

Project Checklists contain project-specific details as they apply to the scope of work of the project to provide compliance with the NYC Construction Codes and other regulations.

☒ **Construction Drawings**

Make sure work conforms to approved drawings. However, minor variations are allowed – see minor variations memorandum. However, certain changes may require an amendment.

☒ **Scope Modifications**

Verify if changes need an amendment.

☒ **Site Safety**

The Contractor **must** maintain their work site in a safe condition during construction and **must** minimize the risk of accidents and fire.

☒ **Department Inspections**

Request the required inspections, by stage of completion, and obtained a sign-off for the completed work.