

NYC DEPARTMENT OF CORRECTION

Division of Programs and Community Partnerships

January 2023





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Vision and Mission

VISION

To create and implement programs, services, supports, and opportunities to effect change and strengthen reintegration.

MISSION

Contributing to a just, peaceful, and safer community and environment through targeted services, programs and social reintegration of the people we care for.



Values

DPCP is committed to:

- Belief in humanity; we believe people have the ability to change.
- Treating each other with respect.
- Listening to, incorporating, considering the ideas and opinions of those impacted the most, staff and persons in custody.
- Creating transformative working and learning environments.
- Striving for success through partnerships with community and faith-based organizations, families, providers, and volunteers.



Tenets

Counseling Services and SSH Programming

Correctional Counselors

Program Counselors

Re-entry Team

Intervention Specialists

SSH Programming

Advancement and Enrichment

Fine and Performing Arts

Educational Services

Workforce Development

PAWS of Purpose

Recreational Services

Tablet Program

Community Providers

Program Operations

Chaplaincy (TBD)

Civic Engagement and
Language Services

Data Management

Volunteer Services

Reintegration

Jail-Based Contracted Providers

Liaison-MOCJ Reentry Providers

6A Supervised Release Program

Law Libraries

Women's Initiative

Who Affords the Services?



- As of January 2023, the Division comprises 241 strong and bold members.
- These members are assigned to 13 different units: Budget & Contracts, Chaplaincy, Counseling/SSH Programming, Data Management, Educational Services, Fine & Performing Arts, Law Library, PAWS of Purpose, Program Operations, Recreation, Tablet Program, Volunteer/Service Provider and Workforce Development.
- Program implementation is conducted by DOC programs staff who have specific areas of focus, such as:
 - Correctional Counselors: Social Services and Individual Counseling
 - Program Counselors: Tailored Group and Individual Counseling for Emergent Adults in custody & in Supportive Structured Housing Units.
 - Education and Workforce Development Staff
 - Enrichment and Specialized Programming Staff
- DOC-funded contracted providers, 72 facilitators, who run jail-based groups as part of the core program menu and assist with discharge planning.
- MOCJ-funded contracted providers who coordinate discharge planning and post-release services.



