

User Guide

Local Law 97 Combined Reports

- **What is a combined report?**
 - Multiple buildings submitted together under a single DOB NOW filing fee & registered design professional (RDP) attestation.
 - Buildings following Article 321 (PECMs) are only able to submit a combined DOB NOW filing fee and must submit separate attestations and BEAM reports.
- **Conditions for buildings submitting a combined report:**
 - i) Have the same owner;
 - ii) Are on the same lot or adjacent lots; **and**
 - iii) Follow the same Local Law 97 (LL97) compliance pathway.

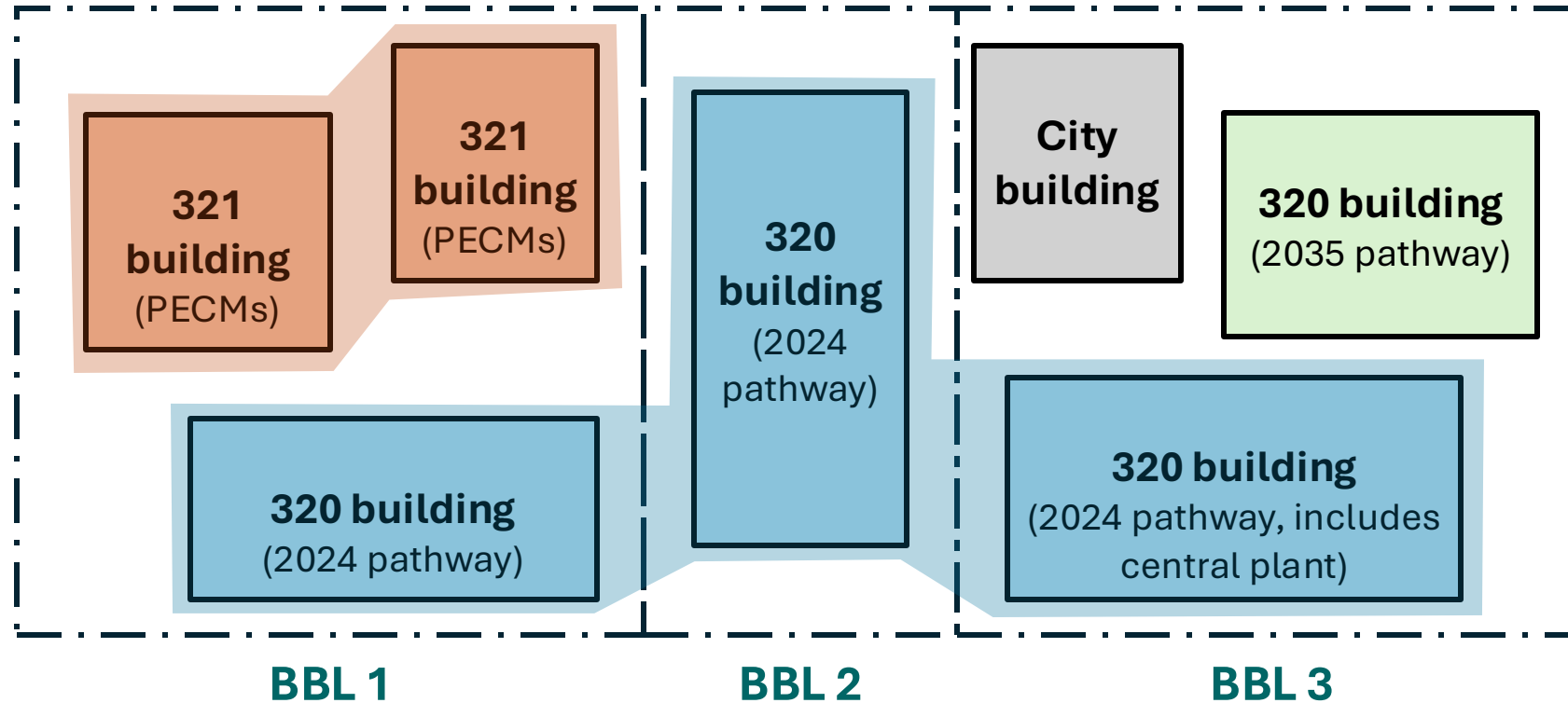
Combined reports must still show **separate calculations** for each building's emissions and emissions limit calculations, **UNLESS** the buildings also share energy service, in which case such buildings' emissions and emissions limit calculations may be aggregated.

Combined reports are only applicable for the first compliance period (CY 2024-2029)

[Local Law 97 \(LL97\) Compliance Report Submission Process](#)

Local Law 97 Combined Reports: Background

- Combined Reports: Multiple Buildings, Same Owner



- What is an aggregate report?
 - A combined report option where multiple buildings:
 - Combine their emissions **limits** into **one total limit** or
 - Combine their **annual emissions** into **one total emissions value**
- Compliance is assessed at the aggregate level (*Parent Property in ESPM*)
 - **Compliant:**
 - Total **aggregate annual emissions** \leq Total **aggregate emissions limit**
 - **Not Compliant:**
 - Total **aggregate annual emissions** $>$ Total **aggregate emissions limit**
 - *If not compliant, penalties are issued at the BIN level*

Aggregated reporting is only applicable to Article 320 and Article 321 (2030 Pathway)

