

Course Required for:	Site Safety Training
Purpose:	This course is a required course that can help fulfill the requirement for an individual applying for a Site Safety Training Card .
Duration:	<p>8 Hours of instructional time, excluding breaks and meals</p> <p>A single session may not exceed 9 1/2 hours including breaks and meals</p>
Class Size:	1 – 40 Trainees
NYC Requirement:	<p>Per Local Law 196 of 2017:</p> <p>In order to continue to operate in the City of New York, the designated construction worker is required to complete a minimum number of hours of approved site safety training and to carry site safety identification cards as proof of completion of the training. This course provides eight hours towards the satisfaction of that requirement.</p>
Delivery Requirements:	<p>This course contains:</p> <ul style="list-style-type: none"> • Classroom Lecture/Discussion w A/V (Audio-Visual): oral presentation by an instructor to present information or teach students about a particular subject. • Handouts • In-class Written Assessment <p>This course may be delivered:</p> <ul style="list-style-type: none"> • In-Person: gathers participants in the same physical location at the same time. Provides face-to-face interaction with the opportunity for participants to share and discuss what they are learning. Allows Hands-On practical exercises. • Virtual Live: a shared online space where learners and trainers work together simultaneously. Usually, these interactions take place through a videoconferencing platform (ex. Zoom, Microsoft Teams). • Hybrid: a combination of In-Person and Virtual Live sessions. Although this course does not have a Hands-On component, the course provider may deliver the course as a combination of In-Person and Virtual Live sessions • On-Demand: self-paced and can be taken anytime and anywhere from a device with internet access. No live instructor needed. On-Demand is only acceptable for SST courses.
Facility Requirements:	<p>Per RCNY §105-03 (d) (4)</p> <p>The course facilities used by the Course Provider must:</p> <ul style="list-style-type: none"> • Have sufficient room to accommodate all expected attendees and the equipment needed to perform Hands-On exercises where required as part of the course. • Make provisions for the presentation of training material in all media types (computer, projector, video/DVD player, etc.). • Comply with all applicable laws, rules and regulations relating to occupancy, zoning, egress, fire detection, fire suppression, light, ventilation, cleanliness, sanitary facilities, emergency notification and evacuation procedures. <p>Training may be held at construction sites, provided the above requirements are met.</p>

Instructor Requirements: Per RCNY §105-03

To deliver this course the instructor(s) must:

- Demonstrate that he or she is credentialed or trained in instructional methods and learning processes. The instructor(s) must also successfully demonstrate his or her ability to solve or resolve problems relating to the subject matter by possession of a recognized degree, certificate, licensure or professional standing, or by extensive knowledge, training, and experience, in the subject matter being taught. To the extent that the course instructor(s) holds, or has held, a trade license issued by the Department, it must be in good standing and not be surrendered to, suspended by or revoked by the Department.
- Have 10 years of documented experience in the field of Construction Safety or Management.
- Possess a valid Site Safety Manager Certification.
- Comply with all applicable Federal, State, and local laws, rules and regulations, and the Department's Industry Code of Conduct.

Course Requirements:

Each section of the Course Content Requirements must be covered using its designated Instructional Delivery Method. The time dedicated to each outline topic should be appropriate for the course content and can vary depending on the trade or job performed by the licensee.

The Instructional Materials used in this course must contain all current applicable NYC Construction Code references, current rules, policies, and bulletins.

All statistics referenced should reflect the latest publicly available statistics. The selection of Case Studies should prioritize incidents in NYC since the prior renewal period and contain relevant and illustrative photos where available.

Refresher or Renewal Courses should focus on the updates since the prior renewal period.

Course Content Requirements

Instruction Delivery Method

1. Introduction to Site Safety Management <ul style="list-style-type: none"> • Site Safety Training and requirements for SST Cards • Site Safety Manager and Coordinator description • Construction Superintendent description • Concrete Safety Manager description • Fire Safety Manager description 	Classroom Lecture/Discussion w A/V
2. Construction Site Incidents <ul style="list-style-type: none"> • Notification protocol <ul style="list-style-type: none"> ◦ Chapter 33 ◦ Local Law 78 of 2017 • Common causes and prevention incident statistics • Case studies w/photos 	Classroom Lecture/Discussion w A/V
3. Job Site Supervision and Safety Oversight	Classroom Lecture/Discussion w A/V
4. NYC Site Safety Manager Certification Requirements <ul style="list-style-type: none"> • Building and construction sites that require a Site Safety Manager, Coordinator, or Construction Superintendent • Steps to get or renew a Certificate • Discipline/suspension/revocation of a Certification 	Classroom Lecture/Discussion w A/V
5. OSHA 1926 Overview <ul style="list-style-type: none"> • Safety and Health Regulations for Construction • Focus on the Four Hazards from the 10 Hour OSHA Course • All applicable subparts 	Classroom Lecture/Discussion w A/V
6. NYC Code Review – All applicable: <ul style="list-style-type: none"> • Department policy statements • Regulatory notices • Bulletins and memos including: <ul style="list-style-type: none"> ◦ Title 1 Rules of the City of New York - Chapter 100 and Chapter 3300 Safeguards During Construction or Demolition ◦ NYC Fire Code '22 - Chapter 33 Fire Safety during Construction, Alteration and Demolition NYC Department of Transportation - Regulations and Permits ◦ Building Code '68 - All applicable sections still in effect ◦ Chapter 1 Administration - Permits, Maintenance, Enforcement and Licensing; ◦ Chapter 33 Safeguards during Construction or Demolition ◦ Chapter 35 Reference Standards ◦ Construction Codes '22- General Administrative Provisions ◦ Building Code '14 – All applicable sections including updates from Building Code 2022. <ul style="list-style-type: none"> ▪ Update Pages/Local Laws promulgated after January 1, 2015 ▪ Local Law 81, 78, 196, etc. of 2017 ▪ Local Law 147 and 149 of 2021 	Classroom Lecture/Discussion with A/V
7. NYC Department of Buildings – All applicable: <ul style="list-style-type: none"> • Administrative standard operating procedures • Policy and procedure notices • Permits/department notifications • Job forms, filing, notifications and site documents via BIS and/or DOB NOW • Plans • Inspection checklists/logs • Wind and weather advisories 	Classroom Lecture/Discussion w A/V

Course Content Requirements

- 8. Site Safety Plan Requirements
- 9. Jobsite Safety Violations
- 10. Safe Use of Tools on the Jobsite
- 11. Safety Protocols for Concrete, Standpipe Inspection, Supported/Suspended Scaffolds and Sheds, Cranes and Derricks
 - Reoccurring jobsite safety problems
- 12. Jobsite Emergency Situations and Preparedness Procedures
- 13. Handouts
 - [NYC Buildings Unsafe Condition \(311\) Notification Procedure](#)
 - [NYC/DOI Buildings Integrity Training Contact Information Sheet](#)
- 14. Written Assessment (Multiple Choice)

Instruction Delivery Method

- Classroom Lecture/Discussion w A/V
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- Classroom Lecture/Discussion w A/V
- Provide Copy to Trainee & Discuss
- Classroom