



**RESCINDED BY BUILDINGS  
BULLETIN 2023-015**

**DEPARTMENT OF BUILDINGS**

**EXECUTIVE OFFICES**

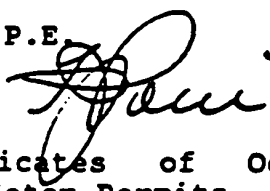
**60 HUDSON STREET, NEW YORK, N.Y. 10013**

**CHARLES M. SMITH, Jr., R.A., Commissioner**

**STEWART D. O'BRIEN**  
Deputy Commissioner  
Administration & Operations  
(212) 312-8001

**M E M O R A N D U M**

**TO:** Borough Superintendents

**FROM:** Fredric J. Pocci, P.E. 

**DATE:** April 11, 1989

**SUBJECT:** Temporary Certificates of Occupancy for New Buildings; Water Meter Permits

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Technical Policy and Procedure Notice #1/88 requires that a copy of the Department of Environmental Protection (DEP) permit to install the water meter, formally known as "Permit to Set Meter," be submitted prior to issuance of a Temporary Certificate of Occupancy.

In order for the "Permit to Set Meter" to be considered valid, it must be certified by a licensed plumber, and the date set must be provided. This form must also show a DEP-Water Register "Received" stamp.

If this criteria is not met the form should not be accepted.

/sr

cc: Stewart D. O'Brien  
Cornelius F. Dennis  
George Berger  
Deputy Borough Superintendents  
Borough Managers  
Chief Plumbing Inspectors  
James F. McLoughlin  
Irving Polsky  
Lenore Norman