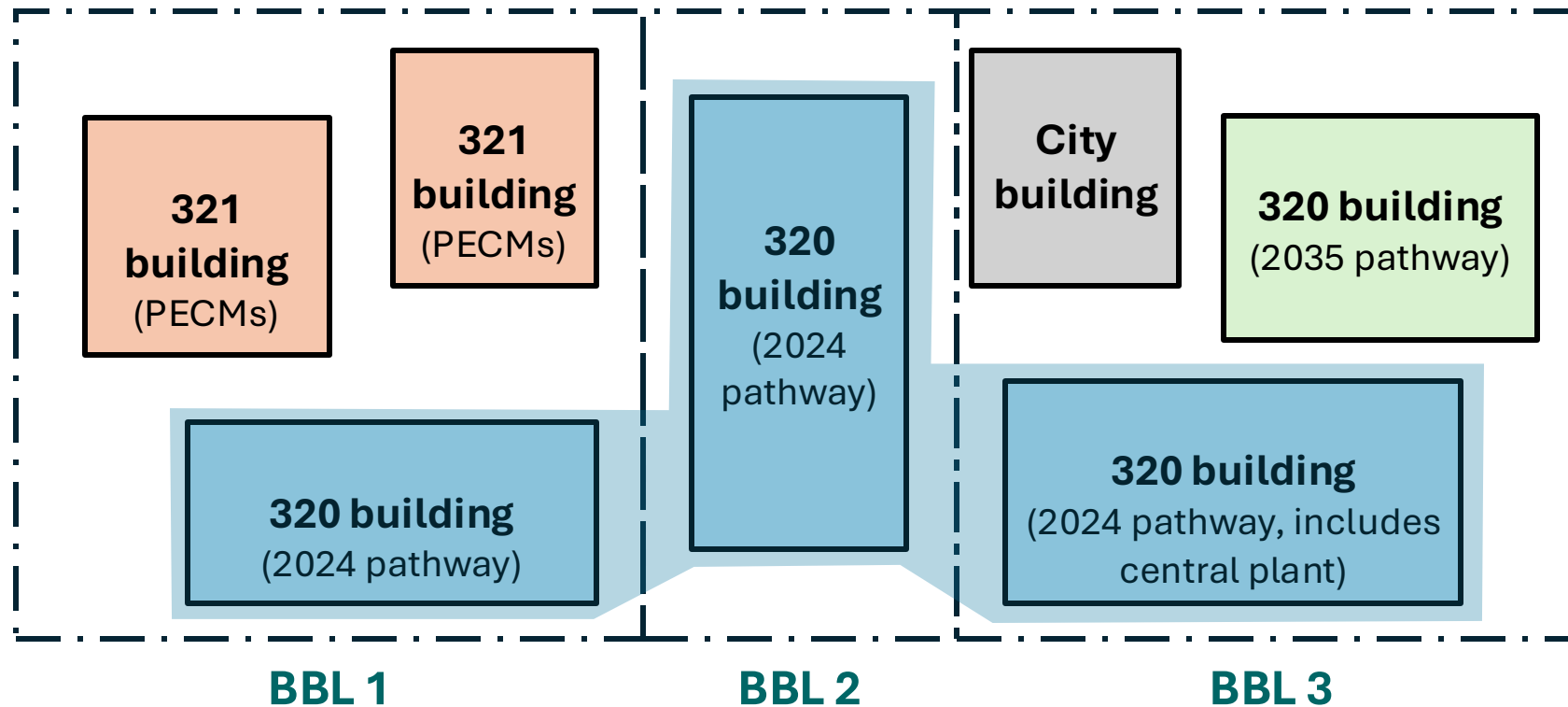
Local Law 97 Combined Reports: Aggregated Reporting

Aggregated Reporting can be used under Article 320 and Article 321 (2030 Pathway) via the following options:

- **Aggregate Report** (All Buildings Report Together)
 - 1 BBL, multiple BINs
 - Multiple adjacent BBLs, multiple BINs
- **Mixed Reporting** (*contact DOB for Case Manager*)
(*Some Buildings Aggregate, Others File Separately or Are Exempt*)
 - 1 BBL, multiple BINs → Can remove one or more BINs from aggregate emissions
 - Multiple adjacent BBLs, multiple BINs → Can remove one or more BINs from aggregate emissions



- The Article 320 (2024 Pathway) buildings share energy service and may submit an Aggregate Report with aggregated emissions.
 - Taken as a whole, the three BBLs constitute Mixed Reporting since they cannot all be aggregated.



- **Step 1: [DOB NOW](#) Filing Fee Payment**
 - Identify exact BBLs and BINs in the combined report
- **Step 2: Configure ESPM Campus Property**
 - List all Borough Block Lot (BBL(s)) and Building Identification Number (BIN(s)) in the Parent Property
 - Energy consumption is pulled in from the Parent level only, not the child property
 - List each BIN (One BIN per Building) as an individual Child Property
 - For each BIN, specify Property Type & Gross Floor Area (GFA) as granularly as possible.
- **Step 3: Share ESPM data with NYC**
 - Data will pull into BEAM and create a profile for the "combined report" in BEAM
- **Step 4: BEAM Assesses Auto-Proration of Emissions by BIN**
 - **BBL (Parent)** energy/emissions apportioned automatically based on **weighted emissions limits per BIN**
 - **BIN-level emissions limit** = $\text{GFA} \times \text{property type emissions factor}$

- **Step 5: RDP Review of BIN-level Emissions & Adjustments**
 - RDP reviews auto-proration of BIN level emissions, if RDP agrees, proceed to Step 7
 - If RDP disagrees:
 - Use [Ticket #07. LL97 Block Proration](#) to manually adjust emissions per BIN, based on % energy
 - For further precision, contact DOB for case manager assistance (*assigned for complex campuses*)
- **Step 6 (optional): Deductions & Alternative Methodologies**
 - (*Choose one level: Aggregate or Building level, never both*)
 - **Aggregate-level deductions** → [Ticket #6a Aggregate Deductions](#) **OR**
 - **Building-level deductions** → [Ticket #06. LL97 Deductions and Alternatives to Calculating Annual Building Emissions](#)
 - *If Fuel Cell and/or Beneficial Electrification deductions are taken, you must submit individual Ticket #6*
- **Step 7: Final Attestation**
 - [Ticket #15. Aggregate Emissions and Emissions Limit Attestation](#)

Please consult the [User Guide for Deductions & Alternatives](#) prior to submitting Ticket #06 LL97 Deductions and Alternatives to Calculating Annual Building Emissions

Local Law 97 Combined Reports: Article 321 (PECMs)

