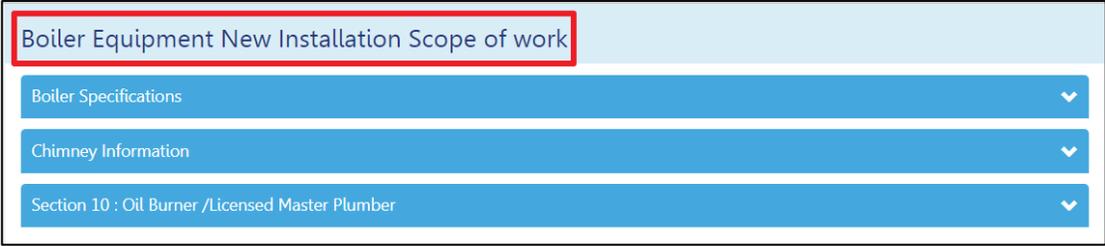
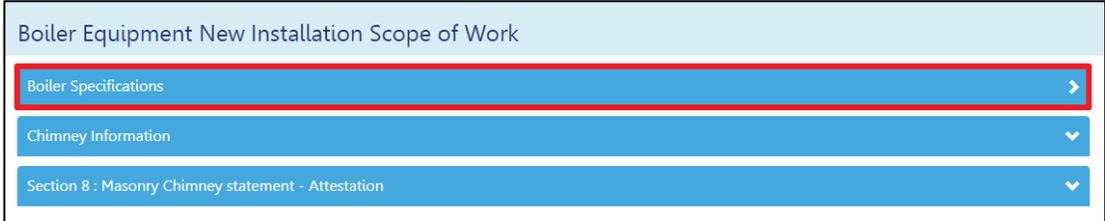


# DOB NOW: *Build* – Boiler Equipment Scope of Work Step-By-Step Guide

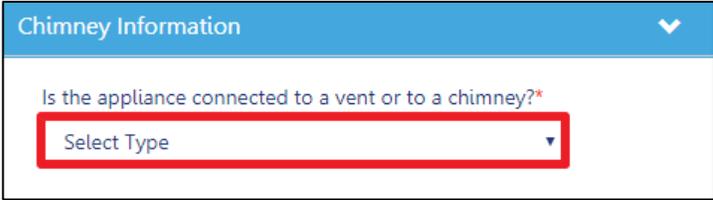
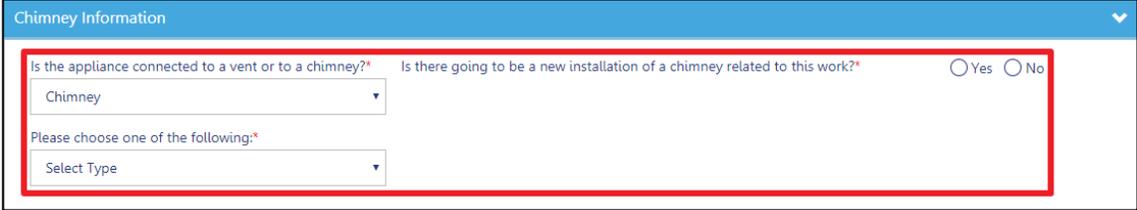
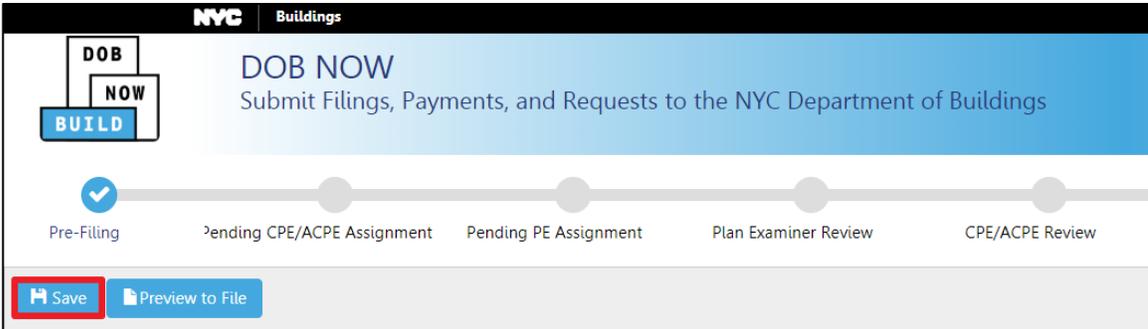
Complete the following steps to enter the Scope of Work:

Step	Action
1.	<p>Select the <b>Scope of Work</b> tab.</p> 
	<p>The Boiler Equipment New Installation Scope of Work tab includes Boiler Specifications, Chimney Information, and Section 10: Oil Burner/Licensed Master Plumber and the type of work included (e.g., <b>New Installation</b>) selected when the Job Filing was created.</p> <p>To change the Work Type or type of work included, create a new Job Filing. See the Create a New Job Filing Step-by-Step Guide.</p> 
2.	<p>Click the <b>Boiler Specifications</b> header to expand the section.</p> 

