

**RESCINDED BY BUILDINGS  
BULLETIN 2023-021**

COPY

DIRECTIVE NO. 21- of 1969

The City of New York  
DEPARTMENT OF BUILDINGS

Precepts  
Demolitions  
Inspections  
Development, Dept. of

TO: Borough Superintendents

Date: December 15, 1969

From: Director of Operations, T.V. Burke

Subject: DEMOLITION AUTHORIZATION - FORM # 117

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November 6th - "Form # 117, Demolition Authorization"  
November 12th - "Directive # 13 of 1969 - Precepts with Court  
Ordered Delays"

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Effective immediately the memorandums listed above are superseded by the following procedure:

In all cases where there has been a precept issued by the Supreme Court, the unsafe building covered by the precept is to be recommended for demolition on "Form # 117, Demolition Authorization". The Report of Survey, Form # 44 and Demolition Authorization, Form # 117 attached together, shall be forwarded within five (5) days of its issuance by the court to:

Chief Inspector of Construction-Operations, J. Linker  
100 Gold Street, Manhattan - Room 8209

The Form # 117, Demolition Authorization shall in all cases include the following information:

- a. number of apartments
- b. number of class B rooms
- c. party walls
- d. party fire escapes
- e. total cubic content in cubic feet

Where there is a court ordered delay of execution, the Form # 117, Demolition Authorization shall be clearly marked indicating the extent of the court ordered stay of execution or a cover letter attached indicating the length of the stay.

Accurate control of cases with court ordered delays of execution shall be maintained and a reinspection made of the premises concerned at the termination of

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Demolition Authorization, Form #117 - continued - December 15, 1967

the court ordered stay. If the inspection report indicates there has been compliance, the case is to be withdrawn from the Department of Development without delay.

The Department of Development will process cases with court ordered stays of execution for demolition at the termination of the court ordered stay unless advised to the contrary.

(Signed)

Thomas V. Burke  
Director of Operations