



# COMMUNITY BOARD No. 1

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HON. ANTONIO REYNOSO  
BROOKLYN BOROUGH PRESIDENT



SIMON WEISER  
FIRST VICE-CHAIRMAN

DEL TEAGUE  
SECOND VICE-CHAIRPERSON

GINA BARROS  
THIRD VICE-CHAIRPERSON

DAVID HEIMLICH  
FINANCIAL SECRETARY

SONIA IGLESIAS  
RECORDING SECRETARY

PHILIP A. CAPONEGRO  
MEMBER-AT-LARGE

DEALICE FULLER  
CHAIRPERSON

JOHANA PULGARIN  
DISTRICT MANAGER

HON. LINCOLN RESTLER  
COUNCILMEMBER, 33rd CD

HON. JENNIFER GUTIERREZ  
COUNCILMEMBER, 34th CD

March 10, 2025

## MEETING NOTICE

TO: **Members of the By Laws, Attendance Procedures (Parliamentary), Service Delivery Committee**  
Pferd; Iglesias; Chesler; Espinal; Goldstein; Heimlich; Klagsbald; Mrowiec;  
Rabbi Niederman; Peterson

FROM: Mr. Austin Pferd, Committee Chair  
Ms. Sonia Iglesias, Committee Co-Chair

RE: Committee Meeting Scheduled for March 25, 2025  
(6 members constitute a quorum for this committee)

Please be advised that a meeting of the **By Laws Committee** on the listed agenda item is scheduled as follows:

**WHEN:** Tuesday --- March 25, 2025

**TIME:** 6:30 P.M.

**WHERE:** CB#1 District Office  
435 Graham Avenue  
Brooklyn, NY 11211  
(Corner of Frost Street)

## AGENDA

1. Consider proposed amendment to V. ELECTION OF OFFICERS regarding post-pandemic update (attached).
2. Consider proposed amendment to VI. COMMITTEE MEMBERSHIP regarding attendance requirements (attached).
3. Consider proposed amendment to VII. DECLARATION OF VACANCY AND ATTENDANCE COMMITTEE regarding timeline for removal (attached).

4. Continue hybrid meetings discussion.

cc: CB#1 Board Members

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Board Meeting notices can be found at:

<https://www1.nyc.gov/site/brooklyncb1/meetings/agendas.page>

Note: For further information on accessibility or to make a request for accommodations, such as sign language interpretation services, please contact Brooklyn Community Board No. 1, Tel. (718) 389-0009; at least (5) business days in advance to ensure availability

## V. ELECTION OF OFFICERS

### B. NOMINATIONS

1. ~~AT THE REGULAR MAY MEETING, NOMINATIONS FROM THE FLOOR WILL BE ENTERTAINED. WITH THE EXCEPTION OF THE REGULAR MAY 2020 MEETING WHERE INSTEAD AT THE DECEMBER 2020 REGULAR MEETING, NOMINATIONS FROM THE FLOOR WILL BE ENTERTAINED. ALL NOMINATIONS FROM THE FLOOR MUST BE MADE AT THE MAY MEETING ONLY WITH THE EXCEPTION OF THE REGULAR MAY 2020 MEETING WHERE INSTEAD ALL NOMINATIONS FROM THE FLOOR MUST BE MADE AT THE DECEMBER 2020 MEETING ONLY. A MEMBER MAY NOMINATE ANY VALID MEMBER OF THE BOARD, INCLUDING HIMSELF OR HERSELF. NOMINATIONS WILL BE CLOSED BY VOTE AT THE MAY MEETING WITH THE EXCEPTION OF THE REGULAR MAY 2020 MEETING WHERE INSTEAD NOMINATIONS WILL BE CLOSED BY VOTE AT THE DECEMBER 2020 MEETING.~~

