

Guidelines for Compliance Charts

For applications which received previous approval(s) from BSA:

- Provide BSA calendar number and property address, borough, block, and lot.
- If there are multiple approvals/resolutions for a property, list the approvals and the associated conditions in chronological order.
- Provide a tabulated compliance chart for each resolution.
- List each condition of the Board within the first column.
- In the second column, briefly indicate if compliance has been achieved, if the condition has been superseded, or if the property is not in compliance with the condition.
- If the property is in compliance with a condition, please reference items in the Record which demonstrate compliance (i.e. photos, CO, Remedial Closure Report, etc.)
- If the property is not in compliance with a condition, please indicate why and any steps necessary to achieve compliance, provide an estimated time for achieving compliance.

Sample Compliance Chart (for reference only)

Compliance Chart

BSA Calendar Number: 123-45-BZ

Property Address: 12345 Main St, Manhattan, Block 123, Lot 123

[First BSA Resolution Date]

[Provide a narrative description of the application and resolution granted. List conditions specific to this Resolution in a table as shown below.]

Board Condition	Compliance
[List each Board condition from the applicable resolution]	[Yes/No/Superseded]
	[If no, provide description of why and how compliance will be achieved. If Superseded, list which subsequent Resolution has the superseding condition]
THAT the fencing and landscaping shall be installed and maintained in accordance with BSA approved plans.	No , chain-link fencing was installed instead of vinyl. Applicant proposes to install a masonry fence as part of the proposed project.
THAT the premises will be maintained graffiti-free.	Yes
THAT the 18' wide curb cut on Main St. will be installed as shown on the BSA approved plans.	Superseded by BSA approval from January 1, 2010, see below.

[Follow with similar description and chart for each past BSA Resolution at the subject premises].