



COMMUNITY BOARD 11
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April 12, 2016 Health & Social Services Committee Meeting Minutes

PRESENT: Joe Bacote, Chair; Marcy Gross, Co-Chair; Joanne Rubino; and Sandra Unger

EXCUSED: Martin Sacewicz

GUEST(S): Osman Barwah

Meeting was called to order at 7:19 p.m.

The Committee discussed the upcoming Health Fair to be held on May 14, 2016 at the Comras Mall.

1. The Committee reviewed the folder held at the office containing the Vendor Participation forms. A list will be made of agencies committed to attend so far. So far, 13 have made commitments, and another 10 are likely to commit. Other vendors are still being contacted by Committee members.
2. Additional potential vendors were discussed. All members promised to contact vendors to ensure their commitment, send them the forms, etc.
3. The Committee discussed the Board office fax issue. Apparently the fax machine at the office is malfunctioning, and some vendors have complained that the faxes are not going through. A suggestion was made to inform vendors directly to either email the vendor forms to the board, or to any one of the Committee members. Joe Bacote shared his fax number to give vendors the option to email or fax.
4. Joe Bacote pointed out that a main complaint of vendors is that tables and chairs are not being provided, and that Tony Vitaliano, Chairman, promised to obtain tables and chairs from a rental company. A full count of how many are needed will be prepared and sent to the Board office as soon as that can be determined.
5. The guest, Osman Barwah from the Lehman College Nurse Practitioners program was invited to participate in the Health Fair. He agreed to ask the administration if that would be possible.

Meeting adjourned at 8:10 p.m.

Minutes taken by Joanne Rubino and formatted by staff.