

SERVICE NOTICE

Violations for 2018-2022 Failure to File Affirmation of Correction for Boiler Inspection Report

The Department will issue violations in November 2023 for failure to file an affirmation of correction for defects reported on the high- and low-pressure boiler inspection report in the years 2018, 2019, 2020, 2021, and 2022.

The violations will remain on the properties until the civil penalties are paid or waived and the affirmations of correction have been filed. Payments or requests to waive civil penalties must be submitted in DOB NOW: *Safety*. Use an eFiling account to login to DOB NOW at nyc.gov/dobnow. If you need to create an eFiling account visit nyc.gov/efilingtips.

Search Violations & Make Payments

- Select **DOB NOW: Safety** and then the **Violations** portal.
- From the dashboard select **+Violations Payments** and then **Boilers**.
- Search by device number, address, BIN, or violation number. Select the device number, click **+Add** and then **Save** the application. Complete the **Statements & Signature** section, then select **Proceed to Pay** to complete the payment. Only one violation can be paid per application. The civil penalty is \$1,000 per boiler per inspection type.

The violation will not be dismissed unless an accepted current affirmation of correction has been submitted by a licensed professional in DOB NOW. For 2018-2021 violations, a current initial filing will dismiss the violation. The November 2023 boiler violations and all future issued boiler violations can only be viewed in DOB NOW: *Safety* and will not be available in BIS. For a complete record of violations on a property, search in DOB NOW.

Civil Penalty Waiver

- Select **DOB NOW: Safety** and then the **Violations** portal.
- From the dashboard select **+Civil Penalty Waiver** and then **Boilers**.
- Search by violation number, device number, address or BIN. Select the device number and then select up to 5 violations and click **+Add**. Only one device and five violations can be submitted per application.
- Select the Waiver Request Reason and then **Save** the application. See [1 RCNY §103-01](#) and [1 RCNY §103-05](#) for waiver information.
- Upload any required supporting documentation on the **Documents** tab.
- Complete the **Statements & Signature** section and **Save** the application again.
- Select the **Pay Now** button to submit the payment of **\$30.00** in the CityPay portal.

If the waiver is granted for any of the violations on the device, the violation status in DOB NOW will be updated to dismissed. All payments are made in DOB NOW and can be paid by eCheck, credit card, PayPal, or Venmo. There is a 2% surcharge for credit card, PayPal, and Venmo payments. Payments made by eCheck may take up to 10 business days to process. **In-person and mail-in payments will not be accepted.**

For more information, visit nyc.gov/buildings and search for [Boiler FAQs](#). For additional assistance, submit an inquiry at nyc.gov/dobhelp.