

ADMINISTRATIVE NOTICE

TO: Distribution
FROM: Carlo Costanza, Executive Director
DATE: February 19, 2020
SUBJECT: Filing Instructions – Applications to Renew Building Permits Associated with Previously Granted Common Law Vested Rights Applications

EFFECTIVE IMMEDIATELY

Applications to allow for the renewal of building permits associated with previously granted common law vested rights applications shall be filed on the Appeals (“A”) Calendar, as a common law vested rights application under Board’s Rules of Practice and Procedure § 1-06.1(d).

Please note while “[a]pplications to renew building permits associated with vested rights applications previously granted by the Board” are not subject to the notice requirements set forth in the Board’s Rules §§ 1-06.4(c) and 1-06.4(d), the Board may, in its discretion, require these forms of notice in connection with the application.