



**COMMUNITY BOARD 11**  
**1741 COLDEN AVENUE**  
**BRONX, NY 10462**  
**(718) 892-6262**  
**www.nyc.gov/bxcb11**

*Borough President Ruben Diaz Jr.*  
*Chairman Albert D'Angelo*  
*District Manager Jeremy H. Warneke*

**COMMITTEES**

- Leadership*
- Community Development & Budget Priorities*
- Economic Development*
- Education, Culture & Youth Services*
- Ethics & Disciplinary*
- Health & Social Services*
- Housing*
- Land Use*
- Parks & Recreation*
- Public Safety*
- Sanitation & Environmental Protection*
- Transportation*

**February 2021 District Manager's Report**

Attached as addendums are Chairman D'Angelo's [third letter to the City](#) and the City's [response](#) regarding the proposed homeless shelter at 1682 Stillwell Avenue.

As part of its citywide audit, the City Comptroller's Office asked for our agency's organizational chart.

Before this month, we didn't have one, but because I think having one is a good idea, especially on our website, the CB11 staff with input from board members created this [addendum](#).

Models used for the addendum were:

- The City's organizational [chart](#)
- And [the Federal Government's](#)

Other requests from the Comptroller's Office included:

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| Prior Internal and External Reports           |
| Community Board Bylaws                        |
| Policies Procedures & Guidelines              |
| General Board Meeting Agenda - July 2019      |
| General Board Meeting Agenda - August 2019    |
| General Board Meeting Agenda - July 2020      |
| General Board Meeting Agenda - August 2020    |
| General Board Meeting Minutes - July 2019     |
| General Board Meeting Minutes - August 2019   |
| General Board Meeting Minutes - July 2020     |
| General Board Meeting Minutes - August 2020   |
| General Board Meeting Minutes - November 2020 |
| Public Hearing Agenda - July 2019             |
| Public Hearing Agenda - August 2019           |
| Public Hearing Agenda - September 2019        |
| Public Hearing Agenda - October 2019          |
| Public Hearing Agenda - November 2019         |
| Public Hearing Agenda - December 2019         |
| Public Hearing Agenda - January 2020          |

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| Public Hearing Agenda - February 2020   |
| Public Hearing Agenda - April 2020      |
| Public Hearing Agenda - May 2020        |
| Public Hearing Agenda - June 2020       |
| Public Hearing Agenda - July 2020       |
| Public Hearing Agenda - August 2020     |
| Public Hearing Agenda - September 2020  |
| Public Hearing Agenda - October 2020    |
| Public Hearing Agenda - November 2020   |
| Public Hearing Minutes - July 2019      |
| Public Hearing Minutes - August 2019    |
| Public Hearing Minutes - September 2019 |
| Public Hearing Minutes - October 2019   |
| Public Hearing Minutes - November 2019  |
| Public Hearing Minutes - December 2019  |
| Public Hearing Minutes - January 2020   |
| Public Hearing Minutes - February 2020  |
| Public Hearing Minutes - April 2020     |
| Public Hearing Minutes - May 2020       |
| Public Hearing Minutes - June 2020      |
| Public Hearing Minutes - July 2020      |
| Public Hearing Minutes - August 2020    |
| Public Hearing Minutes - September 2020 |
| Public Hearing Minutes - October 2020   |
| Public Hearing Minutes - November 2020  |

My response to these additional requests were as follows:

For the public hearing info, we allow for public comment at all of our meetings, but in case this isn't clear enough for anyone, I've edited the agendas page of the CB11 website to now explicitly state this:

Input from the public is heard during the "Gallery Session" of each public meeting and is very much valued by board members. The only current registration requirements are for Full Board meetings, for which public speakers must register at least thirty-six (36) hours in advance to receive an initial, two (2) minutes of uninterrupted speaking time. Full Board speakers may also respond to at most only four (4) questions or comments by board members—and only board members—without any time restrictions ([Agendas - Bronx Community Board 11 \(nyc.gov\)](#)).

