: 1px solid black; padding: 5px;"> <p><b>Test Report</b></p> <table border="1"> <thead> <tr> <th>Tracking Number</th> <th>Mix Number</th> <th>Test Report Number</th> <th>Required Test Age (d.∴)</th> <th>Date of Placement</th> <th>Concrete Producer Email</th> <th>Action</th> </tr> </thead> <tbody> <tr style="border: 2px solid red;"> <td>709951471</td> <td>Mix 1</td> <td>123552</td> <td>20</td> <td>05/10/2019</td> <td>AJOETEST@GMAIL.COM</td> <td></td> </tr> <tr> <td>709951471</td> <td>Mix 1</td> <td>123552</td> <td>20</td> <td>05/10/2019</td> <td>AJOETEST@GMAIL.COM</td> <td></td> </tr> </tbody> </table> <p>Total Items: 1</p> <p><b>Licensed Concrete Testing Laboratory's Certification of Completion*</b></p> <p><input type="checkbox"/> I certify that I have completed the testing specified in this TR2 and that the results reported in the test report(s) included in this TR2 are true and accurate in accordance with § 28-406.3.2 of the NYC Administrative Code.</p> <p>Falsification of any statement is a misdemeanor under the NYC Administrative Code and is punishable by a fine or imprisonment, or both.</p> </div>	Tracking Number	Mix Number	Test Report Number	Required Test Age (d.∴)	Date of Placement	Concrete Producer Email	Action	709951471	Mix 1	123552	20	05/10/2019	AJOETEST@GMAIL.COM		709951471	Mix 1	123552	20	05/10/2019	AJOETEST@GMAIL.COM										
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709951471	Mix 1	123552	20	05/10/2019	AJOETEST@GMAIL.COM																										
	<p>The <b>Test Report</b> pop-up window displays.</p> <div data-bbox="267 808 1442 1312" style="border: 1px solid black; padding: 5px;"> <div style="border-bottom: 1px solid black; background-color: #0070C0; color: white; padding: 2px;">Test Report <span style="float: right;">✕</span></div> <div style="display: flex; border-bottom: 1px solid black;"> <div style="flex: 1; border-right: 1px solid black; padding: 5px;">Test Report Details</div> <div style="flex: 1; padding: 5px;">Concrete Producer's Statement and Signature</div> </div> <div style="padding: 5px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Mix # from TR3*</td> <td style="width: 33%;">Test Report Number*</td> <td style="width: 33%;">Date of Placement*</td> </tr> <tr> <td><input type="text" value="Mix 1"/></td> <td><input type="text"/></td> <td><input type="text" value="05/10/2019"/></td> </tr> <tr> <td>Cylinder ID*</td> <td>Slump (in)*</td> <td>Air Content (%)*</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Temperature(°F)*</td> <td>Unit Weight (lbs./ft3)*</td> <td>Placement Location *</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Specified Concrete Strength (f' c)</td> <td>Required Test Age (days)</td> <td>Total Placement (yd3)*</td> </tr> <tr> <td><input type="text" value="105"/></td> <td><input type="text" value="20"/></td> <td><input type="text"/></td> </tr> <tr> <td>Breaking Strength (PSI)*</td> <td></td> <td></td> </tr> <tr> <td><input type="text"/></td> <td></td> <td></td> </tr> </table> </div> </div>	Mix # from TR3*	Test Report Number*	Date of Placement*	<input type="text" value="Mix 1"/>	<input type="text"/>	<input type="text" value="05/10/2019"/>	Cylinder ID*	Slump (in)*	Air Content (%)*	<input type="text"/>	<input type="text"/>	<input type="text"/>	Temperature(°F)*	Unit Weight (lbs./ft3)*	Placement Location *	<input type="text"/>	<input type="text"/>	<input type="text"/>	Specified Concrete Strength (f' c)	Required Test Age (days)	Total Placement (yd3)*	<input type="text" value="105"/>	<input type="text" value="20"/>	<input type="text"/>	Breaking Strength (PSI)*			<input type="text"/>		
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Breaking Strength (PSI)*																															
<input type="text"/>																															

Step	Action
13.	<p>The Concrete Producer selects the <b>Concrete Producer’s Statement and Signature</b> tab to select the checkbox in the <b>Concrete Producer’s Statement and Signature</b> section.</p> 
	<p>The <b>Name and the Date</b> fields’ auto-populate after the checkbox is clicked.</p> 

