

NO APPLICATIONS WILL BE ACCEPTED FOR THE FOLLOWING DATES AND ALL MAJOR HOLIDAYS

(PLEASE CHECK THE LIST)

ST. PATRICK’S DAY: MARCH 17

BUSHWICK COLLECTIVE ART SHOW: MAY 30

NATIONAL NIGHT OUT: AUGUST 4

LABOR DAY WEEKEND: SEPTEMBER 5-7

GOOD FRIDAY & EASTER: APRIL 3, 5, AND 6

PUERTO RICAN PARADE WEEKEND: JUNE 12-14

DOMINICAN PARADE WEEKEND: AUGUST 7-9

HALLOWEEN: OCTOBER 31



STREET ACTIVITY APPLICATION

WE, THE RESIDENTS OF _____ BETWEEN
(NAME OF STREET)

_____ AND _____
(CROSS STREET 1) (CROSS STREET 2)

HAVE NO OBJECTIONS IN SPONSORING A _____ ON _____
(EVENT TYPE) (DATE OF EVENT)

WE UNDERSTAND THAT THE STREET WILL BE CLOSED WITH NO TRAFFIC BETWEEN _____ AND _____.

ONLY 9 HOURS – ENDING NO LATER THAN 8PM (Ex. 11AM – 8PM, 10am-7pm or 9am – 6pm)

APPLICANT’S FULL NAME _____

APPLICANT CONTACT INFORMATION _____ | _____
(PHONE NUMBER) (EMAIL)

How to Apply

- 1) **Confirm** that your block/desired location is not on the 83rd Precinct street closing denial list.
 - The list is available on the board’s website (www.nyc.gov/brooklyncb4) under the Resources/For Applicants/Block Parties and Street Fairs menu options.
 - For assistance checking the list, you can contact the Community Board 4 (CB4) district office.
 - If your location is on the list, the board is unable to accept or approve the application. For more information, contact the 83rd Precinct Community Affairs Unit at (718) 574-1697.
- 2) **Obtain** the CB4 street activity application and signature forms.
 - The forms are available for pick up at the CB4 district office or via email.
- 3) **Return** all forms to the CB4 district office **in-person** within 10 business days.
 - **No electronic submissions will be accepted.**
- 4) **File** a SAPO application online by going to <https://nyceventpermits.nyc.gov/cems/login> or clicking on the appropriate links on www.nyc.gov/sapo.
 - If you need assistance applying for your street event online, please contact the CB4 district office to schedule an appointment.

District Office
1420 Bushwick Avenue, Rm. 370, Brooklyn, NY 11207
bk04@cb.nyc.gov | (718) 628-8400 | www.nyc.gov/brooklyncb4

STREET ACTIVITY APPLICATION

Important Reminders

- The **SAPO application** must be submitted online **60 days in advance** of the street closure. This regulation is mandated by the Mayor's Office, not the Community Board.
- There is a \$25.00 fee payable by credit or debit card. **NO CHECKS or MONEY ORDERS ARE ACCEPTED.**
- **NO** applications for a Street Activity Permit will be processed/approved unless it is submitted with a petition.
- Petitions **MUST** include:
 1. signatures of block residents 21 years or older (individual signatures). **No one** can sign for someone else
 2. the address and daytime telephone number
 3. include at least 65% of block residents.
- **NO RAIN DATES** are available, and **events cannot last longer than 9 hours.**
- **ALL** block parties **MUST** end by 8pm.
- **Sound permits** expire at 7pm on the day of the event.
 - There is a \$45.00 fee per block party for amplified sound.
 - Contact the 83rd Precinct no later than 5 days before the event to obtain a permit.

83rd Precinct

480 Knickerbocker Avenue, Brooklyn, NY 11237
Community Affairs: (718) 574-1697

Multi-block and/or Multi-day Events: Apply directly with the SAPO no later than December 31st the year before the event date unless the Community Board or SAPO requests an earlier date. Rain Dates or other forms of makeup dates are no longer accepted for multi-day and/or multi-block events.

Churches: can host their event for 4 ½ hours; the remaining 4 ½ hours **must** be allowed for the residents on the block. This is due to one event per year for each block. Churches must have a resident on the block sponsoring the remaining 4 ½ hours. The sponsor **must** accompany the applicant when they submit the petition to CB4.

Complete and return petition (signature) forms below.



THE FOLLOWING SIGNATURES ARE IN SUPPORT OF THE STREET ACTIVITY SCHEDULED

ON _____.

(DATE)

INDIVIDUAL SIGNATURES ACCEPTED ONLY

List No.	Name/Nombre (Signature/Firma)	Street Address/ Dirección	Phone Number/ Número de teléfono
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List No.	Name/Nombre (Signature/Firma)	Street Address/ Dirección	Phone Number/ Número de teléfono
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List No.	Name/Nombre (Signature/Firma)	Street Address/ Dirección	Phone Number/ Número de teléfono
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