

NO APPLICATIONS WILL BE ACCEPTED FOR THE FOLLOWING DATES:

NEW YEAR'S DAY: JANUARY 1, 2025
 MARTIN LUTHER KING JR DAY: JANUARY 20, 2025
 ST PATRICK'S DAY: MARCH 17, 2025
 GOOD FRIDAY & EASTER: APRIL 18 AND 20, 2025
 MEMORIAL DAY: MAY 26, 2025
 BUSHWICK COLLECTIVE ART SHOW: MAY 31, 2025
 PUERTO RICAN DAY PARADE WEEKEND: JUNE 6-8, 2025
 INDEPENDENCE DAY: JULY 4, 2025
 NATIONAL NIGHT OUT: AUGUST 5, 2025

DOMINICAN DAY PARADE WEEKEND: AUGUST 8-10, 2025
 LABOR DAY WEEKEND: AUGUST 30-SEPTEMBER 1, 2025
 HALLOWEEN: OCTOBER 31, 2025
 ELECTION DAY: NOVEMBER 4, 2025
 VETERANS DAY: NOVEMBER 11, 2025
 THANKSGIVING DAY: NOVEMBER 27, 2025
 CHRISTMAS DAY: DECEMBER 25, 2025
 NEW YEAR'S EVE: DECEMBER 31, 2025



STREET ACTIVITY PERMIT APPLICATION

WE THE RESIDENTS OF _____ BETWEEN
 (NAME OF STREET)

_____ AND _____
 (NAME OF STREET) (NAME OF STREET)

HAVE NO OBJECTIONS IN SPONSORING A _____ ON
 (TYPE OF EVENT)

_____. APPLICANT'S NAME AND TEL #: _____
 (DATE OF EVENT)

WE UNDERSTAND THAT THE STREET WILL BE CLOSED WITH NO TRAFFIC BETWEEN THE HOURS OF _____ & _____
ONLY 9 HOURS — ENDING NO LATER THAN 8PM FOR EXAMPLE: 11AM — 8PM, 10am-7pm or 9am — 6pm

How to Apply

- Contact the CB4 district office at (718) 628-8400 or bk04@cb.nyc.gov to:
 1. Confirm that your block/desired location is not listed on the 83rd Precinct street closing denial list. If it is on the list, contact Community Affairs at the 83rd Precinct for more information.
 2. If it is not on the list, place a temporary hold on a date and location.
 3. Obtain the CB4 Permit Application and Signature Forms in-person at CB4 1420 Bushwick Avenue, Room 370, Brooklyn, New York 11207 (between Moffat and Chauncey Streets) or via email (see above).
- Return all forms to the CB4 district office **in-person** within 10 business days. **No electronic submissions will be accepted.**
- File a SAPO application online by going to <https://nyceventpermits.nyc.gov/cems/login> or clicking on the appropriate links on www.nyc.gov/sapo. If you need assistance applying for your street event online, please contact the CB4 district office to make an appointment.

Important Reminders

- The **SAPO application** must be submitted **8 weeks (60 Days) in advance** of the street closure. This regulation is mandated by the Mayor's Office, not the Community Board. There is a \$25.50 fee payable by credit or debit card. **NO CHECKS or MONEY ORDERS ARE ACCEPTED.**
- **NO** applications for a Street Activity Permit will be processed/approved unless it is submitted with a petition.
- Petitions **MUST** have 1) signatures of block residents 21 years or older (individual signatures). **No one** can sign for someone else, 2) the address and daytime telephone number, and 3) include at least 65% of block residents.
- **NO RAIN DATES** are available, and **events cannot last longer than 9 hours**. **ALL** block parties **MUST** end by 8pm. Sound permits expire at 7pm on the day of the event.
- To obtain a Sound Permit contact the 83rd Precinct (480 Knickerbocker Avenue, corner of Bleecker Street) no later than 5 days before the event. There is a \$45.00 fee per block party for amplified sound.

Multi-block and/or Multi-day Events: Apply directly with the SAPO no later than December 31st the year before the event date unless the Community Board or SAPO requests an earlier date. Rain Dates or other forms of makeup dates are no longer accepted for multi-day and/or multi-block events.

Churches: can have their event for 4 ½ hours; the remaining 4 ½ hours **must** be allowed for the residents on the block. This is due to one event per year for each block. Churches must have a resident on the block sponsoring the remaining 4 ½ hours. The sponsor **must** accompany the applicant when they submit the petition to CB4.