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**BOARD OF CORRECTION**  
**CITY OF NEW YORK**  
1 CENTRE STREET, RM 2213  
NEW YORK, NY 10007  
212 669-7900 (Office)

Margaret Egan  
*Executive Director*

Record of Variance Action for January 14, 2020 Public Meeting

This variance allows the Department to house pre-RTA youth<sup>1</sup> in a facility that does not have a properly equipped and staffed law library.

Type of Variance: Limited

Date on which variance will commence: January 14, 2020

Time period, if any: One month, ending February 14, 2020

Minimum Standard for which Variance is Granted: 1-08(f)

Date on which Board of Correction first approved variance (for renewals only): July 10, 2018

Requirements imposed as conditions on variance:

1. Horizon residents will be provided access to Lexis/Nexis research capacity via tablets, upon their request.
2. Horizon residents will be able to access the tablets for at least two (2) hours per day, seven (7) days a week. Access shall be afforded to residents during daytime hours that do not conflict with schooling, programming, counseling, therapy sessions, and other required daily activities.
3. Horizon will have a skilled legal coordinator whose duties will include supporting Horizon residents in meeting their requests for assistance in performing legal research.

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<sup>1</sup> Pre-RTA youth refers to Rikers youth and gap-year youth.

4. The legal coordinator will be on-site at Horizon at least five (5) days per week for a total of 20 hours per week.
5. The Department shall provide the Board with a monthly audit on its compliance with the implementation of this Variance and foregoing conditions. The Department shall provide its audit to the Board within 15 days of the end of each month.