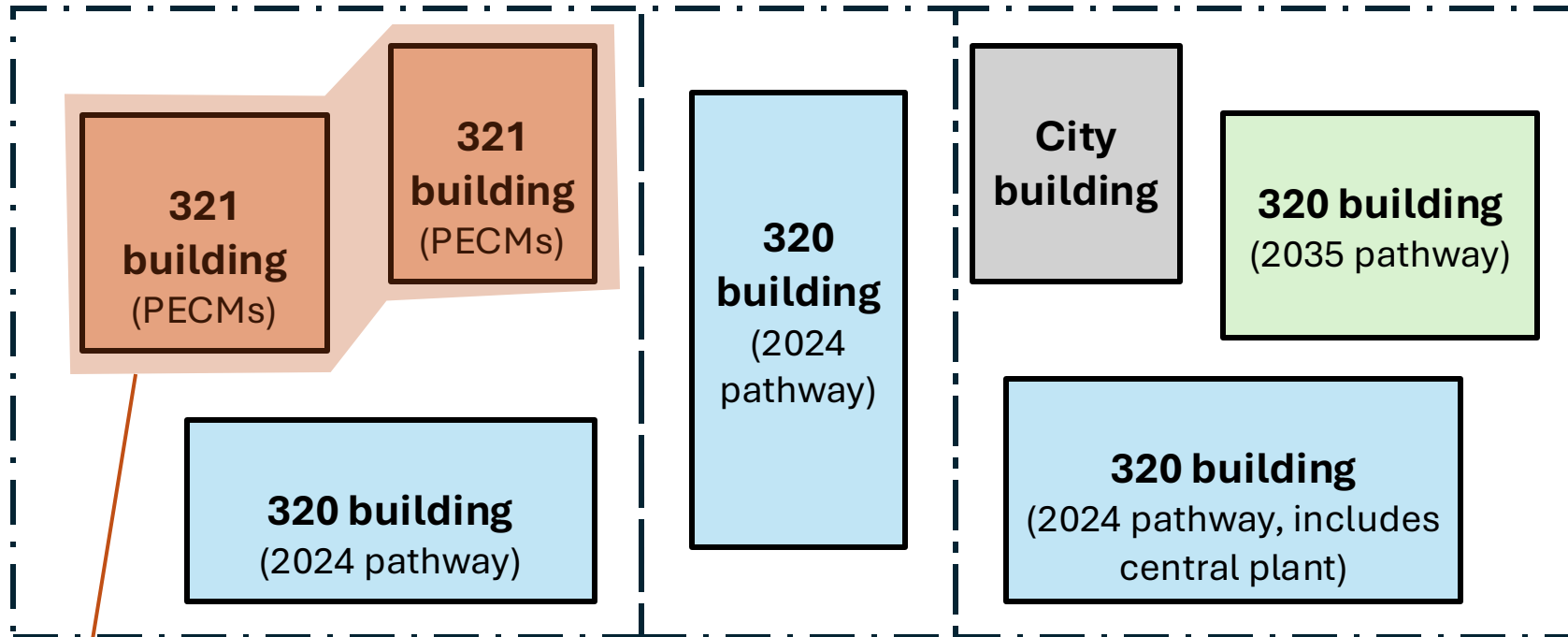


Compliance is assessed at the BIN level:

- Multiple BINs under a single or multiple adjacent BBLs.
- ESPM data and aggregated data is not an option unless reporting for LL84.
- **Step 1: [DOB NOW](#) Filing Fee Payment**
 - Identify exact BBLs and BINs in the combined report
- **Step 2:**
 - **Each BIN must submit a separate report**
 - Individual **[Ticket #05. LL97 Compliance Report for Article 321](#)** submission
 - *Use the same DOB NOW payment confirmation number for each report*
 - Individual **[PECM template & attestation](#)**



Please consult the [Article 321 Compliance Report \(Prescriptive Pathway\) User Guide](#) prior to submitting Ticket #05 LL97 Compliance Report



Combined 321 report: single fee but separate BEAM ticket submissions

DOB NOW Filing Fees

Local Law 97 Combined Reports: DOB NOW Filing Fees (Article 320)



- **Simple fee** means the \$210 fee for "Article 320 Simple Reports" per [1 RCNY §101-03](#).
- **Complex fee** means the \$615 fee for "Article 320 Complex Reports" fee per [1 RCNY §101-03](#).
 - Complex fee is triggered when filing a combined report OR adding any deduction/alternative methodology to calculated emissions.
- **Additional Fees** are added below and are a flat fee regardless of whether the submitter is filing a Combined or Simple Report
 - 320 Penalty Mitigation Filing Fees:
 - Good Faith Efforts: \$950
 - 320.7 Adjustment Filing Fees:
 - RCNY § 103-12 (b) External Constraints: \$3,540
 - RCNY § 103-12 (c)(3) Financial Constraint: \$690
 - RCNY § 103-12 (c)(4) Financial Constraint: \$300
 - Extension Request Fee:
 - RCNY §101-03: \$60

Local Law 97 Combined Reports: DOB NOW Filing Fees (Article 321)



- **Compliance Report fee** means the \$210 fee for “Article 321 Compliance Report ” per [1 RCNY §101-03](#).
 - No complex fee is triggered when filing a combined report OR adding any deduction/alternative methodology to calculated emissions.
- **Additional Fees** are added below and are a flat fee regardless of whether the submitter is filing a Combined or Single Report
 - 321 Penalty Mitigation Filing Fees:
 - Mediated Resolution: \$800
 - 320.7 Adjustment Filing Fees:
 - RCNY § 103-12 (c)(3) Financial Constraint: \$690
 - RCNY § 103-12 (c)(4) Financial Constraint: \$300
 - Extension Request Fee:
 - RCNY §101-03: \$60

Local Law 97 Combined Reports: DOB NOW Filing Fees



The **Owner, Owners Representative, and Service Provider** (RDP/RCxA) **email** addresses **must be** provided in the DOB NOW Filing Fee process.

- These **3 email addresses** are the only way to **access** your building profile in **BEAM**.
- While you may be able to create a BEAM account without submitting a DOB NOW filing fee, applicable building information will **not** be present in your building profile.
- The **BEAM account** must be **created** using **one of the three email addresses** identified in the LL97 DOB NOW Fee portal associated with the BIN/BBL.

Email addresses entered in DOB NOW will serve as the **only** email addresses to view building profile in BEAM.

