

SERVICE NOTICE

Builders Pavement Plan Filings to Launch in DOB NOW: *Build*

Beginning August 17, 2026, all new Builder's Pavement Plan (BPP) applications must be submitted in DOB NOW: *Build*. BPP filings can no longer be submitted in the Buildings Information System (BIS).

To submit a BPP filing in DOB NOW: *Build*, login at nyc.gov/dobnow, Builders Pavement Plan is a new Work Type. BPP must be filed as Review Type **Standard Plan Review**.

Authorization to the Department of Transportation (DOT)

The Authorization to DOT (BPP5) tab will appear on the job filing and must be completed to authorize DOT to issue a construction permit for the BPP work. Once the BPP filing is approved, all stakeholders will receive an email notification indicating that the Plans/Sketch and Authorization to DOT documents are available for download in DOB NOW. These documents can be viewed and printed from within the job filing or the Public Portal.

Waiver of Legal Grade Fee

If a Waiver of Legal Grade Fee applies to the job filing, the \$345 fee will display in **Job Filing Highlights** and on the **Pay Now** button. Email notification will be sent to all stakeholders with instructions to process the payment and resubmit the job filing.

BPP Jobs Filed in BIS Before Launch

Depending on the [Job Status](#) and the date of the **Last Action** in BIS, BPP jobs filed in BIS before the launch may proceed in BIS or will have the Job Status changed to Administratively Closed and a new BPP job will have to be filed in DOB NOW to proceed. Review the following chart for details:

Last Action Date in BIS	BIS Job Status as of August 14, 2026	BIS Status after August 14, 2026	To Proceed with Filing
After August 14, 2024	Application Processed – Completed (D) Plan Exam - In Process (H) Plan Exam – Disapproved (J) Plan Exam – Approved (P) Permit Issued - Partial Job (Q) Permit Issued - Entire Job/Work (R) Signed-Off (X)	No change	Continue in BIS
After August 14, 2024	Pre-Filing (A) Application Processed - Part-No Payment (B) Application Processed - Payment Only (C)	Administratively Closed	File a new job in DOB NOW: <i>Build</i>

Before August 14, 2024	Pre-Filing (A) Application Processed - Part-No Payment (B) Application Processed - Payment Only (C) Application Processed – Completed (D) Plan Exam - In Process (H) Plan Exam – Disapproved (J) Plan Exam – Approved (P) Permit Issued - Partial Job (Q)	Administratively Closed	File a new job in DOB NOW: <i>Build</i>
Before August 14, 2024	Permit Issued - Entire Job/Work (R) Signed-Off (X)	No change	Continue in BIS

DOB NOW Training

Visit the DOB NOW Training Page at nyc.gov/dobnowtraining to register for training and to access step-by-step guides, user manuals, and videos.

Additional Information

For additional assistance with DOB NOW, submit an inquiry at nyc.gov/dobhelp.