



DOB NOW: *Safety* Boiler Information Session Highlights

1. 2016 Boiler Compliance Filings should be filed _____.
2. As of _____, all 2017 Boiler Compliance Filings must be filed in DOB NOW.
3. These three roles must register for eFiling to submit 2017 Boiler Inspection Reports (BIR) in DOB NOW.

4. In DOB NOW, the BO9 is called an _____.
5. Defect corrections are performed using a _____.
6. To ensure DOB NOW performs properly, I should turn off _____ for the site.
7. The URL for DOB NOW is _____.
8. Fields with marked with a _____ are required.



9. Required fields for the Property that must be provided in order to submit the filing

include:

a. _____

b. _____

10. Required fields for the Owner that must be provided in order to submit the filing

include:

a. _____

b. _____

11. Required fields for the Applicant include:

a. _____

12. Before I can enter boiler information and upload documents, I must

_____ the Boiler Inspection Report (BIR).

13. To add a boiler to a BIR, I must enter/confirm:

a. _____

b. _____

14. To sign and certify a filing, a licensed professional must:

a. _____

b. _____



15. Fee Exempt filings require a valid _____.
16. Payment may be submitted by _____ using a _____, _____, or _____.
17. Once a report is complete and the filing fee is paid, the report will be found in your dashboard in the _____ tab and the _____ must click the _____ button to submit the filing.
18. One way to know the status of a filing is by checking the _____ column in my _____.
19. To add or correct defects, I navigate to the _____ section of the report, and expand the _____ section.
20. If the DOB requires further action, the _____ and _____ will receive an _____.
21. As an industry user, if I cannot locate a boiler after searching, I can create a _____ filing.
22. A copy of this presentation and other support materials are available at _____.
23. If I need help, I can contact _____.