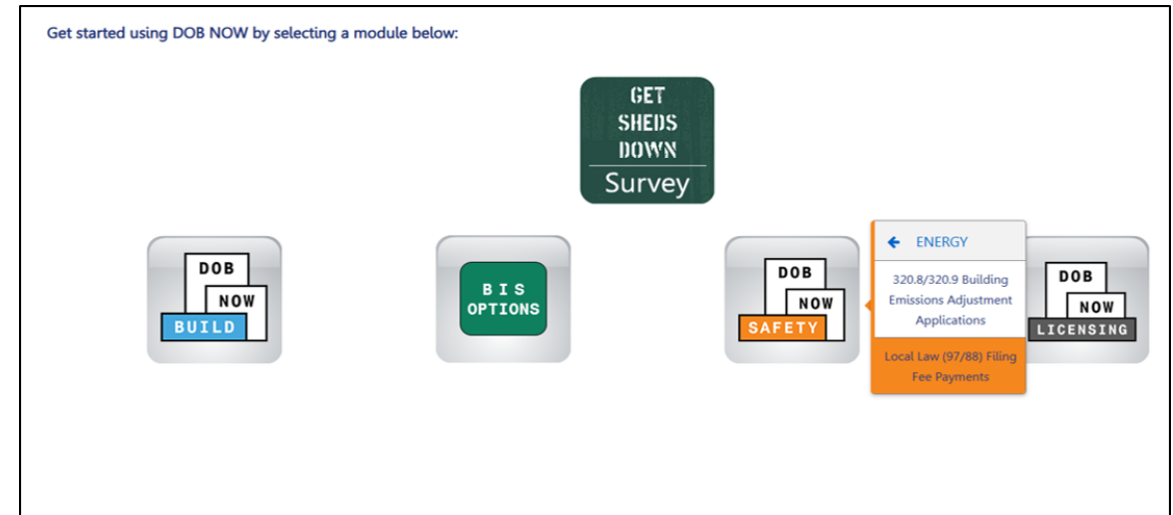
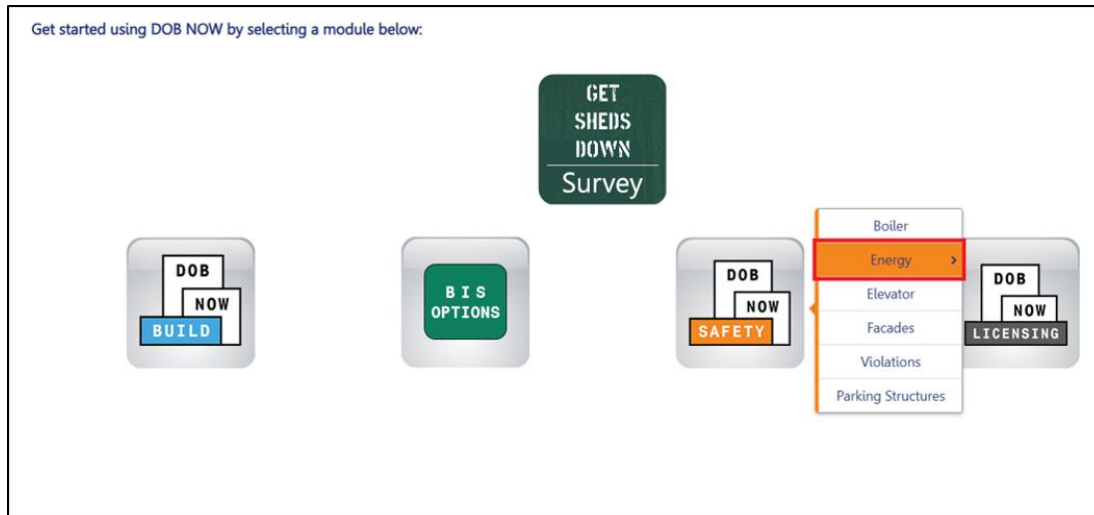
- Owner
- Owner Representative
- Service Provider (RDP/RCxA)

DOB NOW Filing Fee Payment information and submitted emails are transferred to BEAM on a nightly basis. It is not possible to complete a BEAM report in one day.

Local Law 97 Combined Reports: DOB NOW Filing Fees



- Navigate to the DOB Now login page at nyc.gov/dobnow, enter your NYC.ID email address in the Email field, and select **Login**. If you need to create an NYC.ID account, select **Create Account** or use the [DOB NOW User Guide](#) for step-by-step instructions.
- After logging into DOB NOW, the Welcome page displays. Hover over **DOB NOW: Safety** and click **Energy**.
- From the Energy sub-menu, select **Local Law 97/88 Filing Fee Payments**.



Local Law 97 Combined Reports: DOB NOW Filing Fees



- On the Local Law Payments dashboard, select **+Local Law 97 Payment**.

DOB
NOW
SAFETY

NYC Department of Buildings
Local Law Payments

Home

+ Local Law 97 Payment

+ Local Law 88 Payment

Local Law 97 Fee Payments

Local Law 88 Fee Payments

View...	Actions	Transaction Number	Transaction Status	Payment Status
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div>Select Action:</div>	LL97000001041	Pre-filing	Due

Local Law 97 Combined Reports: DOB NOW Filing Fees



In the **Stakeholders** section, select your role: **Owner** or **Owner's Representative**. The information of the logged in user will auto-populate in the selected section. Owner information is required.

- To **change the name or address**, select **Manage/Associate Licenses** from the person icon in the top right corner of the screen.
- If the **logged in user** is an **Owner's Representative**, enter the **email** address associated with the NYC.ID account of the **owner** on the **Owner Information Tab**. The grayed-out fields will auto-populate from the DOB NOW profile associated with the NYC.ID account.

NOTE: To submit a compliance report in BEAM, you must first pay your filing fee and create an account in BEAM using **one of the following emails provided here: Owner, Owner's Representative, or Service Provider (RDP/RCxA)**. Only these emails will allow you to access your building profile in BEAM. You **must** add all three email addresses by clicking either the Owner information or the Owner's Representative tabs.

A screenshot of the "Stakeholders" form in the BEAM system. The form has a title bar "Stakeholders*" with a right arrow. Below the title bar, there is a section "Are you an:" with two radio buttons: "Owner" (selected) and "Owner's Representative (also provide Owner Information)". Below this, there are two tabs: "Owner Information*" (selected) and "Owner's Representative". The "Owner Information*" tab contains several input fields: "Email*" (with placeholder "Please enter email address"), "Owner Type*" (a dropdown menu with "Select Type:"), "Service Provider (RDP/RCxA) email address", "First Name", "Middle Initial", "Last Name", "Business Name*", "Business Address*", "City*", "State*", "Zip Code*", and "Business Telephone". The "Owner's Representative" tab is currently empty.

Local Law 97 Combined Reports: DOB NOW Filing Fees



Under **Owner Information**, select **Owner Type**.