4. ~~A BOARD MEMBER, WHO HAS BEEN NOMINATED, MAY DECLINE THE NOMINATION AT THE REGULAR MAY MEETING, OR IN WRITING TO THE ELECTIONS COMMITTEE AT LEAST 10 DAYS PRIOR TO THE ELECTION. (WITH THE EXCEPTION OF THE REGULAR MAY 2020 MEETING WHERE INSTEAD A BOARD MEMBER, WHO HAS BEEN NOMINATED, MAY DECLINE THE NOMINATION AT THE DECEMBER 2020 REGULAR MEETING, OR IN WRITING TO THE ELECTIONS COMMITTEE AT LEAST 10 DAYS PRIOR TO THE ELECTION). UNLESS A FORMAL DECLARATION OF NOMINATION IS MADE IN THE AFOREMENTIONED MANNER, THE NAME OF ANY PERSON NOMINATED AT THE REGULAR MAY MEETING WILL APPEAR ON THE BALLOT. (WITH THE EXCEPTION OF THE REGULAR MAY 2020 MEETING WHERE INSTEAD UNLESS A FORMAL DECLARATION OF NOMINATION IS MADE IN THE AFOREMENTIONED MANNER, THE NAME OF ANY PERSON NOMINATED AT THE DECEMBER 2020 REGULAR MEETING WILL APPEAR ON THE BALLOT).~~

### C. ELECTIONS

2. ~~THE ELECTION WILL BE HELD AT THE REGULAR MEETING OF THE BOARD IN JUNE WITH THE EXCEPTION OF JUNE 2020 WHERE INSTEAD THE ELECTION WOULD BE HELD AT THE REGULAR MEETING OF THE BOARD IN JANUARY 2021.~~

3. ~~TIME SHOULD BE SET ASIDE AT THE JUNE MEETING (WITH THE EXCEPTION OF JUNE 2020 WHERE INSTEAD TIME SHOULD BE SET BE SET ASIDE AT THE JANUARY 2021 MEETING) PRIOR TO THE ELECTION FOR CANDIDATES WHO CHOOSE TO ADDRESS THE BOARD. (REMARKS ARE TO BE LIMITED TO 5 MINUTES.) ANY INTERESTED CANDIDATE SHOULD CONTACT THE ELECTIONS COMMITTEE IN WRITING AT LEAST 20 DAYS PRIOR TO THE JUNE BOARD MEETING TO INFORM THEM OF THE CANDIDATE'S INTENTION TO ADDRESS THE BOARD (WITH THE EXCEPTION OF JUNE 2020 WHERE INSTEAD INTERESTED CANDIDATES SHOULD CONTACT THE ELECTIONS COMMITTEE IN WRITING AT LEAST 20 DAYS PRIOR TO THE JANUARY 2021 BOARD MEETING TO INFORM THEM OF THE CANDIDATE'S INTENTION TO ADDRESS THE BOARD) .~~

4. ~~THE NOTICE OF THE REGULAR JUNE MEETING SHALL CONTAIN IN ADDITION TO THE DATE, TIME AND PLACE OF THE MEETINGS, A LIST OF OFFICES AND NOMINEES FOR EACH OFFICE TO BE ELECTED (WITH THE EXCEPTION OF JUNE 2020 WHERE INSTEAD THE NOTICE OF THE REGULAR JANUARY 2021 MEETING SHALL CONTAIN IN ADDITION TO THE DATE, TIME AND PLACE OF THE MEETINGS, A LIST OF OFFICES AND NOMINEES FOR EACH OFFICE TO BE ELECTED).~~

5. ~~ELECTIONS SHALL BE CONDUCTED BY ELECTRONIC VOTING AND HELD DURING A SCHEDULED MEETING OF THE BOARD DESIGNATED FOR ELECTIONS. EACH PRESENT MEMBER SHALL CAST A VOTE FOR A DECLARED CANDIDATE BY USE OF VOICE VOTE (VIVA VOCE).~~  
ELECTIONS SHALL BE CONDUCTED BY PAPER BALLOT(S), THAT ARE SIGNED BY EACH VOTING MEMBER. THOSE BALLOTS THAT ARE NOT SIGNED SHALL NOT BE TABULATED.

