

SERVICE NOTICE

Condo/Co-Op Board Added as a Stakeholder in DOB NOW: *Build*

Beginning February 2, 2026, Condo/Co-Op Board will be a Stakeholder on the job filing in DOB NOW when the Owner Type is Condo Unit Owner or Co-Op Tenant-Shareholder. The Board's representative will be required to attest that the Board has authorized the applicant to file the application.

Plans/Work (PW1) Zoning Information Scope of Work ▾ Plumbing Cost Affidavit (PW3) Technical Report ▾ Technical Report	Condo/Co-Op Board*		
	Email*	Title*	First Name
	<input type="text" value="Please enter email address"/>	<input type="text"/>	<input type="text"/>
	Last Name	Business Telephone	Business Address
	<input type="text"/>	<input type="text"/>	<input type="text"/>
City	State	Zip Code	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

Follow these steps to complete the attestation:

- Login to DOB NOW at nyc.gov/dobnow, select the **DOB NOW: *Build*** module, and then select **New Building, Alteration, Full Demolition, No Work**.
 NOTE: Visit nyc.gov/dobnowtips to create an NYC.ID account.
- From the dashboard, double-click on the **Job Number** to open the filing. You can also search for the job by selecting **Search** and then entering the Job Number.
- Once the filing opens, select the **Statements & Signatures** tab and then select the **Condo/Co-Op Board Attestation** section.
- Read the statements and check the box next to the attestation. Select **Save** at the top of the Job Filing to complete the process.

To submit an inquiry about DOB NOW, visit the DOB NOW Help Form at nyc.gov/dobnowhelp.