- The following owner types are **fee exempt**:
 1. Buildings owned by a not-for-profit corporation that is used exclusively for educational, charitable and/or religious purposes,
 2. Buildings owned by a Federal, State, City or foreign government.
- **Fee-exempt owners are exempt from payment but still must complete these steps to get the Payment Confirmation Number to be entered in the BEAM Reporting Portal.**
 - If a fee exempt owner type is selected, the **NYC Department of Finance Property Information** must indicate that the **Tentative or Final Assessment Roll** assessed value is **zero**. Go to nyc.gov/nycproperty to **print proof** of exemption and upload it in the Reporting Portal with your report.

Local Law 97 Combined Reports: DOB NOW Filing Fees



- Select the Local Law 97 article pertinent to your property
- Select **"Yes"** I am submitting a compliance report
- Select your reporting year

Transaction Information*

Which article under Local Law 97 applies to your building?* (This information can be found on the LL97 Covered Buildings list.)

☐ Article 320 ☒ Article 321

Will you be filing a compliance report in the LL97 Reporting Portal?*

☒ Yes ☐ No

Report Year*

2024

Local Law 97 Combined Reports: DOB NOW Filing Fees



- Select all options applicable to your property, there are different options for Article 320 and 321.
 - If you selected Article 320 proceed to the next slide.
 - If you selected Article 321 proceed to slide 21.

Article 320 Information*

What type of Article 320 compliance report will you be filing in the LL97 Reporting Portal?*

- ☐ Annual building emissions report (28-320.3.7; RCNY 103-14(b))
- ☐ Good Faith Efforts report (RCNY 103-14(i)(2))
- ☐ Unexpected or Unforeseeable Event (RCNY 103-14(i)(1))

Article 321 Information*

What type of Article 321 compliance report will you be filing in the LL97 Reporting Portal?*

- ☐ Compliance Report - Energy Compliant Building or Prescriptive Energy Conservation Measures (28-321.3; RCNY 103-17(b)(1))
- ☐ Mediated resolution (RCNY 103-17(g))
- ☐ Unexpected or Unforeseeable Event (RCNY 103-17(f)(1))
- ☐ Eligible Energy Conservation Alteration Project (RCNY 103-17(f)(2))

Local Law 97 Combined Reports: DOB NOW Filing Fees



- If selecting **Article 320** will enable you to report any Alternatives or Deductions for calculating emissions.
 - **NOTE:** A \$615 complex fee is automatically triggered when filing a combined report with multiple BINs. Selecting any alternatives or deductions below will not trigger an additional fee if you are filing a combined report, it is included in the \$615 complex fee.

Select all that apply to the Article 320*

<input checked="" type="checkbox"/> Shares Energy Service (RCNY 103-14 (b)(4))	<input type="checkbox"/> Time of Use Methodology (RCNY 103-14 (d)(3)(iii))
<input type="checkbox"/> Beneficial Electrification (RCNY 103-14 (d)(3)(vii))	<input type="checkbox"/> Qualified generation facilities (RCNY 103-14 (d)(3)(vi)(e))
<input type="checkbox"/> Distributed Energy Resources (i.e., solar, storage, fuel cell) (RCNY 103-14 (d)(3)(vi); RCNY 103-14(e)(2))	<input type="checkbox"/> None

Local Law 97 Combined Reports: DOB NOW Filing Fees



- In the Property Information section, enter the **Borough, Block and Lot** and click **Search & Add**.

Property Information*

Select the BIN(s) for which you are filing a single report.

Borough, Block, Lot

Borough*

Select Borough

Block*

Enter Block

Lot*

Enter Lot

Search & Add

Local Law 97 Combined Reports: DOB NOW Filing Fees



- In the **Building Identification Number** pop-up window, check the box(es) by the BIN(s) for this payment then click **Select & Add**.
 - If you are adding more BINs than the site allows contact BEAM_LL97@buildings.nyc.gov.

Building Identification Number

	BIN	Address	Borough
<input type="checkbox"/>			
<input checked="" type="checkbox"/>	1084108	80 LA SALLE STREET	MANHATTAN
<input checked="" type="checkbox"/>	1084110	80 LA SALLE STREET	MANHATTAN
<input type="checkbox"/>	1084111	80 LA SALLE STREET	MANHATTAN
<input type="checkbox"/>	1084112	80 LA SALLE STREET	MANHATTAN
<input type="checkbox"/>	1084113	80 LA SALLE STREET	MANHATTAN
<input type="checkbox"/>	1084114	80 LA SALLE STREET	MANHATTAN
<input type="checkbox"/>	1084115	80 LA SALLE STREET	MANHATTAN

Total Items: 7

1

/ 1

10

Items Per Page

1 - 7 of 7 items

Select & Add 2

Cancel

Local Law 97 Combined Reports: DOB NOW Filing Fees



- If adding additional BBLs you will repeat this process and enter the **Borough, Block and Lot** and click **Search & Add**.

Property Information*

Select the BIN(s) for which you are filing a single report.

Borough, Block, Lot

Borough*

Select Borough

Block*

Enter Block

Lot*

Enter Lot

Search & Add

Local Law 97 Combined Reports: DOB NOW Filing Fees



- The property information will then be listed in a grid under the Search & Add button and can be removed by selecting the trash icon. If selections are changed in the Transaction Information section after an address has been added, the system will remove the address and it will need to be re-entered.
 - Find that two BBLs and three BINs can be displayed.
- Select **Yes** to confirm the BIN(s) has either a single owner or the property is a co-op or condo.
 - Enter any **Related Payment Confirmation Number** (any payment that has already been processed in DOB NOW: *Safety* for the same property)

Action	BIN	Address	Borough	Block	Lot
	1028172	56 WEST 66TH STREET	MANHATTAN	1118	52
	1084108	80 LA SALLE STREET	MANHATTAN	1978	1
	1084110	80 LA SALLE STREET	MANHATTAN	1978	1

Is the selected BIN(s) associated with a single owner or is the property a co-op or condo?*

☒ Yes ☐ No

Related Payment Confirmation Number (any payment that has already been processed in DOB NOW: *Safety* for the same property).

