



COMMUNITY BOARD 11
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Borough President Ruben Diaz Jr.
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Bylaws Committee
Monday, June 10, 2019

MINUTES

PRESENT: David Leavitt (Chair), Joanne Russo-Rubino and Sandi Unger

ABSENT: None.

STAFF: None.

The meeting was called to order at 7:03 p.m.

The committee decided unanimously to recommend the following changes to the Board's Bylaws:

1. That nominations for board officers must be accepted in writing within ten working days after nominations are made at a full board meeting in April or May of each year.

Accordingly, the fourth paragraph of Article IV Section 3 of the bylaws which currently states:

The nominees must be present to accept the nomination at the April or May meeting and must formally accept the nomination to be placed on the ballot.

will be changed to read as follows:

The nominees must accept the nomination in writing within ten (10) working days of the nomination.

2. That merit salary increases for the district manager be approved by the full board.

Accordingly, Article VIII, Section 3 of the bylaws which currently state:

The initial compensation and all subsequent salary changes of the district manager (or interim district manager) shall be recommended by a majority of the Executive Board directly to the full community board (without review by the Leadership Committee) for ratification by at least a majority of the members in open session.

will be changed to read as follows:

The initial compensation and all subsequent merit increases in salary of the district manager (or interim district manager) shall be recommended by a majority of the Executive Board directly to the full community board (without review by the Leadership Committee) for ratification by at least a majority of the members in open session.

3. In order to normalize the process for considering merit increases for the classified staff, Article VIII Section 5 of the bylaws will be created to state the following:

Between January 1 and March 31 of each year the Board Chairperson and the Board Treasurer shall review the Board's current and future expenses to determine budget sufficiency, if any, for merit salary increases for classified staff.

The exact amount designated for merit increases will be determined and the Employee Relations Committee will be advised of that amount so that they may or may not recommend merit increases for some or all of the classified staff at the May full board meeting or at the June full board meeting. Objective performance standards, if available, will be reviewed by the Employee Relations Committee in making their recommendations to the full board for classified staff merit salary increases. Any amount not designated for classified staff merit salary increases by the Employee Relations Committee will become part of the Board's Personnel Services budget, as allowed by city rules and regulations.

In accordance with Article IX of our bylaws these proposed changes will be presented at the full board meeting in June 2019 and voted on at the full board meeting in September 2019.

There being no further business the meeting was adjourned at 7:35 p.m.