

ADMINISTRATIVE NOTICE

TO: Distribution
FROM: Carlo Costanza, Executive Director
DATE: August 2, 2024
SUBJECT: Z.R. §§ 11-46, 73-03 – Special Permit Uses

EFFECTIVE IMMEDIATELY

Pursuant to Z.R. §§ 11-46 and 73-03, applications filed prior to June 6, 2024, for a special permit use shall proceed pursuant to zoning regulations and terms in effect at the time of the filing of the special permit application. Special Order Calendar (“SOC”) applications relying on a special permit use application filed prior to June 6, 2024, shall proceed pursuant to zoning regulations and terms in effect at the time of the filing of the special permit application.

SOC applications (e.g., extension of term of a previously granted special permit) seeking to utilize zoning regulations adopted after June 6, 2024, shall file a new BZ special permit application.

Where an SOC application for a special permit use was filed prior to the date of this notice and the applicant seeks to modify the application to utilize zoning regulations adopted after June 6, 2024, BSA will accept a request to apply the filing fee(s) of the SOC application to a new BZ application for the special permit use that is accompanied by a request to withdraw the pending SOC application.