Separate each by a comma ","

Save Proceed to Pay \$210 or \$615

Local Law 97 Combined Reports: DOB NOW Filing Fees



- The Proceed to Pay button will display the payment amount. Click **Proceed to Pay** and then **Pay Now**.
- A **CityPay window** will open in a new window/tab where payment is made by selecting the Check or Credit Card tab. See the [DOB NOW Payments CityPay Manual](#) for step-by-step instructions.

Payment Confirmation

Are you sure you want to make a payment of [Filing Fee Amount](#)

eCheck payments can take up to 10 days to process. The transaction will not be complete until the payment is processed.

Please confirm that your pop-up blocker is turned off before clicking on the Pay Now button.

Pay NowCancel

Combined Report Fees

- Article 320 Combined Compliance Report: "Complex fee" \$615 fee per [1 RCNY §101-03](#).
- Article 321 Combined Compliance Report: \$210 fee per [1 RCNY §101-03](#).

Local Law 97 Combined Reports: DOB NOW Filing Fees



- After payment is submitted in City Pay, receipt details will be provided that show a receipt number. This is **NOT** the number to be entered into the BEAM Reporting Portal.
- Return to the DOB NOW window. For credit card/Paypal/Venmo payments, you will see a notification with a **Payment Confirmation Number**. This is the number to be submitted in the Reporting Portal. It will also be sent to you by email.
- For payments by **eCheck**, the status of the transaction will change to **Pending Payment Verification**.
 - The **Payment Confirmation Number** will be sent by email when the payment clears (**up to 10 business days** after it is submitted).
 - **Your data will not be logged in BEAM until:**
 - The payment clears; and
 - The status on DOB NOW no longer says "pending"; and
 - You have a payment confirmation number.

A screenshot of a notification window from the DOB NOW system. The window has a brown header bar with the word "Notification" in white. Below the header, the text "Payment has been processed." is displayed in blue. A red rectangular box highlights the "Payment Confirmation Number: 97ADJ7FC2000002239" in blue text. Below this, a message in blue text says "Enter this Confirmation Number in the Reporting Portal. An email notification has also been sent with this Confirmation Number." At the bottom right of the notification area is a brown button with the text "OK" in white.

ESPM

Local Law 97 Combined Reports: ESPM Configuration



Articles 320 & 321 (2030 Pathway) Compliance Reports **require annual energy use data be uploaded from Energy Star Portfolio Manager (ESPM) into BEAM**. This process includes:

- Benchmarking on ESPM, including account creation, adding properties, and uploading utility data.
- Sharing ESPM data with BEAM, including connecting with NYC DOB on ESPM and sharing your property to BEAM.

Covered buildings subject to LL84 benchmarking will have already been recording energy consumption via ESPM since 2013. Buildings that are covered under LL97 but not covered under LL84 will need to start using ESPM. Detailed information about how to use ESPM can be found in the [ESPM User Guide](#).

Once connected, you can view your property energy use data in BEAM by visiting the **Inventory** page and selecting the **View by Property** tab.

Local Law 97 Combined Reports: ESPM Configuration



- **Standalone Property** - Single building (BIN) on a single BBL only.
 - Standalone property submissions will **not** be accepted for:
 - A single BBL with multiple BINs
 - Multiple BBLs with multiple BINs

Local Law 97 Combined Reports: ESPM Configuration



- **Campuses** – Single BBL with multiple BINs and multiple BBLs with multiple BINs must be reported as a campus.
- **Parent property**
 - Standard IDs: Must include all the child properties' BBLs and BINs.
 - Semi-colon (;) to separate the BBLs and BINs in standard ID fields.
 - No spaces or other symbols in the standard ID fields.
 - All child properties' data must be aggregated on the parent level.
 - Energy and water usage, GFA, number of buildings, number of active meters, etc.
- **Child property**
 - One BIN (One BIN per Building) per child property with the specific building details.
 - Building's GFA and Property Use for each BIN.

One BBL with multiple BINs

Portfolio Manager Property ID	Property Name	Portfolio Manager Parent Property ID	Parent Property Name	Standard ID - City/Town ID	NYC Building Identification Number (BIN)
33941880	Parent Property	33941880	Parent Property	3001230001	3697552;3697553
33941892	Child Property 1	33941880	Parent Property	3001230001	3697552
33941893	Child Property 2	33941880	Parent Property	3001230001	3697553

Multiple BBLs with multiple BINs

Portfolio Manager Property ID	Property Name	Portfolio Manager Parent Property ID	Parent Property Name	Standard ID - City/Town ID	NYC Building Identification Number (BIN)
33941880	Parent Property	33941880	Parent Property	3001230001; 3001230002	3697552;3697553 ;3697554
33941892	Child Property 1	33941880	Parent Property	3001230001	3697552
33941893	Child Property 2	33941880	Parent Property	3001230001	3697553
33941894	Child Property 3	33941880	Parent Property	3001230002	3697554

BEAM

Local Law 97 Combined Reports: BEAM Navigation

- Login to BEAM at nyc.beam-portal.org, you will automatically be brought into your building inventory.
 - If you do not have a BEAM account, please follow the steps in the [BEAM User Guide](#).
- In your building inventory the default view is **"View by Property"** which shows BIN level data.
- Navigate to **"View by Tax Lot"** to show BBL level data.

The screenshot displays the BEAM portal interface. At the top, the header includes the BEAM logo, 'POWERED BY SEED PLATFORM™', and 'NYC Buildings'. The main section is titled 'Properties'. It features several filters and controls: 'Select a cycle to view building data from:' (set to '2024 Calendar Year'), 'Actions:', 'Current Sorts:', 'Current Search Terms:', 'Filter buildings by label:' (with 'Must Include:', 'Include Any:', and 'Exclude:' sections), and a table view selector. The 'View by Property' button is highlighted with a red box. Below the selector, a table displays building data.

	Property Name ...	BBL (Tax Lot)	Building ID Number (BM..	Final Limit	Max GHG Offset	Emissions - Simple	Excess Emissions -
	Test	987654321	123456789	758.0	64.8	14.5	0.0
		987654321	102030405	349.8		116.2	0.0

Local Law 97 Combined Reports: BEAM Navigation

- When you switch to "**View by Tax Lot**" Tab. Individual rows that depict each BIN will be replaced with one row with all containing all BINs associated with a BBL.
- If you click plus the plus icons on the left side of the inventory this will expand your BBL level data to show all BINs associated with the BBL.

