DEPARTMENT OF BUILDINGS
EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

GEORGE E. BERGER, P.E.
Assistant Commissioner
Building Construction

TECHNICAL
POLICY AND PROCEDURE NOTICE NO.20/88

TO: BOROUGH SUPERINTENDENTS
FROM: George E. Berger, P.E.
Assistant Commissioner
DATE: October 13, 1988
SUBJECT: 1. Permit Requirements for Places of Assembly.
2. Sprinkler Requirements for Catering Establishments and Banquet Halls.

1. Pursuant to Section 27-522, a Place of Assembly Permit shall be required for rooms or spaces located either on the same floor or on different floors with a combined occupancy of seventy five (75) or more persons even if each room or space has less than seventy five (75) persons when there is no complete one-hour fire separation between those rooms or spaces. This section applies to all new and existing assembly spaces.

2. Pursuant to Section 27-929(a) and Section 27-954(v), sprinklers shall be required for rooms or spaces used as catering establishments and banquet halls located either on the same floor or on different floors with a combined occupancy of three hundred (300) or more persons even if each room or space has less than three hundred (300) persons when there is no complete one-hour fire separation between those rooms or spaces. This section applies to all new and existing catering establishments and banquet halls.

GEB:NTP:rmr
Distribution List attached