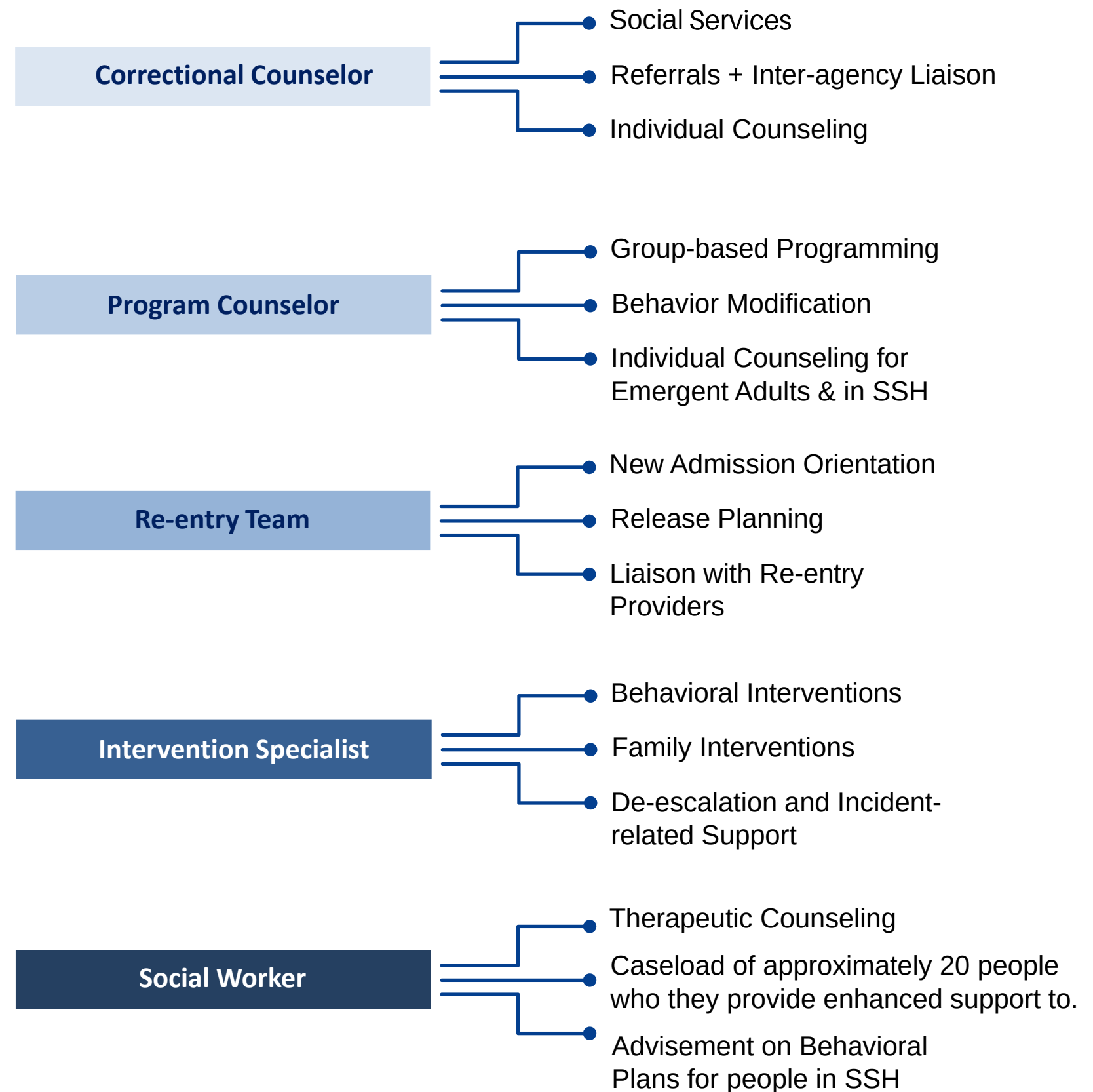
Counseling Services and SSH Programming

Assistant Commissioner Nell McCarty

Counseling Services Unit

The Counseling Services Unit is a growing team of over 110 counseling professionals that work together to provide people in-custody with access to services and meaningful programming opportunities.

The Counseling Services Unit includes five (5) core roles. These roles, in addition to other administrative and managerial roles, work in harmony with their program counterparts and contracted providers to support people in-custody as they navigate the criminal justice system.





Advancement and Enrichment

Assistant Commissioner Stacey King

Education

General High School Education	Post-Secondary Education	Horticultural Society of New York (HSNY)
The Department of Education's East River Academy (ERA): Serving the emerging adult (18-21) and adult (22+) populations at RNDC (emerging adults only), RMSC and GRVC. ERA provides the fundamentals needed and required to complete a high school diploma and/or obtain a high school equivalency.	Manhattan College	A curriculum-based learning model which provides horticultural therapy aiming to improve an individual's ability to plan for their reintegration to our communities.
	Columbia University	

Workforce Development

The Workforce Development Unit is committed to providing pathways to employment. It offers a range of pre-release soft and hard-skill training courses, individualized support services, and linkages to community-based partner organizations.

Certifications

These courses are delivered in a classroom setting by Contracted Providers. Certifications are short-term designed credentials earned by an individual to verify their legitimacy and competence to perform a job. A certification is an industry recognized license stating the person has been trained, educated and is prepared to meet a specific set criteria.

Course Name
30HR OSHA Construction
30HR OSHA General Industry
4HR OSHA Flagger
Asbestos, Lead and Mold Remediation Awareness
NYC DOB 4HR Support Scaffold
NYCDOH Food Handlers
CPR/FIRST AID/AED

Certificate Courses

Certificate courses are 15–20-hour introductory hands-on vocational training for in demand trades. Upon completion, participants are provided resources to enroll in community-based workforce partner programs to continue training and explore employment opportunities. The following courses are offered in select facilities, based on availability of training space and interest.

Course	Command
Automotive**	RNDC
Barista	GRVC*, RMSC, RNDC
Barbering	GRVC, RMSC, RNDC, VCBC
Carpentry**	RNDC, VCBC
Cosmetology, Nail Tech, Make-up Artistry	RMSC, VCBC*
Culinary Arts	RMSC, RNDC
Driving Simulator	GRVC, RMSC, RNDC, VCBC
Music Engineering	GRVC, RMSC*, RNDC
Plumbing**	RNDC, VCBC
Small Business	GRVC, RMSC, RNDC, VCBC*
Welding	GRVC*, RMSC*, RNDC
Workforce 101	AMKC*, GRVC, RMSC, RNDC

- *Anticipated expansion of certificate courses
- **To resume in February 2023



Fine and Performing Arts



Studio

Programming by artists, writers, poets and actors in a centralized location.

On-Unit

Fine art, movement, writing, theater and music programs inside the housing areas.

Solos

1:1 services for individuals who are unable to participate in congregate activities.

Tablet-Based*

Interactive arts courses designed as self-study and exploration, complimenting staff-led programming.

- *Plans to resume by Summer of 2023

Large-Scale Projects

Includes mural projects, music, and theater performances both on and off-unit (most post-COVID).

Partnerships

A rich array of outside artists and arts organizations such as Columbia University and New York Writers Coalition.



Recreation

OBJECTIVES:

- Afford “In House Recreation” on all Housing Units on a scheduled basis to improve persons’ well being and reduce idleness.
- Collaborate with the Command and other Units from the Division of Programs and Community Partnerships to incentivize: 1) compliance with rules and regulations and 2) participation in evidence-informed programs.

OVERVIEW OF SERVICES:

In House Recreation	Incentive Programming*
<ul style="list-style-type: none">• Small group activities• Board and card games• Ping pong• Puzzles• Brain teasers• Chess• Checkers	<ul style="list-style-type: none">• Gym access• Video gaming• Corn hole• Basketball tournaments• Access to all recreation equipment

** Fully implemented in select facilities, pending start in other facilities.*

A group of men are gathered outdoors near a white truck with its rear door open. On the left, there are several stacks of cardboard boxes. A man in a brown shirt is gesturing towards the truck. A man in a white t-shirt is standing in the truck's cargo area. Two police officers in blue uniforms are in the foreground, one with 'NW' on his sleeve. Another man in a dark hoodie is also present. The background shows a building and some greenery.

Program Operations

Assistant Commissioner Reion Evans

Chaplaincy Services



General Services

Religious programs and practices delivered at each facility by DOC’s Chaplains and approved religious volunteers.

Services include worship sessions, religious education, study groups, congregate events, special religious events, and community engagement.

Support of Staff

Spiritual care, guidance, and support to staff members at commands during unexpected circumstances.

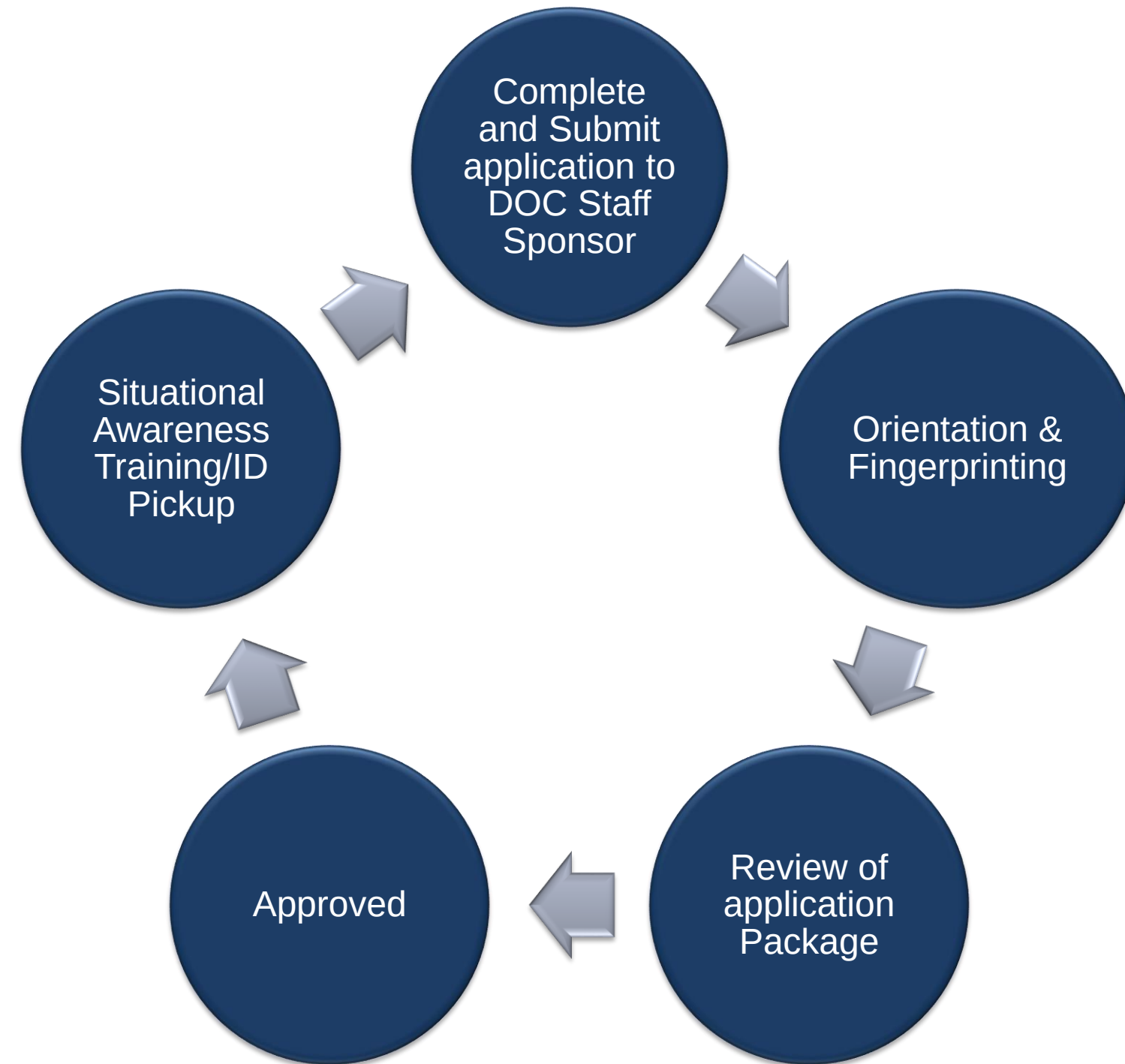
Next of Kin Notifications

Chaplains are responsible for notifications to family members when necessary.

Individualized Religious Mentoring

Individuals have access to Chaplains for individualized religious counseling, moments of prayer, daily readings, and pastoral guidance.

Volunteer/Service Provider Unit



- VSPU conducts the centralized vetting of **ALL** identified and qualified applicants who provide direct services to persons in custody.
- Conducts general orientations, background checks and fingerprinting.
- Schedules applicants for varied mandated trainings as required by law, such as PREA, and Mayoral Mandatory trainings (Sexual Harassment Prevention, DOI Corruption Prevention Awareness, EO16: LGBTQ-The Power of Inclusion, Conflict of Interest Prevention, and Equal Employment Opportunity).
- Ensures attendance at the Situational Awareness Training prior to assignment.
- Confers with the Office of the Chief of Department.
- Issues and tracks identification cards.

Reintegration

Assistant Commissioner Valerie Greisokh



Contracted Providers

Provider	# of Group Facilitators at full capacity*	# of Assigned Units*	Command	Focus Area
Fedcap	18	40	NIC, EMTC RNDC AMKC*	Adult Men
Fortune	17	41	AMKC VCBC	Adult Men
Osborne	17	20	GRVC RMSC	Adult Men
SCO	14	12	RNDC GRVC	Emergent Adults
Greenhope	6	2	RMSC	Women
Total	72	114		

*Additional units will be assigned once staff are fully hired. As of January 2023, 56 of 72 facilitators were onsite.

*Additional providers, funded by MOCJ, assist with discharge planning.

Core Program Menu

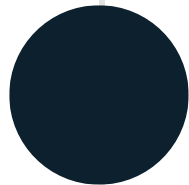
TOPIC		ADULT CURRICULUM	YOUNG ADULT CURRICULUM	GENDER RESPONSIVE CURRICULUM	FACILITATOR
Behavioral Interventions	Thoughts and Behavior	<ul style="list-style-type: none">Thinking for a ChangeInteractive Journals (self-control, violence, prevention, etc.)	<ul style="list-style-type: none">DBT Skill buildingYoung Men's WorkYouth CommunicationInteractive Journals (self-control, violence prevention, etc.)	<ul style="list-style-type: none">Moving OnThinking for a ChangeInteractive Journals (self-control, violence prevention, etc.)	<ul style="list-style-type: none">Provider StaffDOC Program Counseling Staff
	Anger Management	<ul style="list-style-type: none">SAMSHA Anger Management	<ul style="list-style-type: none">Life Skills – Anger Management Workbook	<ul style="list-style-type: none">Beyond Violence	<ul style="list-style-type: none">Provider StaffDOC Program Counseling Staff
	Trauma-Informed	<ul style="list-style-type: none">Seeking SafetyExploring Trauma	<ul style="list-style-type: none">Seeking SafetyExploring Trauma	<ul style="list-style-type: none">Seeking SafetyBeyond TraumaHealing Trauma	<ul style="list-style-type: none">Provider Staff
	Relapse Education	<ul style="list-style-type: none">Inside Out (SMART Recovery)Interactive Journals (substance use related)	<ul style="list-style-type: none">Inside Out (SMART Recovery)Interactive Journals (substance use related)	<ul style="list-style-type: none">Helping Women RecoverInteractive Journals (substance use related)	<ul style="list-style-type: none">Provider StaffDOC Program Counseling Staff
Re-entry Focused	Work Readiness	<ul style="list-style-type: none">Ready, Set, Work	<ul style="list-style-type: none">Ready, Set, Work	<ul style="list-style-type: none">Ready, Set, Work	<ul style="list-style-type: none">Provider Staff
	Financial Literacy	<ul style="list-style-type: none">FDIC	<ul style="list-style-type: none">FDIC	<ul style="list-style-type: none">FDIC	<ul style="list-style-type: none">Provider Staff
	Entrepreneurship	<ul style="list-style-type: none">Fedcap Curriculum	<ul style="list-style-type: none">Fedcap Curriculum	<ul style="list-style-type: none">Fedcap Curriculum	<ul style="list-style-type: none">Provider Staff
	Life Skills	<ul style="list-style-type: none">Life Skills Support Group (CalWorks)	<ul style="list-style-type: none">Life Skills Support Group (CalWorks)	<ul style="list-style-type: none">Life Skills Support Group (CalWorks)	<ul style="list-style-type: none">Provider Staff
Family & Wellness Focused	Parenting	<ul style="list-style-type: none">Parenting Journey (TBD)	<ul style="list-style-type: none">Parenting Journey (TBD)	<ul style="list-style-type: none">Parenting Journey (TBD)	<ul style="list-style-type: none">Provider Staff
	Healthy Relationships	<ul style="list-style-type: none">Socialization Workbook (Hazeldon)	<ul style="list-style-type: none">Socialization Workbook (Hazeldon)	<ul style="list-style-type: none">Socialization Workbook (Hazeldon)	<ul style="list-style-type: none">Provider Staff
	Stress Management	<ul style="list-style-type: none">Anxiety for People in Prison	<ul style="list-style-type: none">Anxiety for People in Prison	<ul style="list-style-type: none">Anxiety for People in Prison	<ul style="list-style-type: none">Provider Staff

Discharge Planning



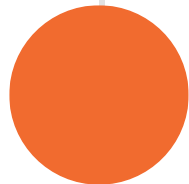
Release Planning

Contracted providers complete release plans with incarcerated individuals and share them with community-based staff.



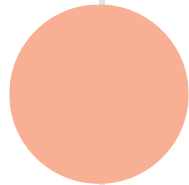
Emergency Housing Referrals

Individuals with a set release date who need housing are referred to MOCJ emergency hotels.



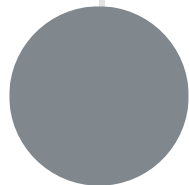
Re-entry Support Upon Release

Upon release, MOCJ reentry providers assist with housing, employment, benefits and other forms of support.



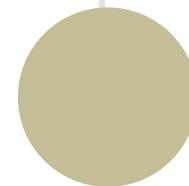
Public Benefit Referrals

Center for Community Services, HomeBase and other partners provide specialized services such as assistance with public benefits.



Transitioning Upstate

DOC Programs staff and contracted providers are developing a robust plan to support people transitioning to state prisons, including transcripts and guest speakers who served time in prison and later turned their lives around.



6A Program

DOC and MOCJ coordinate the early release of eligible sentenced individuals. Upon release, they are supported and monitored by contracted supervised release providers.

Law Libraries



Legal Research

People in custody can have access to a Law Library in their facility for a minimum period of two hours each day of operation. The Law Library is equipped with an electronic legal research system that affords access to New York State and Federal caselaw and legal reference materials dating back to 1960.

Currently, we afford Law Library services onsite in the Law Library at five (5) facilities, with plans to resume across all commands throughout 2023. In locations we have not resumed, we continue to afford legal research access through a request system. Limited access to the Law Library is primarily attributed to the lack of assigned Officers. This lack of law library access continues to cause significant frustration among people in custody.

Legal Assistance

Law Libraries are staffed with Legal Coordinators trained in the law to assist participants with legal research and writing. In addition, Legal Coordinators provide quarterly legal research classes for those persons in need to learn how to do legal research.

There are also persons in custody trained in legal research to assist participants in the preparation of their legal work.

Tablets

Individuals have access to Lexis Nexis on their tablets. Lexis Nexis is the provider of the legal software also utilized in the Law Library

Notary Services

All Legal Coordinators and Law Library Officers are licensed to provide notary services to people in custody.

Available Equipment

At the Law Library, participants have access to typewriters, word processors, copy machines and laptops from which to view their electronic discovery materials.

Women's Initiatives

Staff Training

DCPC in collaboration with the Training Division launched a new training on gender-responsive practices and trauma-informed care. This training was delivered to the new recruit class in December 2022 and will be added to the new recruit training curriculum moving forward.

Family Engagement

Starting in 2022, we launched quarterly community engagement days and resumed CMOM visits. Programs staff created a Family Engagement Form, developed with the NIC, to assess women's parenting needs and refer them to parenting groups, 1:1 support, and programming.

Support with Visits

In partnership with MOCJ, Programs staff operate the Visiting and Family Assistance Program to support women during visits with their children. We have a visit facilitator to support with visits. Additionally, we are partnering with CMOM to install interactive, child-friendly exhibits in RMSC and other visit areas.

Curriculum

We identified a set of gender-responsive curriculum such as Beyond Violence, Moving On, Helping Women Recover, and Beyond Trauma for Program Counselors and contracted providers to offer to women to address their unique needs.

Empowerment

Programs staff established initiatives to empower women and boost their self-esteem, including the Rose Petal Boutique which provides professional clothing. The Department installed mirrors in all of the housing units at RMSC and we have expanded cosmetic offerings through Commissary to include items like make-up

Partnerships

We continue to partner with organizations who afford gender responsive and affirming services to women at RMSC. This includes our partnerships with Greenhope, WPA, Girl Vow, the Osborne Association, Housing Works, and most recently a new partnership with Planned Parenthood to provide sexual education workshops for women.

Family Engagement

- 2 DOJ grants to promote child-friendly visits
 - 4 Visit Facilitators
 - Child-friendly furniture and activities in all visit areas
 - Expansion of provider-led Visitation and Family Assistance program to our male facilities
- Partnership with the Children's Museum of Manhattan (CMOM) to facilitate monthly visits at the museum
 - Program was expanded to include the male population in November 2022.
- CMOM will be installing interactive exhibits in all visit areas to foster playful parent-child interactions





Opportunities

Opportunities

Recent
Educational Services
Congregate Services
Space: Hands-On Programming
Civil Service Titles
Database
Reentry Programming
Program Menu



Highlights

Highlights

Recent	Upcoming in 2023
Intervention Specialists	Strategic Planning efforts to improve and expand program offerings throughout the 2023 year
RNDC's Credible Messengers	CMOM partnership to install interactive child-friendly exhibits in all facilities
RNDC's Installation of <i>Freedom Reads</i> Mobile Libraries	Upstate Transition Planning
<i>Fatherless No More</i> Initiative	Implementing a programming focused New Admission Orientation, where critical resources can be distributed like our Program Menu, Beyond the Bridge Brochure, and Connections Books
Community Engagement Congregate Events	Updated Program Menu to be available at all commands that outlines the programs afforded
First staff survey of Division's staff	Focusing efforts to combat substance misuse. This includes items like affording AA / NA support groups and collaborating with CHS on providing educational materials.
Expansion of reentry programming to MO/CAPS/PACE Units	
Achievement Ceremonies and Incentive-Based Programs	
DOJ grants to support child-friendly visits	
In-Person Post-Secondary Education	
Incentive-Based Events, such as Comedy Shows and Motivational Speakers	
Holiday Events, such as Thanksgiving Dinner events at RNDC and GRVC	
Ribbon Cutting Ceremonies: The BEACON Center at GRVC and the Staff Rest Stop at RNDC	
Resuming visits to the Manhattan Children's Museum and expansion to fathers	
Gender-responsive and trauma-informed care training for DOC Staff	

Thank You