The image displays two screenshots of the BEAM NYC Buildings interface, illustrating the navigation between different data views.

Left Screenshot (View by Property): The interface shows a table with columns: Property Name (Property), BBL, Building ID Number (BIN), and PM Property ID. A red box highlights the 'View by Tax Lot' tab, which is currently selected. A red arrow points from this tab to the right screenshot.

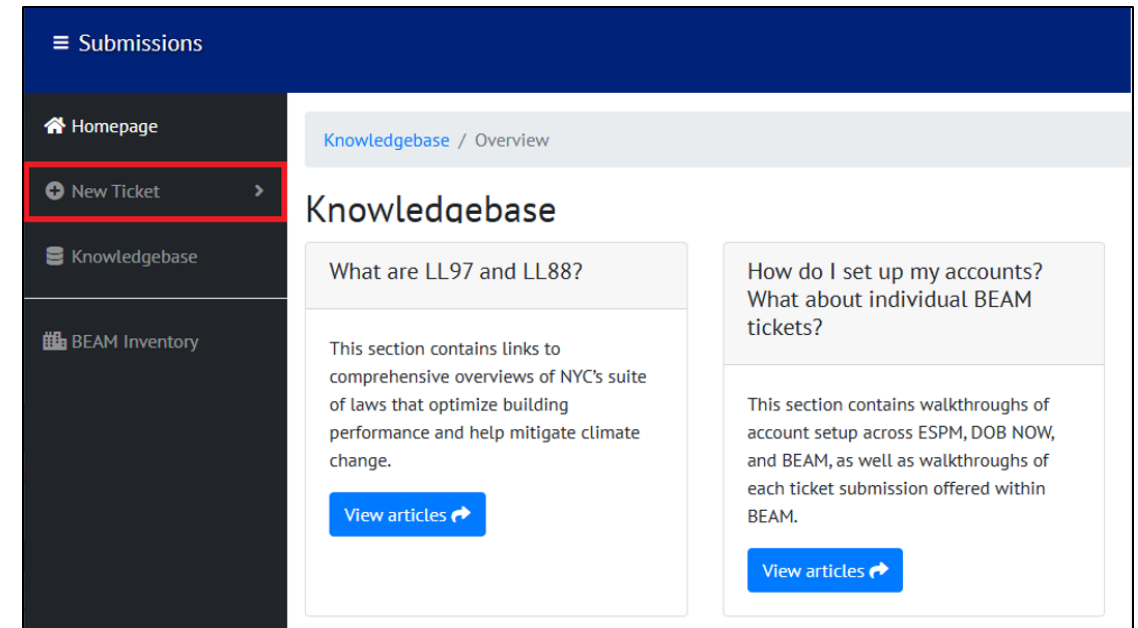
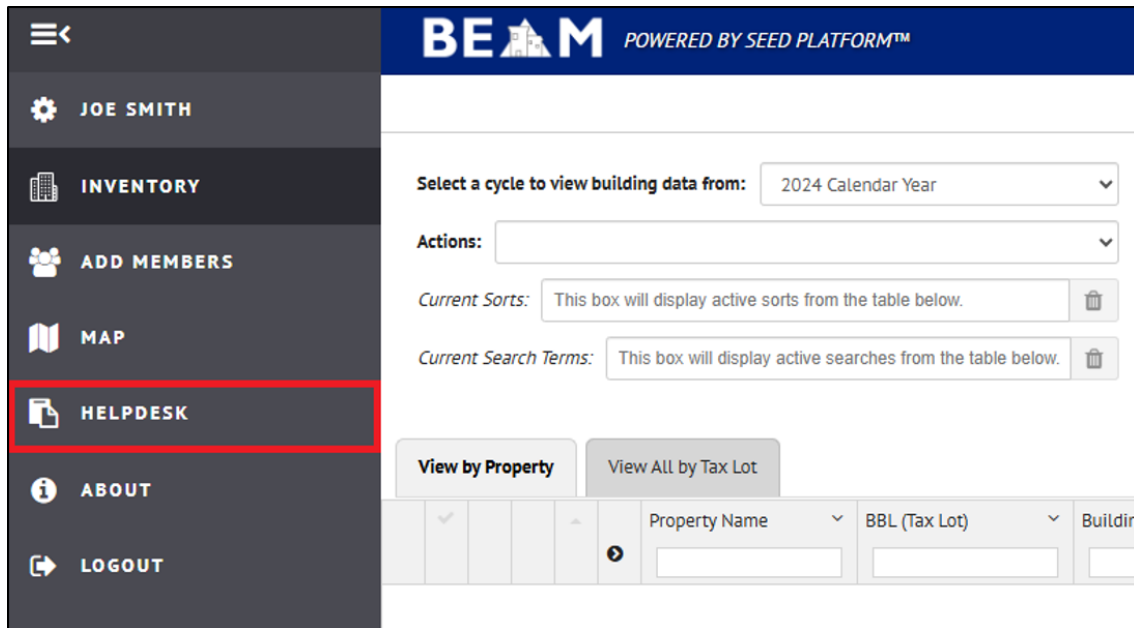
Right Screenshot (View by Tax Lot): The interface shows a table with columns: Property Name (Property), BBL, Building ID Number (BIN), PM Property ID, Address Line 1 DOF (Property), Address Line 1 DOB (Property), and Gross Square Footage. The table displays data for the BBL 987654321, showing three rows of building data.

Property Name (Property)	BBL	Building ID Number (BIN)	PM Property ID	Address Line 1 DOF (Property)	Address Line 1 DOB (Property)	Gross Square Footage
Test	987654321	102030405; 123456789		123 Test Street; 321 Te...		100,000.0
Test		123456789		123 Test Street		100,000.0
Test		102030405		321 Test Street		

Local Law 97 Combined Reports: BEAM Navigation



- To create a ticket, navigate to the left sidebar and click **Helpdesk**. Then again from the left sidebar, click **New Ticket**.



Article 321 (Prescriptive Pathway) - [Ticket #05. LL97 Compliance Report for Article 321](#)

05. LL97 Compliance Report (Article 321)

Edit

[Covered buildings as defined by Article 321](#) can use this ticket to demonstrate compliance with:

- §28-321.2.1, Energy compliant buildings (Performance-based pathway showing compliance with 2030 emissions limits), OR
- §28-321.2.2 Prescriptive Energy Conservation Measures (Prescriptive pathway demonstrating installation of PECMs).

