

SERVICE NOTICE

Additional Training for BIS Schedule of Occupancy in DOB NOW: *Build*

DOB will be conducting additional online training sessions in April and May to provide guidance on how to enter Schedules of Occupancy for BIS jobs in DOB NOW: *Build*.

Design Professionals, Filing Representatives, and Owners who have a role in submitting the new Building Schedule of Occupancy can register for training on the DOB NOW Training Page at www.nyc.gov/dobnowtraining. FAQs and other training resources are also available on the training page.

For additional assistance, submit an inquiry to the DOB NOW help form at www.nyc.gov/dobnowhelp.