Other public hearings sometimes appear as the October 2020 Community Development & Budget Priorities Committee one:

1. [2020-10.pdf \(nyc.gov\)](#)
2. [Community Development Committee Agenda - Bronx Community Board 11 \(nyc.gov\)](#)

I've also started putting "Gallery Session" on all committee agendas, not just Full Board ones, to ensure that my board members hear from the public at their committee meetings.

For everything else:

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|---|---|
| Prior Internal and External Reports           | <a href="#">dm report iii.pdf (nyc.gov)</a>                             |
| Community Board Bylaws                        | <a href="#">Governance - Bronx Community Board 11 (nyc.gov)</a>         |
| Policies Procedures & Guidelines              | Handbook hyperlinked on Governance page (see link above)                |
| General Board Meeting Agenda - July 2019      | No meeting required, no meeting held, no document                       |
| General Board Meeting Agenda - August 2019    | No meeting required, no meeting held, no document                       |
| General Board Meeting Agenda - July 2020      | No meeting required, no meeting held, no document                       |
| General Board Meeting Agenda - August 2020    | No meeting required, no meeting held, no document                       |
| General Board Meeting Minutes - July 2019     | No meeting required, no meeting held, no document                       |
| General Board Meeting Minutes - August 2019   | No meeting required, no meeting held, no document                       |
| General Board Meeting Minutes - July 2020     | No meeting required, no meeting held, no document                       |
| General Board Meeting Minutes - August 2020   | No meeting required, no meeting held, no document                       |
| General Board Meeting Minutes - November 2020 | <a href="#">Full Board Minutes - Bronx Community Board 11 (nyc.gov)</a> |

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At the last Leadership Committee meeting, a board member complained about not receiving emails from the CB11 staff, despite the staff having and using the correct email address for this individual for the past ten years. As much as possible, I recommend such issues be handled privately. It's simply a more efficient way of doing things.

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My DM Report is a comparatively short one this month because much of my time in February was spent completing a lengthy January [report](#), tracking down minutes for January and February meetings, among other important but tedious and uninteresting items such as drafting removal letters for board members with attendance issues and/or calling board members with attendance issues.

In relation to that last issue, I emailed the By-Laws Chairman the following:

Harriet and Chris agreed with this below and even added some things when I spoke to them on [the] phone. Harriet, for example, said it's sometimes like you have to fight the postal employee to take the green signature card back with them. Chris said he has a stack of them that they haven't taken back.

Let me know what you think please.

**From:** Warneke, Jeremy (CB)  
**Sent:** Tuesday, February 2, 2021 9:37 AM  
**To:** 'Harriet Lasky' <[hlasky@cb.nyc.gov](mailto:hlasky@cb.nyc.gov)>; Kirka, Chris (CB) <[ckirka@cb.nyc.gov](mailto:ckirka@cb.nyc.gov)>  
**Subject:** ByLaw amendment

Following sound fine to you?

Good morning, David:

Another change that should be considered for our by laws is removing the certified mail requirement for notice of removal for a CB11 board member, i.e. Article III, Section 4(c)2.

Mail delivery as of recent has been terrible, and as you may recall with Sal Conforto, when he was up for removal, the certified mail attempt did not work, i.e. we had to email Sal for his acknowledgment of notice.

There is something called certified email, [https://en.wikipedia.org/wiki/Certified\\_email](https://en.wikipedia.org/wiki/Certified_email), which seems possible here in the U.S., but ultimately, I don't think it's worth the time or money, considering that as I'm doing with this email to you, I can request both a delivery and read receipt for free, which is the virtual equivalent of physical certification. Sure, one may decline to acknowledge personal receipt of an email, but in my experience, certified mail is no better. Certified mail is or can be delivered to an address, not the intended individual, and more often than not—in regards to mail delivered to the CB11 Office—the CB11 staff has to remind the postal delivery employee to take the certified mail signature card back with him or her. Others such as Andrea Siegel have also had problems with certified mail.

Why am I bringing this to your attention? The staff and I have to send notices out to select members (some of which have egregious attendance issues) for the 2/18 Exec Board meeting.

The By-Laws Committee was kind enough to incorporate a form of my suggestion and other ones into the February proposed bylaw amendments.