

SERVICE UPDATE

After-Hours Variance Application Submissions Accepted Online Only

After-Hours Variance (AHV) applications must be submitted online through the Department's eFiling system. Drop-off submissions of manual AHV applications (PW5) will no longer be accepted at any borough office.

To submit an AHV application online, the filer **must** be a registered eFiling user. To enroll, visit the [eFiling](#) page on the Department's website.

Important AHV Policies

- AHV applications **must** be filed at least two (2) business days prior to first intended work day.
- For initial AHV work permits two separate payments are required. The first payment is for the Department to review the application and to determine AHV days and times issued. The second payment is for the AHV Work Permit.
- Applicants may request an AHV permit for any number of days within a window of 14 consecutive days. To request days beyond this window a separate AHV application must be submitted.
- Fee Exempt jobs must submit manual applications in the borough office (PW5).

For questions or for further information related to AHV application submissions, please contact AHVinfo@buildings.nyc.gov.

Post Until: March 1, 2017