

SERVICE NOTICE

Fee Update for New Alteration Job Filings in Conjunction with an Alteration-CO (Alt-CO) in DOB NOW: *Build*

Starting February 2, 2026, filing fees for Alteration jobs filed in conjunction with an Alt-CO job in DOB NOW: *Build* will be calculated based on the Alt-CO.

This applies to Initial filings for all new Alteration jobs submitted on or after the launch date, as well as any subsequent filings associated with those jobs. Filing fees will be based on the number of floors of the building and the construction costs reported on the Alteration job filing.

Examples of how fees will be calculated post-launch:

Job Type	Building Type	Post launch Calculation	Construction Cost	Base Filing Fee
Alteration (Alt) filed in conjunction with Alt-CO	1,2,3 Family	\$170 for first \$5,000 Plus \$2.60 per each \$1,000 over \$5,000	\$20,000	\$209.00
	Below 7 floors	\$280 for first \$3,000 Plus \$10.30 per each \$1,000 over \$3,000		\$455.10
	7 floors & above	\$290 for first \$3,000 Plus \$17.75 per each \$1,000 over \$3,000		\$591.75

File Related Alteration Jobs as Subsequent Filings

Alteration jobs related to an existing DOB NOW job should be filed as subsequent filings, rather than as separate jobs. To create a subsequent filing, search by BIN or job number for the related Initial filing in any status except LOC or CO Issued. From the **Filing Action Column**, select **Subsequent**.

To submit an inquiry about DOB NOW, visit the **DOB NOW Help Form** at nyc.gov/dobnowhelp.