

## SERVICE NOTICE

### **Appointments for Standard Plan Examination BIS Job Filings**

Appointments scheduled on or after April 20, 2022 in the [DOB Appointments system](#) will be conducted online using GoTo Meeting software and not by telephone.

After scheduling an appointment, customers will receive an automated confirmation email with the GoTo Meeting link. Meeting participants will be required to appear on camera and show a photo ID, and must be prepared to resolve all open objections. There is no change to appointment lengths or the procedures for scheduling or canceling appointments.

Appointments that were scheduled prior to April 20, 2022 will continue to be conducted by phone regardless of the date of the appointment.

If the GoTo Meeting link is not received or if additional assistance is needed, submit an inquiry at [www.nyc.gov/dobhelp](http://www.nyc.gov/dobhelp).