



# Executive Committee Summary

**October 15, 2024 – 7:00 PM**

**Board Members Present:** Mohammad Mujumder, Angel Martinez, Mitchell Halpern, Henry Pelayo, Twywana Bush, Daniel Porro (non-committee member)

## **I. Introduction & Roll Call**

- A. Committee Description: The Executive & Operations Committee consists of the Chairperson of the Board, the First Chair, the Second Chair, the Secretary, Treasurer and District Manager. This committee creates policy and recommendations in regards to the operation of the Board.

## **II. Old Business**

### **A. District Director Vacancy Update**

The job listing for the BXCB9 District Director vacancy was posted and live as of today as per the Office of the Bronx Borough President. Next steps include creating a rubric to help sort through resumes received to rate the most relevant candidates for the position. The Executive Committee previously decided on Hiring Committee members to oversee the hiring of the District Director. At this meeting, the Executive Committee voted unanimously to elect Chairman Mohammed Mujumder, First Vice Chair Angel Martinez, District Manager William Rivera, and Deputy District Manager Shirley SanAndres-Alonzo to form the Hiring Committee. Ideally interviews will be held on a rolling basis with the objective of selecting a candidate in November.

### **B. Deputy District Manager Personnel Matter**

Deputy District Manager Shirley SanAndres-Alonzo is expecting and is planning to have a scheduled c-section in February, therefore, District Manager William Rivera will have returned from military leave and ideally a new staffer would have been onboarded and well trained well before this time.

## **III. New Business**

### **A. DM Military Leave**

Deputy District Manager will be taking on the role of District Manager in office operations until the return of District Manager Rivera from military leave.

### **B. Committee Summaries**

Committee summaries have been completed and will be included in this month's General Board Meeting packet along with presentations and will also be posted online at the BXCB9 website for the record.

### **C. Oct General Board Meeting Agenda**

There are no voting items for this month's meeting.

### **D. District Needs Survey**

has been created and disseminated via email for Board Members to please participate in, this will help populate the District Needs Statement due at the end of the month.

Paper copies of the survey will be available at this month's GB Meeting. The survey has an opportunity for members to recommend projects they feel should be included for funding.

**IV. Deputy District Manager Update**

- A. A new BM Orientation will be held with both new CB9 members separately in the coming weeks due to their varying schedule.
- B. Deputy DM Alonzo was honored by Senator Fernandez at her Hispanic Heritage Celebration earlier this month for her work at CB9.
- C. Deputy DM Alonzo attended the NYCHA Sotomayor Houses Construction Ribbon Cutting on Oct 1<sup>st</sup> on behalf of the board.
- D. Bronx Borough Consultations ended in late Sept and ADM Alonzo moderated DOE/SCA this year.
- E. In November, the board will be partnering with the NYPL Parkchester Branch and Warm up America for a community giveaway to distribute knitted goods such as hats, scarves, and gloves.
- F. BM Porro mentioned ADA compliance complaints regarding Bruckner Commons/Urban Edge. As per Deputy DM Alonzo, MOPD was contacted regarding these concerns and the following were their findings:
  - As per ADA section 404.3 automatic door opener devices are not required at the restrooms.
  - There are existing curb cuts along the continuous store passenger walkway where the curbs are painted in yellow.
  - Vehicle pull-up space is provided in front of the facility
  - There is additional passenger pull up spaces within the required 100 feet walkway span.
  - The following enforcement action taken based upon the inspection and findings: -----
    - \_Complaint #2402135 for ADA compliance was generated.
    - \_A summons for failure to maintain and provide ADA signage at shopping center entrance has been generated.

**OFFICE INFO**

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