Department Approved Course Requirements

Course Title: 40-Hour Site Safety Manager

Course Required for: ☑ License Qualification

Purpose: This course is one of the prerequisites an applicant must successfully complete before being eligible to apply for Site Safety Manager Certificate Examination.

In addition, this course fulfills the training course requirements for Site Safety Coordinator and Construction Superintendent Certification in New York City.

Duration: 40 Hours of instructional time, excluding breaks & meals.

Class Size: 1 – 50 Trainees

NYC Requirement: To obtain a Site Safety Manager Certificate, the applicant must complete & submit to the Licensing Unit a certificate of completion for 40 hours of training as mandated by the NYC 2014 Construction Codes - Title 28 General Administrative Provisions, Chapter 4 Licensing & Registration of Businesses, Trades & Occupations, Article 402 Site Safety Manager Certificate §28-402.2 Qualifications.

To obtain a Site Safety Coordinator Certificate, the applicant must complete and submit to the Licensing Unit a certificate of completion for 40 hours of training as mandated by the NYC 2014 Construction Codes - Title 28 General Administrative Provisions, Chapter 4 Licensing & Registration of Businesses, Trades & Occupations, Article 403 Site Safety Coordinator Certificate §28-403.2 Qualifications.

To register as a Construction Superintendent, the applicant must complete & submit to DOB Licensing a certificate of completion for 40 hours of training as mandated by Title 1 of the Rules of the City of New York §48-03.

Facility Requirements: The Training Facility used by the Course Provider must:
- Have sufficient room to accommodate all expected attendees and the equipment needed to perform hands-on exercises where required as part of the course.
- Make provisions for the presentation of training material in all media types (computer, projector, video/DVD player, etc.); and
- Comply with all applicable laws, rules & regulations relating to occupancy, zoning, egress, fire detection, fire suppression, light, ventilation, cleanliness, sanitary facilities, emergency notification & evacuation procedures.

Instructor Requirement: To deliver this course the instructor(s) must demonstrate that he or she is credentialed or trained in instructional methods and learning processes. The instructor(s) must also successfully demonstrate his or her ability to solve or resolve problems relating to the subject matter by possession of a recognized degree, certificate, licensure or professional standing, or by extensive knowledge, training, and experience, in the subject matter being taught. To the extent that the course instructor(s) holds, or has held, a trade license issued by the Department, it must be in good standing and not be surrendered to, suspended by or revoked by the Department.

Have 10 years of documented experience in the field of Construction Safety or Management and/or possess a valid Site Safety Manager Certification.

Curriculum Requirement: All topics listed under Course Content Outline must be covered using the listed Instructional Delivery Method. The time dedicated to each outline topic should be appropriate for the course content and can vary depending on the trade or job performed by the licensee. The Instructional Delivery Materials used in this course must contain all current applicable NYC Construction Code references, current rules, policies & bulletins..
Department Approved Course Requirements

Course Content Outline  Instruction Delivery Method

1. Introduction to Site Safety Management  Classroom Lecture/Discussion w A/V
   Site Safety Manager & Coordinator Description
   Construction Superintendent Description
   Concrete Safety Manager Description
   Fire Safety Manager Description

2. Construction Site Accidents  Classroom Lecture/Discussion w A/V
   Common Causes & Prevention
   Accident Statistics
   Case Studies w/Photos

3. NYC Site Safety Manager Certification Requirements  Classroom Lecture/Discussion w A/V
   Steps to get or renew a Certificate
   Discipline/suspension/revocation of a Certification
   Building & Construction Sites that require a Site Safety Manager

4. OSHA 1926 Overview - Safety & Health Regulations for Construction  Classroom Lecture/Discussion w A/V
   Focus on the Four Hazards from the 10 Hour OSHA Course &
   all applicable subparts

5. NYC Codes Overview  Classroom Lecture/Discussion with A/V
   - cover all applicable codes, rules, related
   Department policy statements, regulatory notices, bulletins and memos including:
     Title 1 Rules of the City of New York - Chapter 48 & 100
     NYC Fire Code ‘14 - Chapter 14 Fire Safety during Construction, Alteration and Demolition
     NYC Department of Transportation - Regulations & Permits
     Building Code ‘08 - All applicable sections still in effect
     Construction Codes ‘08 - General Administrative Provisions
     Construction Code ‘08 - All applicable sections including:
       Update Pages/Local Laws promulgated after July 1, 2008;
       Chapter 1 Administration - Permits, Maintenance, Enforcement & Licensing;
       Chapter 33 Safeguards during Construction or Demolition; and
       Chapter 35 Reference Standards
     Construction Codes ‘14 - General Administrative Provisions
     Building Code ‘14 - All applicable sections including:
       Update Pages/Local Laws promulgated after January 1, 2015;
       Chapter 1 Administration - Permits, Maintenance, Enforcement & Licensing;
       Chapter 33 Safeguards during Construction or Demolition; and
       Chapter 35 Reference Standards

6. NYC Department of Buildings Overview  Classroom Lecture/Discussion w A/V
   - cover all applicable
   Administrative standard operating procedures, policy & procedure notices,
   permits/department notifications, forms, filing & site documents, plans, inspection
   checklists/logs and wind & weather advisories

7. Site Safety Plan Requirements  Classroom Lecture/Discussion w A/V
   Jobsite Safety Violations
   Safe Use of Tools on the Jobsite
   Safety Protocols for Concrete, Standpipe Inspection,
   Cranes & Derricks, Supported/Suspended Scaffolds & Sheds
   Reoccurring Jobsite Safety Problems
   Emergency Situations & Preparedness Procedures
   NYC Building Unsafe Condition (311) Notification Procedure
   NYC/DOI Buildings Integrity Training Contact Information Sheet
   Review all Training Topics

8. Written Assessment (Multiple Choice)  Classroom

Provide Copy to Trainee & Discuss