

Checklist: Storefront Project Completion & Close-out

Project Checklists contain project-specific details as they apply to the scope of work of the project to provide compliance with the NYC Construction Codes and other regulations.

☑ Department Inspections

Make sure to request or self-certify the required inspections, by stage of completion, and obtain sign-off for the completed work.

☑ Self-Certification

If self-certifying the required inspections, submit a notice of intent to self-certify, which may be audited.

☑ Final Sign-off

Make sure to complete all Department inspections and obtain final sign-off of the completed work.