This ticket pertains to a covered building that is:

- More than 35% rent-regulated, or
- A house of worship, or
- Section 8 housing, or
- An HDFC meeting Article 321 specifications

Please consult the [Article 321 Prescriptive Pathway Guide](#) prior to submitting Ticket #05. LL97 Compliance Report

Local Law 97 Combined Reports: Ticket #6 & #6a (Optional)



Deductions or Alternative Methodologies can be applied at the **Building Level** ([Ticket #06. LL97 Deductions and Alternatives to Calculating Annual Building Emissions](#)) OR at **Aggregate Level** ([Ticket #06a. Aggregate Deduction](#))

- *NOTE: Choose only one method (building level or aggregate level)*

06. LL97 Deductions and Alternatives to Calculating Annual Building Emissions
(Article 320 and Article 321)

Edit

This ticket pertains to an individual building with a **single** Building Identification Number (BIN) and includes [deductions and alternatives for calculating annual building emissions](#):

1. **Deductions:** Distributed Energy Resources (onsite solar, offsite solar, onsite storage or offsite storage), Fuel Cells (Pre 1/19/2023), and/or Beneficial Electrification (metered or deemed).
2. **Alternative Coefficients:** Shared Energy System (campus style system or campus style electric-system), Time of Use Methodology (Fuel Cells: Post 1/19/2023), biofuel and/or bulk fuel.
3. **Alternative Methodology:** Cogeneration.

A complete "LL97 Deductions & Alternatives to Calculating Annual Building Emissions (Article 320 & Article 321)" ticket must include all of the following:

1. Building address, Borough-Block-Lot (BBL) and Building Identification Number (BIN).
2. Deductions and alternative calculations.
3. Upload of all applicable supporting documentation.
4. Confirmation of [Registered Design Professional \(RDP\)](#) attestation and upload of attestation documentation.
5. [DOB NOW](#) Payment Confirmation Number (i.e.:97320Cxxxxxx or 97321CRxxxxxx, if applicable).

06a. Aggregate Deductions

Edit

This ticket pertains to an aggregate emissions report (**single or multiple BBLs with multiple BINs**) and includes [deductions and alternatives for calculating annual building emissions](#):

1. **Deductions:** Distributed Energy Resources (onsite solar, offsite solar, onsite storage or offsite storage).
2. **Alternative Coefficients:** Shared Energy System (campus style system or campus style electric-system), Time of Use Methodology, biofuel and/or bulk fuel.
3. **Alternative Methodology:** Cogeneration.

A complete "LL97 Deductions & Alternatives to Calculating Annual Building Emissions (Article 320 & Article 321)" ticket must include all of the following:

1. Building address, Borough-Block-Lot (BBL)
2. Deductions and alternative calculations.
3. Upload of all applicable supporting documentation.
4. Confirmation of [Registered Design Professional \(RDP\)](#) attestation and upload of attestation documentation.
5. [DOB NOW](#) Payment Confirmation Number (i.e.:97320Cxxxxxx or 97321CRxxxxxx, if applicable).

Please consult the [User Guide for Deductions & Alternatives](#) prior to submitting Ticket #06. LL97 Deductions and Alternatives to Calculating Annual Building Emissions

Local Law 97 Combined Reports: Ticket #7 (Optional)

- In this ticket an RDP can adjust BIN-level emissions by assigning percentage of energy for each BIN

07. LL97 Block Proration Edit

Please use this form to indicate the allocation of energy consumption of individual BINs when there are multiple BINs on a single BBL. If the allocation of energy consumption matches the weight of square footage per BIN, then there is no need to fill out this form.

Submitter Email*

thcarpenito@buildings.nyc.gov

This e-mail address will receive copies of all public updates to this ticket.

Enter Borough-Block-Lot (BBL)*

Enter BBL as it appears in BEAM. Submissions with multiple BBLs should use the same order and format found in the BEAM Inventory page, found under "View by Tax Lot" (e.g. 1012234067 | 1012234068). Please enter the same number of spaces and pipes found in the Inventory list.

Percentage of energy consumption per BIN*

		×
		×
		×

+ Add

In each row, enter a BIN on the left and the percentage of energy consumption of that BIN on the right. The percentages entered must add up to **exactly 100%**. All BINs must be on the BBL entered above.

By submitting this form, you confirm that the aggregate data in the submission will be distributed among the BINs based off of the percentages entered in this form.*

Prorate by Percentage

Local Law 97 Combined Reports: Ticket #15 (Required)



- RDPs **must** attest to the aggregated annual emissions and aggregated limit.
 - This **must** be done after applying any deductions, block proration, or more granular limits.

15. Aggregate Emissions and Emissions Limit Attestation Edit

This ticket pertains to an aggregated emissions report with single or multiple BBLs and multiple Building Identification Numbers (BINs) reporting compliance with the annual GHG emissions limit pursuant to [Article 320](#) of LL97.

A complete "Aggregate Emissions and Emissions Limit Attestation" ticket must include all of the following:

1. Each of the Building address, Borough-Block-Lot (BBLs) and Building Identification Number (BINs).
2. Confirmation of the GHG limit and GHG Emissions.
3. Confirmation of [Registered Design Professional \(RDP\)](#) attestation and upload of attestation documentation.
4. [DOB NOW](#) Payment Confirmation Number (i.e. 97320Cxxxxxx).

Please confirm that this report has been reviewed by a Registered Design Professional.

☐

Please enter the license number of the reviewing Registered Design Professional.*

This is a required field.
[RDP License # lookup: NYS Department of Professions](#)

Please upload an attestation by the reviewing Registered Design Professional.*

Choose File

No file chosen

This is a required field.
[Article 320 Professional Attestation Form](#)

Please enter DOB NOW Payment Confirmation Number.*

This is a required field. [DOB NOW User Guide](#).
(i.e. 97320Sxxxxxx or 97320Cxxxxxx).

- Upload the appropriate **supporting documentation** for your combined report.
 - Site plan diagram(s) showing all buildings sharing energy service, including BIN information, meter locations, and fuel types, as indicated in the schematic in the [Article 320 Info Guide Section III.C](#)

Schematic Example:

