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Peter J. Sullivan
Chairperson

Matthew Cruz
District Manager

Executive Board rev.

January 16, 2018

Present: P. Sullivan, J. Marano, I. Guanill-Elukowich, M. Velazquez, L. Popovic, T. Accomando, J. Misiurski, N. Rosario, R. Bieder, K. Lynch, J. Russo, J. Boiko, M. Prince, A. Ponder A. Salimbene

Absent: P. Cantillo

Guest: J. Misiurski III

The meeting began with the Pledge of Allegiance.

Chairperson Sullivan disseminated copies of the proposed grievance policy to be discussed at subsequent Executive Board meetings.

Discussion ensued with regard to Agenda Item #2: nomination and election guidelines. The Executive Board Members came to a consensus on the following guidelines with regard to nominations:

- 1) Board Members that serve on multiple committees must attend at least half of all committee meetings.
- 2) Members that serve only on the Veteran Services Committee must choose a second standing committee to serve on and attend at least half of its meetings as well.

Only those wishing to run for an elected office on the Board are affected by the regulation of having to join a second committee in addition to serving on the Veterans Services Committee.

Chairperson Sullivan led a discussion on which committee handles personnel matters and merit increases for staff members. It is within the purview of the Executive Board. Merit increases for staff members will be placed under the official review of the Executive Board before reaching the Full Board.

Chairperson Sullivan led a discussion on the role of the Treasurer's responsibility. In addition to what is stated in the By-Laws, the Treasurer will now meet with the District Manager quarterly to discuss the internal budget and/or staff compensation.

There was a motion to table non-contractual staff increases to May 2018 by 2nd Vice Chair Guanill-Elukowich and seconded by 1st Vice Chair Marano. The motion passed with one abstention: Planning & Budget Chair Misiurski.

By-Law changes were discussed and the final language agreed upon by Executive Board Members is as follows:

Article VII - Section V

Personnel matters are the full responsibility of the Executive Board. Any grievance matters by the staff and/or Board Members will be solely heard by the Executive Board.

At the recommendation of the District Manager and Chairperson, any hiring or removal of a staff member must be brought before the Executive Board.

Non-contractual salary increases will be approved by the Executive Board only when recommended by the District Manager and/or Chairperson. The Executive Board will submit to the Full Board recommendations when the Planning & Budget Committee allocates such monies. Upon reaching the Full Board, only an up or down vote is to occur as any discussion requires Executive Session.

Article VI - Section X

The Treasurer is to meet quarterly with the Executive Board to discuss the internal budget and/or annual leave or compensatory hours for full time staff members.

A motion was proposed by Veteran Services Chairperson Salimbene to go into Executive Session and seconded by 1st Vice Chair Marano and unanimously approved by all at 8:36PM. A motion to suspend Executive Session was proposed by Youth Services Chair Bieder and seconded by Veteran Services Chairperson Salimbene and unanimously approved by all at 9:01PM.

Motion to adjourn was made by 1st Vice Chair Marano and seconded by 2nd Vice Chair Guanill-Elukowich. The meeting ended at 9:05PM.