



BROOKLYN COMMUNITY BOARD 13
1201 Surf Avenue – 3rd Fl., Brooklyn, NY 11224
(718) 266-3001 FAX (718) 266-3920
<http://www.nyc.gov/html/bkncb13>

ANTONIO REYNOSO
Borough President

LUCY MUJICA DIAZ
Chairperson

EDDIE MARK
District Manager

Brooklyn Community Board 13 Street Co-Naming Request Guidelines and Application

In an effort to balance the custom and tradition of co-naming streets to honor individuals or groups who have distinguished themselves in some notable fashion with the need to establish standards that would maintain a high bar for such a tribute so as to not diminish the honor, Brooklyn Community Board 13 has adopted the following guidelines for anyone interested in petitioning the community board's support in such matter.

General Guidelines:

- 1) Brooklyn Community Board 13 will abide by the Ceremonial Street Naming Policy and Local Law Ceremonial Street Naming Process as set forth by the NYC Department of Transportation and City Council.
- 2) Applications will only be accepted for individuals who have been deceased for a minimum of 3 years.
- 3) The proposed individual's family/next of kin must be informed and approve of the co-naming.
- 4) The proposed individual must be a resident or person with SIGNIFICANT interests in the community. In addition, must have a minimum of 5 years of community service and have displayed a significant cultural or historical, positive impact in the Community Board 13 boundaries.
- 5) In addition to completing the application form and providing supporting documentation, applicants will also need to submit an accompanying petition containing at least 150 total signatures (printed name, address, signed name) that reside within the Brooklyn Community Board 13 district. Name of the proposed individual must be on to of every page submitted.
- 6) Upon satisfying the form and content standards for a complete submittal, the Community Board 13 office shall refer the review to the Transportation Committee. The Transportation Committee's recommendation is subject to ratification by the full community board who will have the final say on whether the application will receive support from the community board. Applicant is expected to attend and present at such a meeting.
- 7) Applicants are expected to comply with these guidelines and provide all information necessary to complete the accompanying application and a biography (up to 500 words).

Brooklyn Community Board 13 Street Co-Naming Request Application

General Information

Applicant's Name (list all, if multiple): _____

Applicant's Address (point of contacts): _____

Applicant's Phone Number: _____

Applicant's Email Address: _____

Proposed Street to be Co-Named: _____

Cross Street 1: _____

Cross Street 2: _____

Check one: Full Street: _____

Intersection: _____

Are you proposing a street co-naming to honor (check one): _____

Individual: _____

Organization: _____

Proposed Honoree

1) Full name of the proposed individual:

2) Place of birth of the proposed individual:

3) Date of birth of the proposed Individual:

4) Date of death of the proposed individual:

5) Did the proposed individual grow up within Community Board 13? Yes No

6) Relationship of applicant to proposed individual:

7) Does the applicant have the approval of the family/next of kin? Yes No

If "Yes" please provide the relationship with the individual, name, and phone number.

If "No" please explain:

8) Has any other public area been named after the proposed individual? Yes No

If "Yes" please indicate where (CB13 will not consider the honoree if "Yes"):

9) Has the proposed individual ever been convicted of a crime? Yes No

If "Yes" please give details (Depending on the degree of the crime such as felony and the degree of misdemeanor, the individual will not be considered):

10) Indicate if the proposed individual meets any of the following criteria:

a) Member of uniformed forces killed in the line of duty. Yes No

If "Yes" please give details.

b) Died while engaging in a heroic act? Yes No

If "Yes" please give details

c) Died under the circumstance of crime, accident, social circumstances or the like that lead to a greater awareness within society of the cause of death and a concerted effort to address the problem?
Yes No

If "Yes" please give details:

11) Did the proposed individual maintain significant connections with the community?
Yes No

If "Yes" please specify:

12) Did the proposed individual ever hold office? Yes No

If "Yes" please explain in detail and describe the evidence to support your response:

13) Did the proposed individual have accomplishments in business, philanthropy, humanitarian, the arts, the sciences, education, sports, military, government or otherwise of such extraordinary character as would reasonably be viewed be a great source of pride to the community? Yes No

If "Yes" please explain in detail and describe the evidence to support your response:

14) Did the proposed individual directly serve the community for 5 years or more?
Yes No

Proposed Organization Honoree/World Event

1) Is the proposed organization a not-for-profit organization? Yes No

2) Has any other public area been named after the proposed organization/world event?
Yes No

If "Yes" please indicate where (CB13 will not consider the organization if "Yes")

3) Has the proposed organization or any of its officers, directors, principal members, or principal employees ever been convicted of a crime? Yes No

If "Yes" please give details (Depending on the degree of the crime such as felony and the degree of misdemeanor, the organization will not be considered):

4) Has the proposed organization demonstrated an 8-year commitment to and participation in the civic life of the community in areas other than that area for which the organization was founded?
Yes No

If "Yes" please explain in detail and describe the evidence to support your response:

5) Is the proposed Organization a national, state, or local organization with a demonstrable, extraordinary contribution to the civic life and social welfare of the district? Yes No

If “Yes” please indicate where (CB13 will not consider the honoree if “No”):

6) Explain the relevancy of the world event to our community:

Certification

I, (print name) , declare under penalty of perjury that the foregoing information contained in this application is true and correct; I also declare that the signatures on the accompanying petition which must also be notarized on each page are bona fide and original and were provided freely, without compensation of any kind, nor under duress. I understand that the community board’s recommendation relies not only on the submission of a completed application but also on a personal appearance before the Transportation Committee and that I will ensure that there will be a knowledgeable representative available to present the application who will be able to answer questions related to the content of the materials submitted.

Signature:

Date

MUST BE NOTARIZED