

The Department of Buildings is requesting applications from members of the construction, real estate, labor, architectural, and engineering community, and other interested stakeholders, to serve on technical and advisory committees that will help develop and review amendments to the 2014 New York City Construction Codes as part of the mandated three year code revision cycle. Applications will be accepted through **March 30, 2017**.

***NOTE: The application deadline has been extended through APRIL 14, 2017.***

Additionally, it is the intention of the Department to develop a code that specifically addresses alterations to existing buildings (a.k.a. the Existing Building Code). The Department has engaged the services of the International Code Council to assist with research and development of the first draft of existing building code provisions. It is the Department's intention to submit the draft of the NYC Existing Building Code to the NYC Construction Codes Committees during this revision cycle.

## **BACKGROUND**

The New York City Construction Codes consist of five technical volumes – the New York City Building Code (BC), Energy Conservation Code (ECC), Plumbing Code (PC), Mechanical Code (MC), and the Fuel Gas Code (FGC) – and one administrative volume – the Administrative Code (Title 28), which contains permitting, licensing, fees, and other provisions that apply universally to the five technical volumes. It should be noted that the NYC Energy conservation code was recently updated by Local Law 125 of 2016 and therefore will not be reviewed as part of this Construction Codes revision effort.

Every three years, the New York City Construction Codes must be updated based upon the latest version of the International Code Council Codes (I-Codes). To this end, the Department is organizing a series of committees to review changes made in the 2015 I-Codes and determine how and if these changes should be incorporated into the New York City Construction Codes. The Department expects to begin submitting the proposed Code Revisions to the New York City Council in 2018.

## **TIME COMMITMENT**

Advisory and technical committees meet on a regular basis. Committee members are expected to be available to attend all meetings of their committee. All committee work is on a volunteer basis. The Department cannot provide any compensation for work or travel.

## **COMMITTEE MEMBERSHIP**

Committee participants should be “experts” in the subject matter considered by the respective committee. Members may represent either a specific organization, or be appointed to act on their own behalf due to their personal expertise in the subject matter.

Organizations whose interest is primarily in the areas of real estate, labor, policy, or economics, and who wish to have representation on a technical or advisory committee, must provide a technical expert to represent their organization. The Department will not consider applications for individuals who do not possess technical proficiency in regards to the material assigned to the committee.

## COMMITTEE STRUCTURE

Space on the technical and advisory committees identified below is limited. The Department seeks to appoint volunteers to committees to ensure a balanced representation of stakeholders.

COMMITTEE NAME	COMMITTEE TYPE	CODE ASSIGNMENT*
Accessibility	Technical Committee	Building Code Chapter 11, and Appendices E, N, and P
Administrative & Enforcement	Advisory Committee	Admin Code (title 28); Building Code chapters 1, 2, 31, 32; Fuel Gas Code chapter 1; Mechanical Code Chapter 1; Plumbing Code Chapter 1
Construction & Demolition Safety	Advisory Committee	Building Code Chapter 33 (except for sections 3316 and 3319)
Construction Requirements and Materials	Technical Committee	Building Code Chapters 12, 13, 14, 15, 20, 24, 25, 26, Appendices F, H, and R
Cranes	Advisory Committee	Building Code sections 3316 and 3319
Elevators and Conveyors	Technical Committee	Building Code Chapter 30, Appendix K
Fire Protection Systems	Technical Committee	Building Code Chapters 7, 8, 9, 27, and Appendices D, O, and Q
Flood-Resistant Construction	Advisory Committee	Building Code Appendices G, M
Mechanical, HVAC, and Boilers	Technical Committee	Mechanical Code (all), Building Code Chapter 28, and Fuel Gas Code Chapters 3, 5, and 6
Plumbing	Technical Committee	Plumbing Code (all), Building Code Chapter 29, and Fuel Gas Code Chapter 4, Chapter 7, Appendices E and G
Special Inspections	Advisory Committee	Building Code Chapter 17
Structural	Technical Committee	Building Code Chapters 16, 18, 19, 21, 22, and 23
Use, Occupancy, Classification, And Egress	Technical Committee	Building Code Chapters 3, 4, 5, 6, 10, and Appendix S

\* Committee assignments for the New York City Existing Building Code will be determined by the Department at a future date.



# Code Revision Committee APPLICATION

Complete the following application to apply to participate on a Code Committee.

**Application Submission:** Applications may be sent to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov) or via US Postal Mail. Details on how to submit your application are in **Part F** of the application. The deadline for submissions is **March 30, 2017**.

**NOTE: The application deadline has been extended through APRIL 14, 2017.**

## PART A: Participant Information

Name *Last, First*

Company

Title

Street Address

City

State

ZIP

Email

Telephone

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Are you representing an organization?