Step	Action
14.	<p>The Concrete Producer clicks <b>Submit</b> in the <b>Concrete Producer's Statement and Signature</b> section.</p> 
15.	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Do you want to proceed? Please confirm if you want to proceed.</b>” The Concrete Producer clicks <b>Yes</b>, to proceed.</p> 
16.	<p>A <b>Notification</b> pop-up window with the message “<b>TR2 Test Result Saved successfully.</b>” displays. The Concrete Producer clicks <b>OK</b> to close the notification window.</p> 

Step	Action
STAKEHOLDER ( PW1 APPLICANT OF RECORD)	
1.	<p>Select the <b>Technical Report: Concrete Sampling &amp; Testing (TR2)</b> tab.</p> 
	<p><b>Note</b> The Concrete Design Mix (TR2) tab updates to display the Test Report section after the Work Permit (PW2) is approved by DOB.</p>
2.	<p>Select the applicable checkbox in the <b>Design Applicant's Statement and Signature</b> section.</p> 
	<p>The <b>Name</b> and the <b>Date</b> fields' auto-populate after the checkbox is clicked.</p> 

Step	Action				
	<p><b>Note</b> If the “I certify I have reviewed the test results reported by the licensed concrete testing lab in this TR2 in connection with this job filing and found them to be in compliance with the approved construction documents except as noted in the attached report (BC 1905.6).” checkbox is selected, a report must be uploaded.</p> <p>Upload the report in the <b>Documents</b> tab.</p> <div data-bbox="365 562 1446 693" style="border: 1px solid black; padding: 5px;"> <input checked="" type="checkbox"/> I certify I have reviewed the test results reported by the licensed concrete testing lab in this TR2 in connection with this job filing and found them to be in compliance with the approved construction documents except as noted in the attached report (BC 1905.6).  <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Name</td> <td style="width: 40%;">Date</td> </tr> <tr> <td><input type="text" value="JOE2 ADAM"/> <small>(Electronically Signed)</small></td> <td><input type="text" value="05/16/2019"/></td> </tr> </table> </div>	Name	Date	<input type="text" value="JOE2 ADAM"/> <small>(Electronically Signed)</small>	<input type="text" value="05/16/2019"/>
Name	Date				
<input type="text" value="JOE2 ADAM"/> <small>(Electronically Signed)</small>	<input type="text" value="05/16/2019"/>				
3.	<p>From the top-right corner click <b>Submit</b>.</p> <div data-bbox="267 831 1451 1371" style="border: 1px solid black; padding: 10px;">  <p>The screenshot shows the 'DOB NOW' interface. At the top, there's a logo and the text 'DOB NOW Submit Filings, Payments, and Requests to the NYC Department of Buildings'. Below this is a progress bar with four steps: 'Pre-filing', 'Pending CPE/ACPE Assignment', 'Pending PE Assignment', and 'Plan Examiner Review', each with a checkmark. Below the progress bar are two buttons: 'Submit' (highlighted with a red box) and 'Preview to File'. The main content area shows a project ID 'S00026470-11' and a title 'Technical Report – Concrete Sampling and Testing'. There are sections for 'Plans/Work (PW1)', 'Zoning Information', and 'Scope of Work' (set to 'Structural'). A 'Licensed Concrete Testing Lab Information' section contains an 'Email*' field with 'PRODUCTION.LICENSING7@GMAIL.COM' and a 'License Type*' dropdown menu set to 'Concrete Test Lab'.</p> </div>				
4.	<p>A <b>Confirm</b> notification displays with the message that reads, “<b>Upon clicking Yes, this attestation may not be unchecked.</b>” Click <b>Yes</b>, to proceed.</p> <div data-bbox="267 1518 1029 1770" style="border: 1px solid black; padding: 10px;"> <div style="background-color: #0070C0; color: white; padding: 5px;"><b>Confirm</b> <span style="float: right; font-size: 1.2em;">✕</span></div> <p style="text-align: center; color: #0070C0;">Upon clicking Yes, this attestation may not be unchecked.</p> <div style="text-align: center; margin-top: 10px;"> <input checked="" type="button" value="Yes"/> <input type="button" value="No"/> </div> </div>				

Step	Action
5.	<p>A Notification pop-up window with the message “<b>Job filing saved successfully.</b>” displays. Click <b>OK</b> to close the Notification pop-up window.</p>  <p>The screenshot shows a notification window with a blue header bar containing the word 'Notification' and a close button (X). The main area of the window is white and contains the text 'Job filing saved successfully.' Below the text is a blue button with the text 'OK' in white. A red square highlights the 'OK' button.</p>
<p>You have completed the <i>DOB NOW: Build – Technical Reports TR2 &amp; TR3 Step-By-Step Guides for Work Type: Structural (Scope of Work: Concrete).</i></p>	