7. ~~THE ELECTIONS COMMITTEE SHALL PREPARE THE OFFICIAL BALLOT FOR USE AT THE JUNE MEETING WITH THE EXCEPTION OF JUNE 2020 WHERE INSTEAD THE ELECTIONS WILL BE HELD BY VOICE VOTE (VIVE VOCE) AT THE JANUARY 2021 MEETING) THAT BALLOT SHALL NOT BE 5 DISTRIBUTED PRIOR TO THE JUNE MEETING (WITH THE EXCEPTION OF THE JUNE 2020 WHERE INSTEAD THE ELECTIONS WILL BE HELD BY VOICE VOTE [VIVE VOCE]) AT THE JANUARY 2021 MEETING). THAT BALLOT SHALL NOT BE DISTRIBUTED PRIOR TO THE~~

*JUNE MEETING. NAMES SHALL APPEAR ON THE BALLOT IN ALPHABETICAL ORDER BY OFFICE.*

~~8. THE DISTRICT MANAGER OR ASSISTANT DISTRICT MANAGER SHALL TABULATE THE VOTES CAST AT THESE ELECTIONS AND PROVIDE THE RESULTS TO THE BOARD. THE COMMITTEE SHALL ALSO PREPARE THE OFFICIAL REPORT OF THESE ELECTIONS THAT SHALL INDICATE THE VOTES CAST BY EACH MEMBER. THIS REPORT SHALL BE PART OF THE OFFICIAL RECORD AND BE ATTACHED TO THE MINUTES OF THE BOARD'S JUNE MEETING (WITH THE EXCEPTION OF THE JUNE 2020 MEETING WHERE INSTEAD THIS REPORT SHALL BE PART OF THE OFFICIAL RECORD AND BE ATTACHED TO THE MINUTES OF THE BOARD'S JANUARY 2021 MEETING).~~ THE ELECTIONS COMMITTEE SHALL TABULATE THE VOTES CAST AT THESE ELECTIONS AND PROVIDE THE RESULTS TO THE BOARD. THE COMMITTEE SHALL ALSO PREPARE THE OFFICIAL REPORT OF THESE ELECTIONS THAT SHALL INDICATE THE VOTES CAST BY EACH MEMBER. THIS REPORT SHALL BE PART OF THE OFFICIAL RECORD AND BE ATTACHED TO THE MINUTES OF THE BOARD'S JUNE MEETING.

## VI. Committee Membership

*VI. H. A member of a committee shall make every effort to attend the committee's meetings. In the event that a committee member has a conflict and will not be able to attend the committee meeting, the committee member shall provide a written request seeking an excused absence addressed to the relevant Committee Chair prior to the meeting's scheduled start time in addition to the process of notifying the Board Chair in Section VII. A. 4. All absences with or without advanced notice shall be excused if approved by a majority of committee members present.*

*VI. I. Three consecutive committee meeting absences or fifty percent non-consecutive absences of the most recent six committee meetings shall be considered substantial non-attendance at committee meetings. In the event that a committee member has reached substantial non-attendance at committee meetings, the Committee Chair shall provide written notice to the committee member of the member's non-attendance and the risk of recommendation to the Board Chair for removal.*

*In order to remain in good standing in the committee, the committee member must attend at least two of the next three committee meetings.*

*In the event that the committee member is not able to fulfill that requirement, the Committee Chair shall provide written notice of recommendation for removal to the Board Chair. Upon receipt of the written notice, the Board Chair may accept the recommendation for removal effective immediately with written confirmation.*

## VII. Declaration of Vacancy and Attendance Committee

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8. ~~The member in question may appeal to the executive committee for review of the records of attendance.~~ *Expelled members may appear before the Executive Committee to appeal the full boards vote of removal. The member in question SHALL appear at the earliest scheduled meeting of the Executive Committee following the board's vote of removal. The member in question SHALL inform the Executive Committee, either by written or telephone notice, that they will appear at the next scheduled meeting of the committee to appeal their expulsion by the full board NO LESS THAN 48 hours prior. Failure of the expelled member to appear SHALL result in their immediate removal. If the expelled member can show cause why they can not appear, the Executive Committee MAY rule to excuse their appearance for that meeting only. If excused, the expelled member MUST appear at the next scheduled Executive Committee meeting, and no excuse will be entertained by the committee should they fail to appear at that meeting and the vote of the full board for removal will be upheld.*

*The Executive Committee SHALL inform the Brooklyn Borough President within 48 hours of their ruling to either re-instate (with explanation) the member or uphold the vote of expulsion by the Board, and that they have directed the District Manager to purge members whose appeal has failed from the attendance roll immediately.*