



# LOCAL LAW 97 of 2019: Extension Request Professional Attestation Form for Article 320 and Article 321

**PURPOSE:** The **Registered Design Professional** or **Qualified Retro-Commissioning Agent** must complete this form to verify an extension request for compliance with Article 320 or Article 321 of Chapter 3 of Title 28 of the NYC Administrative Code (LL97).

## 1. Verifying Professional - Registered Design Professional or Qualified Retro-Commissioning Agent

Name of Verifying Professional: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

License Type (Choose one from below) \_\_\_\_\_

License Number: \_\_\_\_\_

### Attesting Article 320 OR Article 321 extensions

☐ Professional Engineer

☐ Registered Architect

### Attesting ONLY Article 321 extensions

☐ Certified Commissioning Professional certified by the Building Commissioning Association

☐ Certified Building Commissioning Professional certified by the Association of Energy Engineers (AEE)

☐ Existing Building Commissioning Professional as certified by the AEE

☐ Commissioning Process Management Professional certified by American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE)

☐ Accredited Commissioning Process Authority Professional approved by the University of Wisconsin

☐ Certified Commissioning Authority certified by the Associated Air Balance Council Commissioning Group

☐ Building Commissioning Professional certified by ASHRAE

☐ Commissioning Process Professional certified by National Environmental Balancing Bureau (NEBB)

☐ Technical Retro-Commissioning Certified Professional certified by NEBB

☐ Building Systems Commissioning Professional certified by NEBB

## 2. Attestation of Building Owner

Name of Building Owner: \_\_\_\_\_

Building Owner's Email: \_\_\_\_\_

Building Owner's Phone: \_\_\_\_\_

### Building owner's attestation

I certify that I am the owner of record for the referenced building(s), and I have authorized the above duly licensed professional to verify information relating to my extension request relating to the compliance of building(s) with Article 320 or Article 321 of Chapter 3 of Title 28 of the NYC Administrative Code (LL97).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 3. Attestation of Verifying Professional

I have reviewed this extension request relating to the compliance of this building owner's building(s) with Article 320 or Article 321 of Chapter 3 of Title 28 of the NYC Administrative Code (LL97), and under penalties provided by law, attest to its accuracy. Falsification of any statement is a misdemeanor and is punishable by a fine or imprisonment, or both. It is unlawful to give to any City employee, or for a City employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by a fine or imprisonment or both. I understand that if I am found after due hearing to have knowingly or negligently made a false statement or to have knowingly or negligently falsified or allowed to be falsified any certificate, form, signed statement, application, report or certification of the correction of a violation required under the provisions of the Building Code or of a rule of any agency, I may be barred from filing further applications or documents with the NYC Department of Buildings.

Name *(please print)*: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Print name, sign, and date.  
For Professional Engineer or Registered Architect,  
apply seal at right.*

