

## **Checklist: Sprinkler Project Completion & Close-out**

Project Checklists contain project-specific details as they apply to the scope of work of the project to provide compliance with the NYC Construction Codes and other regulations.

## **☑** Department Inspections

Make sure to request or self-certify the required inspections, by stage of completion, and obtained a sign-off for the completed work.

## ☑ Self-Certification

If self-certifying the required inspections, make sure to submit a notice of intent to self-certify, which may be audited.

## **☑** Final Sign-off

Make sure to complete all Department inspections and obtain a final signoff of the completed work.