Yes

No

If yes, please specify the name of organization:

If an organization, company or interest, etc., funds your participation, please provide the following information:

*You may attach additional information on a separate sheet of paper.*

Organization:

Main contact (name):

Main contact phone number:

Main contact Email address:

*All funding sources must be indicated. Failure to do so may jeopardize your ability to participate.*



## PART B: Committee(s) Selection

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Please select the committee(s) you are interested in serving on. You must select at least one category from the following list.

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| <input type="checkbox"/> Accessibility                           | <input type="checkbox"/> Flood-Resistant Construction              |
| <input type="checkbox"/> Administrative & Enforcement            | <input type="checkbox"/> Mechanical, HVAC and Boilers              |
| <input type="checkbox"/> Construction and Demolition Safety      | <input type="checkbox"/> Plumbing                                  |
| <input type="checkbox"/> Construction Requirements and Materials | <input type="checkbox"/> Special Inspections                       |
| <input type="checkbox"/> Cranes                                  | <input type="checkbox"/> Structural                                |
| <input type="checkbox"/> Elevators and Conveyors                 | <input type="checkbox"/> Use, Occupancy, Classification and Egress |
| <input type="checkbox"/> Fire Protection Systems                 |  |

If you chose more than one committee, please specify your first choice:

Are you interested in serving as chair for any committee(s) that you selected?

- Yes                       No

Are you also interested in participating in the review of the New York City Existing Buildings Code?

- Yes                       No

*Committee assignments for the Existing Building Code will be determined by the Department at a future date.*

Are you interested in participating in the review of the requirements for Periodic Façade Inspections?

- Yes                       No

## PART C: Relevant Experience

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Please describe your technical experience, and why you are qualified to serve on the committee(s) you have selected in Part B.

*You may attach additional information on aa separate sheet of paper.*



Have you ever served on a Technical Committee (e.g. NYC Department of Buildings 2014 Construction Code Revision Committee, ICC, ANSI, etc.)?

Yes

No

Please specify below:

Please list any and all licenses and/or professional certifications you currently hold:

## PART D: Background Investigation

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All participants must undergo a background investigation before serving on any Code Committee. **The information you provide is confidential.**

Name *Last, First*

Maiden Name or Alias *(if applicable)*

City

State

ZIP

Social Security Number

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Date of Birth *(Day/Month/Year)*

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**Have you ever been convicted of a crime or disciplined by a City, State or the Federal government?**

- No
- Yes

**If you answered YES, please specify below.**

**Do you have a personal friend or relative currently employed by the NYC Department of Buildings?**

- No
- Yes

**If you answered YES, please indicate the name of the individual(s) and your relationship below.**



## PART E: Authorization

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I, , being duly sworn, state that I have read, understand and to the best of my knowledge responded truthfully, accurately and completely in this application.

I have completed Parts D and E of this application for the express purpose of authorizing the City of New York (“the City”) to investigate my background as part of my application for participation in a Construction Code Revision Committee.

I acknowledge that the City may, by means it deems appropriate, determine the accuracy and truth of the statements made in this application.

I authorize the City through its employee(s), agent(s) and/or representative(s) to investigate my background and authorize all persons, companies, entities, schools, governmental agencies or authorities to release any and all information pertaining to me or submissions made by me, documentary or otherwise, as requested.

I agree to cooperate fully with the City in its investigation of my background. I understand that my background investigation may not be completed until after I have started working on a Code Revision Committee. I agree that I can be removed from the committee as a result of the background investigation and/or if I do not meet the qualifications of the position I am seeking. Additionally, I agree that this authorization will remain in effect for the duration of my service on the Construction Codes Revision Committee(s).

I agree to notify the Department if the information provided in the Code Revision Committee Application changes, including a change in the organization I represent, source of funding or employment.

I acknowledge that I may not accept bribes, gratuities, gifts, or compensation for performing my duties, other than the funding indicated in Part A of the Code Revision Committee Application.

By signing below, I agree to comply with the provisions of the [2017 Construction Codes Revision Cycle Handbook](#).

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*Signature of Applicant*

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*Date*

## PART F: Submitting Your Application

***NOTE: The application deadline has been extended through APRIL 14, 2017.***

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To apply to participate in a Code Committee, you must submit the following via mail or email before **April 14, 2017**:

- Completed and Signed Application**
- Current Resume**
- Photocopy of a government-issued ID** (*for background check*)

**By mail:** New York City Department of Buildings  
Code Development Unit  
Attention: Committee Selection  
280 Broadway, 7<sup>th</sup> Floor  
New York, NY 10007

**By email:** Send your documents, including your scanned signed application to [codeapp@buildings.nyc.gov](mailto:codeapp@buildings.nyc.gov)

*Please do not send inquiries to email address listed above, as we are unable to respond. Send all email inquiries to [ConstructionCodes@buildings.nyc.gov](mailto:ConstructionCodes@buildings.nyc.gov). Please type with 'Code Revision' in the subject of any emails regarding your application.*