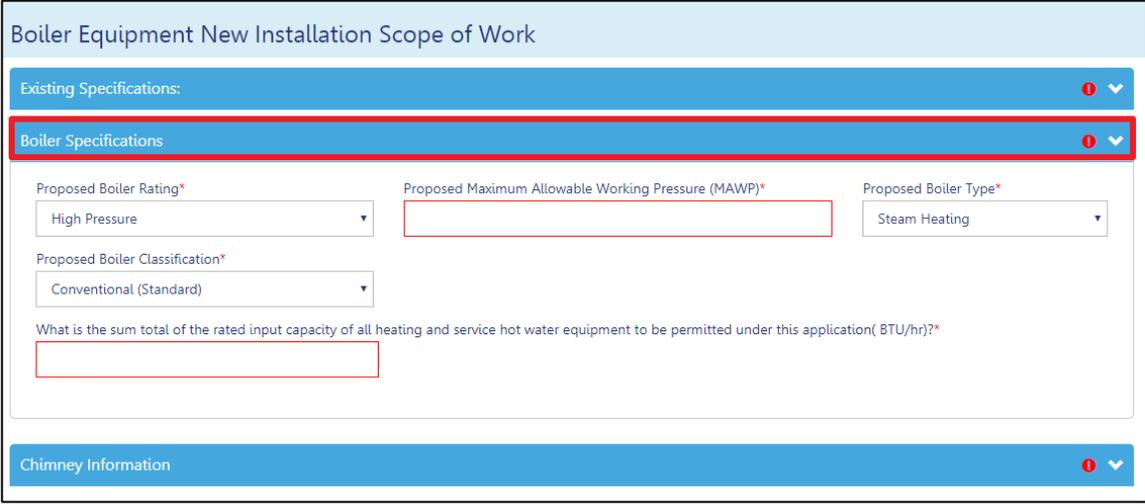
**DOB NOW: Build –BOILER EQUIPMENT SCOPE OF WORK  
STEP-BY-STEP GUIDE**

Step	Action
3.	<p>Complete all required fields in the <b>Boiler Specifications</b> section. The following fields display by default:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Proposed Boiler Rating</b> (e.g., <b>High Pressure</b>)</li> <li><input type="checkbox"/> <b>Proposed Maximum Allowable Working Pressure (MAWP)</b></li> <li><input type="checkbox"/> <b>Proposed Boiler Type</b> (e.g., <b>Hot Water Heat</b>)</li> <li><input type="checkbox"/> <b>Proposed Boiler Classification</b> (e.g., <b>Mobile</b>)</li> <li><input type="checkbox"/> <b>“What is the sum total of the rated input capacity of all heating and service hot water equipment to be permitted under this application (BTU/hr.)?”</b></li> </ul> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p style="background-color: #d9e1f2; padding: 2px;">Boiler Equipment New Installation Scope of Work</p> <div style="background-color: #0070c0; color: white; padding: 2px; border: 1px solid #0070c0;">Boiler Specifications <span style="float: right;">▼</span></div> <div style="border: 2px solid red; padding: 5px; margin: 5px 0;"> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>Proposed Boiler Rating*</p> <input type="text" value="Select Type"/> </div> <div style="width: 30%;"> <p>Proposed Maximum Allowable Working Pressure (MAWP)*</p> <input type="text"/> </div> <div style="width: 30%;"> <p>Proposed Boiler Type*</p> <input type="text" value="Select Type"/> </div> </div> <div style="margin-top: 5px;"> <p>Proposed Boiler Classification*</p> <input type="text" value="Select Type"/> </div> <div style="margin-top: 5px;"> <p>What is the sum total of the rated input capacity of all heating and service hot water equipment to be permitted under this application( BTU/hr)?*</p> <input type="text"/> </div> </div> </div>
	<p><b>Note</b> Some selections may result in additional required fields displaying. Complete all required fields to continue.</p>
4.	<p>Click the <b>Chimney Information</b> header to expand the section.</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p style="background-color: #d9e1f2; padding: 2px;">Boiler Equipment New Installation Scope of Work</p> <div style="background-color: #0070c0; color: white; padding: 2px; border: 1px solid #0070c0;">Boiler Specifications <span style="float: right;">&gt;</span></div> <div style="border: 2px solid red; padding: 2px; margin: 2px 0; background-color: #0070c0; color: white;">Chimney Information <span style="float: right;">▼</span></div> <div style="background-color: #0070c0; color: white; padding: 2px; border: 1px solid #0070c0;">Section 8 : Masonry Chimney statement - Attestation <span style="float: right;">▼</span></div> </div>

**DOB NOW: Build –BOILER EQUIPMENT SCOPE OF WORK  
STEP-BY-STEP GUIDE**

Step	Action
5.	<p>Select the applicable option from the “<b>Is the appliance connected to a vent or to a chimney?</b>” drop-down list (e.g., <b>Chimney</b>).</p> 
6.	<p>Additional required fields display. Complete all required fields that display in the <b>Chimney Information</b> section to continue.</p> 
7.	<p>Located in the upper left-hand corner of the page, click <b>Save</b>.</p> 
8.	<p>A <b>Notification</b> pop-up window with the message “Job filing saved successfully” displays. Click <b>OK</b> to close the notification.</p> 

**DOB NOW: Build –BOILER EQUIPMENT SCOPE OF WORK  
STEP-BY-STEP GUIDE**

Step	Action
9.	<p>If any required fields are incomplete, a <b>Notification</b> pop-up window with the message <b>“Please correct highlighted fields/sections in red”</b> displays.</p> <p>Click <b>OK</b> to close the notification.</p> 
	<p>The <b>red exclamation</b> () icon displays in the section header to indicate there are incomplete fields or incorrect entries to address.</p> 
<p>You have completed the New Work: Boilers Scope of Work Step-by-Step Guide.</p>	